



Interstate Commission for Adult Offender Supervision

West Region Meeting MINUTES

January 22, 2020 · 2:00 PM ET
Teleconference

Members in Attendance:

1. Roberta Cohen (NM), Chair
2. Rebecca Brunger (AK)
3. Dori Littler (AZ)
4. Merideth McGrath (CO)
5. Dwight Sakai (HI)
6. Cathy Gordon (MT)
7. Sheri Sliva (NV)
8. Dan Blanchard (UT)
9. Coltan Harrington (WY)

Members not in Attendance:

1. Jeff Green (CA)
2. Denton Darrington (ID)
3. Jeremiah Stromberg (OR)
4. Mac Pevey (WA)

Guests:

1. Matthew Poyzer (AZ)
2. Chris Smalling (CA)
3. Devon Whitefield (CO)
4. Andrew Zavaras (CO)
5. Brook Mamizuka (HI)
6. Victoria Vigil (NM)
7. Deon McDaniel (NV)
8. Mark Patterson (OR)
9. Tanja Gilmore (WA)
10. Pat Odell (WY)

Staff:

1. Ashley Lippert, Executive Director
2. Allen Eskridge, Policy and Operations Director
3. Barno Saturday, Logistics and Administrative Coordinator
4. Mindy Spring, Administrative and Training Coordinator
5. Xavier Donnelly, ICOTS Project Manager

Call to Order

Chair R. Cohen (NM) called the meeting to order at 2:02 pm ET, nine out of thirteen members were present; a quorum was established.

Approval of Agenda and Minutes

Commissioner C. Gordon (MT) moved to approve the agenda. Commissioner D. Blanchard (UT) seconded. Agenda approved.

Commissioner D. Blanchard (UT) requested to make the following change to the minutes on p.1: *Commissioner M. Pevey (UTFWA) moved to approve the agenda.*

Commissioner D. Blanchard (UT) moved to approve the minutes from October 8, 2019 as amended. Commissioner M. McGrath (CO) seconded. Minutes approved.

Discussion

Increase in offenders found in states on travel permits without reporting instructions or an acceptance discussion: Commissioner D. Littler (AZ) stated that on weekly basis, she encountered cases where offenders were found in states on travel permits without reporting instructions or an acceptance. She expensed her concerns with officers' safety as well as states' continuing non-compliance.

Chair R. Cohen (NM) stated that New Mexico experienced this issue as well. She encouraged the region to educate officers to follow proper interstate procedures.

DCA T. Gilmore (WA) was familiar with the issue. She suggested asking the Training Committee to review offenders found in states on travel permits without reporting instructions and possibly provide a training bulletin.

Executive Director A. Lippert encouraged states to escalate the issue in the form of a complaint or dispute resolution to the national office level. She further suggested Commissioners contact the Commissioner in the other state so the matter could be resolved at that level.

The West Region's recommendations for the ABM Workgroup - Chair R. Cohen (NM) asked the region members to email their 2020 ABM meeting suggestions prior to the ABM Workgroup meeting in Nashville on January 28.

Tribal and best practices: Chair R. Cohen (NM) reminded the region that the Executive Committee approved to form an ad hoc committee to look at the issue of supervision in tribal regions and development of best practices.

Arizona, Colorado, Montana, Nevada, New Mexico, and Wyoming expressed their interest in serving on the ad hoc committee.

DCA West Region chair report – DCA T. Gilmore (WA) stated that the West Region DCAs meet next week to discuss ICOTS enhancement ideas as well as states' operational issues.

Executive Director Update: Executive Director A. Lippert presented her report to the region:

- Website Analyst K. Terry departed from ICAOS. The national office was in the process of interviewing candidates and planned to fill the position by February.
- The Training Committee provided an amendments recap and ICOTS enhancement update training in December. The national office documented questions received at these trainings in a single document for reference. The document also includes Rules Committee's clarification on the original intent for the new rule for Travel Permits.

The second part of the training will take place in February and include ICOTS screen shots. March and April are open for states to provide in-state trainings and to request technical and training assistance if needed.

- Based on the FY20 audit results, the Executive Committee instructed the Compliance and Rules Committees to collaborate on the FY21 audit planning. Specifically, to develop follow up questions for the FY21 audit based on the FY20 results that further emphasize state's responsibilities around warrant issuance and tracking.

The Warrant Audit workgroup will present its final recommendation for approval at the March face-to-face Executive Committee meeting. Once approved, the national office would announce the audit in May 2020 and start the audit in July 2020.

