TN Department of Correction

TO: Members of Tennessee Council for Interstate Adult Offender Supervision

FROM: Debbie Inglis, Acting on Authority of Commissioner Parker

DATE: August 13, 2019

RE: Minutes of August 13th, 2019 Meeting of the Tennessee Council for Interstate Adult Offender Supervision to fill Compact Administrator vacancy

The Tennessee Council for Interstate Adult Offender Supervision conducted a meeting on Tuesday, August 13th, 2019 at 1pm via conference call for the purpose of appointing the Tennessee Compact Administrator who will represent Tennessee for the Interstate Commission for Adult Offender Supervision.

A quorum of the members of the Council participated in the conference call.

Council members in attendance on the call were Victims representative Verna Wyatt, Attorney Holly Troutman, Board of Parole General Counsel Rob Clark and TDOC General Counsel and Deputy Commissioner Debbie Inglis. Also in attendance was Carissa Miniard from TDOC community supervision, Tylee Tracer with TDOC Communications and Deputy Compact Administrator Debbie Duke.

Debbie Inglis moved to appoint Lisa Helton, Acting Assistant Commissioner for Community Supervision, as Commissioner/Compact Administrator to represent Tennessee for ICAOS. Rob Clark seconded this motion. There was no discussion and no opposition heard; the motion passed unanimously.

The role of Chair for the TN Council was voted to remain with the position of Compact Administrator.

Debbie Inglis made the motion to adjourn seconded by Rob Clark and the meeting adjourned at 1:07pm at which time the conference call was terminated.

Minutes Approved by:

Lisa Helton

Lisa Helton, Chair

9-11-19

Date