



## Interstate Commission for Adult Offender Supervision

### East Region Meeting MINUTES

July 16, 2020 · 10:00 am ET  
Teleconference

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#### **Members in Attendance:**

1. Dale Crook (VT), Chair
2. Gary Roberge (CT)
3. Terra Taylor (DE)
4. Gloriann Moroney (MA)
5. Susan Gagnon (ME)
6. Samuel Plumeri (NJ)
7. Wynn Timermark (VI)

#### **Members not in Attendance:**

1. Benjamin Jean (NH)
2. Robert Maccarone (NY)
3. Linda Rosenberg (PA)
4. Patricia Coyne-Fague (RI)
5. Raquel Colon (PR)

#### **Guests:**

1. Natalie Latulippe (CT)
2. Fred Watton (CT)
3. Kevin Keefe (MA)
4. Denis Clark (ME)
5. Jeanne Steward (NH)
6. Jim Carswell (NY)
7. Matt Charton (NY)
8. Robin Stacy (NJ)

#### **Staff**

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager

#### **Call to Order**

Chair D. Crook (VT) called the meeting to order at 10:02 am ET. Seven out of twelve commissioners were present, a quorum was established.

#### **Agenda and Minutes**

**Commissioner G. Roberge (CT) moved to approve the agenda as presented. Commissioner S. Plumeri (NJ) seconded. Agenda approved.**

**Commissioner G. Roberge (CT) moved to approve the minutes from May 11, 2020 meeting as drafted. Commissioner G. Moroney (MA) seconded. Minutes approved.**

**Discussion**

Chair D. Crook (VT) presented the Annual Dues Reduction proposal to the region.

State budgets face significant pressure and lingering uncertainty regarding the size and duration of the economic challenge presented by COVID-19. To help states navigate this uncertain time, the Executive Committee proposes that the Commission use reserve funds in fiscal year 2022 to provide one-time relief.

Coupled with operational changes, accessing reserves will allow for a manageable one-time 30% dues reduction for the FY22 without significant effect on the Commission's services or goals.

The full Commission will vote on the annual dues reduction proposal at the upcoming Annual Business Meeting (ABM) this fall.

Chair D. Crook (VT) spoke in favor of the proposal.

Chair D. Crook (VT) added that Commissioner Maccarone (NY) was not able to attend the meeting, but indicated via email that New York was in support of the proposal.

Executive Director A. Lippert stated that the Commission would see roughly \$164K in savings in FY21 largely resulting from the 2020 ABM moving to a virtual platform. The national office also presented to the Executive Committee other ways it could cut operational cost and realize about \$48K in savings in FY22. The remaining amount of \$281K will be taken from the Commission's reserve fund.

Commissioner G. Roberge (CT) stated that the Commission had a healthy reserve fund and as the Finance Committee chair and Commissioner of Connecticut, he was in full support of the proposal.

Commissioner S. Gagnon (ME) supports the proposal.

Chair D. Crook (VT) will report to the Executive Committee about the East Region support of the proposal.

*DCA East Region Chair Report* – DCA N. Latulippe (CT) stated that the East Region DCAs continued to meet on a regular basis to share best practices and find solutions for Compact related issues during the pandemic.

In addition, DCA N. Latulippe (CT) and DCA D. Clark (ME) serve on the DCA Liaison Committee. DCA N. Latulippe (CT) are also involved in a subgroup to build a curriculum for the DCA Empowerment session at the upcoming Annual Business Meeting.

*Executive Director Update:* Executive Director A. Lippert stated that the 2020 ABM was going virtual this year. The meeting registration opens on July 27 and she encouraged everyone to register for the meeting.

Executive Director A. Lippert stated that in response to the COVID-19 pandemic, national office staff moved to a remote work environment in March. With no loss in productivity or efficiency, it became clear that the office could transition to a virtual office environment long-term, generating sustainable savings for the Commission. Yesterday, the Executive Committee approved moving to a virtual office environment on a full-time basis. The national office will update the states on physical change of address in the upcoming months. The staff phone numbers will not change.

Commissioner D. Crook (VT) expressed appreciation for the national office services noting that he had not seen any loss of productivity or efficiency from the national office staff in the last few months.

Chair D. Crook (VT) reminded the region to forward any issues or matters for discussion at the regional level to him or Logistics Coordinator B. Saturday.

**Adjourn**

**Commissioner G. Roberge (CT) moved to adjourn. Commissioner G. Moroney (MA) seconded.**

The meeting adjourned at 10:18 am ET.