The national office mailed FY20 Warrant Tracking Audit results to states in December.

- The Executive Committee approved the ICOTS Training Integration Project to host the new training tooltips and tutorial pages within ICOTS. The project is scheduled to be launched prior to the Annual Business Meeting in the fall.
- The ABM workgroup meets on January 28 in Nashville, TN to work on the agenda for the 2020 Annual Business Meeting. This year, the ABM includes the DCA Training Institute and will be three days long.
- The 2021 Annual Business Meeting will take place in the East Region. The Executive Committee narrowed down the search to Burlington, VT as the first choice with the second choice being Rochester, NY.
- In 2018, the Executive Committee adopted the ICOTS enhancement policy. The policy outlined the process how states submit enhancement requests for ICOTS, which followed the rule making process. The region reviewed the timeline for submitting ICOTS enhancement requests for the Technology Committee's consideration.
 - April 15: Deadline for FY21 ICOTS Enhancement requests
 - June 1 – July 1: Comment period
 - August 15: Final drafts of enhancements & Statement of Work Quotes circulated to Commission members via the Docket Book
 - September 16: Final vote for Enhancement

State Updates: Chair R. Cohen (NM) asked the members to share their state updates.

Arizona - Based on the new rule amendments, DCA M. Poyzer instructed his Parole unit to treat all incoming sex-offenders as the highest risk level offenders until they receive full law enforcement reports.

Commissioner D. Littler added that Arizona completed mini rule amendment trainings. In March, they provide an extensive rule training at their statewide probation meeting. In April and May, Commissioner D. Littler offers a follow up rules training to the regional offices.

Alaska – Commissioner Brunger stated that L. Colver was on a leave and would return in March. Meanwhile, all inquiries should be sent to K. McDonalds. Alaska scheduled a statewide training on new rules in the upcoming weeks.

California – DCA C. Smalling stated that in addition to the provided compact office training, he planned to incorporate the ICAOS rule changes in upcoming three statewide trainings.

Colorado – DCA D. Whitefield stated that CO was setting up their rule amendment training dates. CO states council recently met.

Hawaii – DCA B. Mamizuka stated that HI provided its rule amendment trainings in November and January. Commissioner S. Nakamoto added that the Compact Office continued to educate judges on the interstate compact.

He noted that the compliance dashboard was a very usefulness tool.

Montana – Commissioner C. Gordon provided ICAOS training in their academies as well as the compact offices. She added that last year, the Adult Compact took over the Juvenile Compact.

Nevada – Commissioner S. Sliva noted that recently NV Compact Office expanded in size by going through an internal restructure. NV scheduled its state wide trainings.

New Mexico – Chair R. Cohen stated that NM legislation was been debating a bill that would bring many changes to the interest compact unit. She added that NM changed its electronic monitoring system. The new rule amendments were incorporated into a state wide training to be completed in February. Compact Specialist S. Montoya was promoted to a different department.

Utah – Commissioner D. Blanchard informed the region that their state council met in December. They continued providing ICAOS training to new agents at the academy level and scheduled the new rule amendment training across the state.

Washington – DCA T. Gilmore stated that Commissioner Pevey was at a legislative session. WA Compact Staff attended the initial rule amendment training and registered for the follow up session.

Wyoming – Commissioner C. Harrington stated that WY provided the Compact Staff training and scheduled additional trainings for new agents in February.

Old Business

West Region Proposal to Rule 3.103 (a) Reporting Instructions

- *MOTION from October 8, 2019 meeting:* Commissioner J. Stromberg (OR) moved to withdraw the West Region proposal to Rule 3.103 (a) Reporting instructions. Commissioner M. McGrath (CO) seconded. Motion passed with six (NM, ID, NV, OR, UT, and WA) voting to withdraw and five (AK, AZ, CA, CO, and HI) voting to keep. MT abstained from the vote.

Commissioner D. Littler (AZ), Rules Committee member, reminded the region that the Rules Committee would not revisit the proposal because the West Region withdrew it last year. If the region wanted to revisit the proposal, it needed to submit a new proposal to the Rules Committee for consideration. She added that this initiative had to come from a commissioner.

DCA T. Gilmore (WA) and DCA D. Whitefield (CO) expressed their interest in looking into revising the proposal.

New Business

The region will meet again on April 23, 2020.

Adjourn

Commissioner D. Littler (AZ) moved to adjourn. Commissioner S. Sliva (NV) seconded.

The meeting adjourned at 3:07 pm ET.