Interstate Commission for Adult Offender Supervision

Compliance Committee Meeting
MINUTES

May 11, 2022 · 1:00 pm ET
Video Conference

Members in Attendance:
1. Allen Godfrey (MN), Chair
2. Gloriann Moroney (MA)
3. Sally Reinhardt-Stewart (NE)
4. Amy Vorachek (ND)
5. Dale Crook (VT)
6. Diann Skiles (WV)
7. Jacey Rader (NE), Ex-officio
8. Suzanne Brooks (OH), Ex-officio

Not in Attendance:
1. Hope Cooper (KS)
2. Cathy Gordon (MT)

Staff:
1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager
6. Drake Greeott, Web Development Manager

Call to Order
Chair A. Godfrey (MN) called the meeting to order at 1:01 p.m. ET. Executive Director A. Lippert called the roll. Six out of eight voting members were present; a quorum was established.

Approval of Agenda and Minutes
Commissioner D. Skiles (WV) moved to approve the agenda as presented. Commissioner S. Reinhardt-Stewart (NE) seconded. Agenda approved.

Commissioner S. Reinhardt-Stewart (NE) moved to approve the minutes from March 17, 2022, as drafted. Commissioner D. Skiles (WV) seconded. Minutes approved.

Old Business
Review data and dashboard modifications: Chair A. Godfrey (MN) sated that one of the committee's goals for this year was to review and develop processes for improving ICOTS

dashboard outcomes. He asked DCA S. Brooks (OH), DCA Liaison Committee Chair, to present the results of the DCA survey.

DCA S. Brooks (OH) stated that at the Compliance Committee's request, the DCA Liaison Committee gathered information via a survey to evaluate compliance measures, identify deficiencies, and determine what, if any, compliance standards/tools should be added to compliance summary and quarterly emails.

In the survey, DCAs were asked to rate five ideas for new standards and/or tools that could be added to the quarterly compliance emails. Four were existing dashboards and one was a new dashboard utilizing new warrant data. Forty-four responses rated the new standards as follows:

1.   [New] Retaking/ compliance management Dashboard
2.   Offender management Dashboard
3.   Notice of Arrival Dashboard
4.   Notice of Departure Dashboard
5.   User Administration Dashboard

The committee agreed that the new compliance management dashboard provided useful information to commissioners and DCAs. The committee decided to send this dashboard results to the states for information only without elevating it to the level of compliance.

Commissioner G. Moroney (MA) moved to send a new compliance management dashboard on retaking data to the states separate from the other compliance dashboard results starting on January 1, 2023. Commissioner A. Vorachek (ND) seconded. Motion passed.

Chair A. Godfrey (MN) reminded the committee that the Commission had been using the same compliance dashboards since their implementation.

The committee discussed the current compliance dashboards and agreed that each dashboard was useful. The committee decided it was beneficial to retain all the current dashboards.

The committee took a poll and agreed to proceed with auditing the compliance dashboards every other year.

Chair A. Godfrey (MN) thanked the members for a productive meeting and added that by developing processes for improving dashboard outcomes, the committee completed one of its goals for this year.

New Business
There was no new business.

Adjourn
Commissioner D. Crook (VT) moved to adjourn. Commissioner D. Skiles (WV) seconded.

Meeting adjourned at 1:47 p.m. ET.