

**NORTH CAROLINA STATE COUNCIL FOR INTERSTATE COMMISSION FOR ADULT OFFENDER  
SUPERVISION VIRTUAL MEETING VIA MICROSOFT TEAMS**

**November 23, 2020**

**1:00 P.M.**

**Minutes**

State Council Members Attendance

Maggie Brewer, Deputy Director of Community Corrections  
Tiffany Vaughan, Special Populations Administrator  
Betty Payton, ISC Manager/Deputy Compact Administrator  
Melanie Collins, ICOTS Manager  
Tammy Edwards, Assistant Judicial District Manager  
Craig B. Surber, Probation/Parole Officer  
Jaquetta Ingram, Chief Probation/Parole Officer  
Kevin Miller, Judicial District Manager

Meeting Call to Order

Deputy Director Maggie Brewer called the meeting to order. Deputy Director Brewer welcomed everyone and provided an overview of the council in addition to why attendees were selected to become a part of the council. Deputy Director Brewer also expressed Commissioner Moose regrets from being unable to make the meeting today.

Roll Call

Each member introduced themselves with a brief introduction to include their names, position, and length of service.

Summary of Last Meeting

Special Populations Administrator Tiffany Vaughan provided a brief overview of the last meeting which was held on June 29, 2017. Highlights from the meeting that were discussed included feedback from judicial officials regarding hearing technical violations in the N.C. courtroom and what actions were needed to support that policy. Such as statute, clear understanding of what actions the court could take with the case and if custodial sanctions were an option. Discussions were also held regarding House Bill 370 and the transfer application fee. The members were also made aware that the National Office found no deficiencies during any quarter of the NC ISC Audit for that year.

New Business

- The 18<sup>th</sup> Annual Business meeting was held September 8-16, 2020. This was the first virtual ABM.
  - ICOTS Manager Melanie Collins discussed the ICOTS Enhancements and also developed a handout for the members. Enhancements included: CCN due notifications, remove retaking obligation, new CARS specialization travel permits, comment preview in CAR emails, update rejected case notification and add address to case closure PDF.
  - ISC Manager and DCA Betty Payton discussed the proposed reduction of dues, fiscal update and warrant timeline proposal. Handout was also provided.

- During the ABM, it was proposed due to the COVID-19 pandemic, the dues for 2022 would be reduced by 30%. With the 30% reduction N.C.'s dues would be \$25, 671.80.
  - N.C. ISC Transfer Application Fee-FY 19-20 collected fees (\$237, 985.00) and returned fees (\$755.00). Balance in transfer fee account as of June 30, 2020 (\$527, 676.57). Total fee waivers received and approved (\$84, 250.00). It is the hope of the ISC section to utilize the money in the ISC account to allow OPUS and ICOTS to communicate. Deputy Director Brewer acknowledged same and shared that is a goal.
  - Warrant timeframe- this topic was introduced during the 2019 ABM. Some states are not able to issue a warrant in a specific amount of time. In N.C. there aren't any issues with getting a warrant. The *proposal* is a warrant must be issued within 15 business days. When looking at 15 business days, it equals about 21 calendar days. Reasons a warrant would be requested: if an offender fails to arrive in the receiving state or failed to return to the sending state, abscond supervision or a violation report has been issued and the offender is required to be retaking by the sending state. The National Office is trying to gain consistency with all 50 states and 3 territories with the understanding the warrant must be issued within 15 days. Members thought the timeframe of 15 days was reasonable and thought it was a good idea to have a timeframe in place. This proposal will be voted upon next year during the Annual Business Meeting.
- Deployed Staff- because of COVID-19 Pandemic, over 1 million people have filed for unemployment insurance assistance in North Carolina. Due to the increased workload, there was a backlog of unresolved issues and the Division of Employment Security needed staff assistance. DCC ISC section deployed 3 employees to assist with this special project. During this deployment staff verified information on unemployment claims. This was a successful special project and much appreciation goes out to the employees who assisted so many NC citizens who dealt with income barriers because of the pandemic.

Additional Discussions the ICAOS FY 19-20 Compliance Report was discussed. The report showed N.C. above 90% in all 6 categories (case closure, progress reports, case closure reply, RFRI reply, transfer reply and violation response). ISC Office and the field was thanked for the great work they have done during these challenging times.

With no further business, meeting was adjourned.