

**PENNSYLVANIA INTERSTATE STATE COUNCIL MEETING**

**MARCH 7, 2022**

State Council Members in Attendance

Christian Stephens: PA Interstate Commissioner, DOC Deputy Secretary of Field Services

April Billet: Deputy District Court Administrator, Director of York County Probation and Parole Services

Francis Chardo: District Attorney Dauphin County

Suzanne Estrella: PA Victim Advocate

Anne Gringrich-Cornick: Deputy Genderal Counsel, Governor’s Office of Generlal Counsel

Edward Marsico: Judge Court of Common Pleas, Dauphin County

Mia Perez: Judge Court of Common Pleas, Philadelphia

Todd Stephens: State Representative

Other Attendees

Margaret Thompson: Director Interstate Services Division, Deputy Compact Administrator

Charles Eckert: Parole Manager Interstate Services Division, Parole Supervision and Retake Unit

Michelle Hair: Parole Manager Interstate Services Division, Outgoing Cases Unit

Matthew Reed: Parole Manager Interstate Services Division, Incoming Cases Unit

Larry Powell: Parole Manager, Bureau of Central Services

**MINUTES**

Chair Stephens called the meeting to order at 1:00 PM. No members of the public were present.

Chair Stephens took roll and a quorum was established with 8 members present. Suzanne Estreall was introduced as a new member of the State Council and she provided an overview of her qualifications and willingness to be an active member of this council. As a new member himself, Chair Stephens provided his qualifications and also expressed his enthusiastic acceptance of his responsibilities as Commissioner.

The meeting agenda was reviewed followed by a request from the chair for a motion to approve. Todd Stephens made a motion to approve and April Billet seconded the motion. All in attendance voted to approve the agend as presented.

Chair Stephens asked for any discussion of the minutes from the March 25, 2021 meeting. Hearing none, he called for a motion to approve the minutes. April Billet made a motion, Francis Chardo seconded the motion and all voted in favor of approval.

The discussion of the Interstate Applciation Fee was turned over to DCA Thompson to review the reports of County assessments and disbursements, the DOC collections and the annual Interstate dues. After discussion of the topic, the chair asked for a motion. April Billet made a motion to keep the fee at the current amount of $125 for FY 22/23 and Francis Chardo seconded the motion. All other attendees voted in favor of the motion. The discussion of the county retention percentage began followed by a motion from April Billet for the percentage to remain at 100%, which was seconded by Mia Perez. All in attendance voted likewise for the percentage to remain at 100%.

DCA Thompson explained the National Office initiative to ensure all signatories address bad data in ICOTS in anticipation of audits that will begin in the next fiscal year. Manager Matthew Reed explained the need for complaince with timeframes and the plan PA has in place to improve compliance with the timely submission of requested Progress Reports.

The significant definition/rule changes that will become effective April 1, 2022 were reviewed; Resident definition, Wattant timeframes and Probable Cause Hearing.

The Compact Office trainings offered to DOC field staff and county staff since the last State Council meeting were reviewed. Members were informed that the County BTA is only a 30 minutes overview for new officers, but discussions are open with PCCD and the Chiefs Association to arrange for more regularly scheduled trainings for county staff.

Chair Stephens, as a member of the ICAOS Rules Committee, discussed the subcommittee created to investigate how states are using or possibly misusing the ‘tolling’ feature in ICOTS. He indicated that a meeting will be scheduled with PA experts to review the legality of using this feature to request continued supervision beyond established expiration dates.

No old business reported.

Under new business, members were reminded of the requirement to submit a Financial Disclosure to the State Ethics Commission by May 1, 2022. There was also discussion of possibly expanding the membership of the State Council and the fact that this can be accomplished under the by-laws via a majority vote.

Meeting was adjourned at 2:00 PM.