



DCA LIAISON COMMITTEE REPORT

Interstate Commission for Adult Offender Supervision

2020 Annual Business Meeting

To: Commissioners of the Interstate Commission for Adult Offender Supervision

From: Tracy Hudrlik, Chair, DCA Liaison Committee and Deputy Compact Administrator, State of Minnesota

Committee Members

Tracy Hudrlik (MN), Chair

DCA Region Chairs:

- East - Natalie Latulippe (CT)
- Midwest – Matthew Billinger (KS)
- South – Timothy Strickland (FL)
- West – Tanja Gilmore (WA)

Region Representatives:

- East – Denis Clarke (ME)
- Midwest - Simona Hammond (IA)
- South – Elizabeth Powell (DC)
- West – Patricia Odell (WY)

Committee Mission

Provide a mechanism for Deputy Compact Administrators (DCA) to communicate concerns or needs and act as a liaison to improve the communication and relationship between Commissioners and DCAs.

Committee FY 2020 Goals

1. Identify issues or concerns affecting DCAs and support effective discussion/action to find resolution.
2. Identify issues of relevance for referral to standing committees.
3. Supporting the DCAs through partnership with the Training Committee, mentorship, and effective communication through newsletters and other forms.

Committee Work

The DCA Liaison Committee met on five occasions since the last report in October 2019. The committee reviewed its mission and goals and continued with the same intent. Committee members feel it is important to provide support and be the “voice” for DCAs nationally. The committee originally had a quarterly newsletter and in FY20, it was only published in December 2019 and July 2020. As with many other things, COVID impacted this as well as the desire for the committee to get feedback from readers before continuing the newsletter. The DCA Liaison

Committee wishes to extend its thanks to all DCAs who participated in regional DCA meetings on a much more regular basis and worked together to come up with creative solutions to issues that resulted from COVID and its impact on corrections operations.

The DCA Liaison Committee refers issues to other standing committees. For example, the committee approved and forwarded three ICOTS enhancement recommendations to the Technology Committee and assisted in the preparation and training of the new ICAOS rule amendments that went into effect on April 1, 2020.

The committee also assists in the planning and training of compact office staff through the mentoring program. At least one new DCA was mentored in FY20. The DCA Liaison Committee members played an integral role in the DCA session at the 2019 Annual Business Meeting (ABM) and also participated in the planning and presentations for the 2020 ABM. The DCA Liaison Committee works closely with the Training Committee, ABM Planning Workgroup, and ICAOS National Office staff to coordinate training and presentations.

DCA Mentoring Program

Mentoring of new DCAs continues to be available as it has been in the past. The mission of the mentoring program is to coach, train, and counsel new and existing DCAs on the operations of a compact office and to provide guidance to DCAs who need assistance resolving difficult compliance issues in their state. The mentoring program encourages active participation in Commission and regional activities and collaboration with member states to promote successful strategies and best practices.

- *Participant:* Any DCA who is either new or requests (through their commissioner) additional coaching or assistance.
- *Mentor:* The DCA Liaison Committee regional chair or another DCA who has demonstrated an understanding of their role and is recognized for their communication skills. Mentors will communicate regularly and offer feedback, guidance, and support.
- *Mentoring period:* Typically, one year. Extensions may be granted, if needed.

Respectfully submitted,

Tracy Hudrlik

Tracy Hudrlik
Chair, DCA Liaison Committee
Deputy Compact Administrator, State of Minnesota