

 <p>Interstate Commission for Adult Offender Supervision</p>	<p>Policy Number 03-2009</p>	<p>Page Number: 1</p>
<p>ICAOS Administrative Policy State Council Policy</p>	<p>Dated: 4/23/2009 Reviewed: 10/01/2014</p>	

I. Authority

The Executive Committee is vested with the power to act on behalf of the Interstate Commission during periods when the Interstate Commission is not in session... The Executive Committee oversees the day-to-day activities managed by the Executive Director.

II. Applicability

This policy applies to Commissioners, Compact Administrators, Deputy Compact Administrators, State Legal Representatives and all persons engaged in the business of the compact.

III. Policy

This policy is to ensure compliance with the compact statute that requires each member state or territory to maintain a state council.

IV. Procedures

- A. In January of every year, member states are required to submit to the national office the following information for each member of the State Council.
 - 1. Name and title of each State Council Member, i.e. chair, vice-chair, secretary, member etc.
 - 2. Description of the group they represent, i.e. executive branch, judiciary, victims etc.
 - 3. The date of appointment and length of term.
- B. Within 60 days of a state council meeting, each member state will provide the national office with a copy of the meeting agenda and minutes.