 <p style="text-align: center;">Interstate Commission for Adult Offender Supervision</p>	<p style="text-align: center;">Policy Number 04-2009</p>	<p style="text-align: center;">Page Number: 1</p>
<p style="text-align: center;">ICAOS Administrative Policy</p> <p style="text-align: center;">Screening an Offender from Public View in ICOTS' Public Access Portal</p>	<p style="text-align: center;">Dated: 08/2009</p> <p style="text-align: center;">Revised: 02/10/2015</p>	

I. Authority

The Executive Committee is vested with the power to adopt a policy on behalf of the Interstate Commission during periods when the Interstate Commission is not in session. The Executive Committee oversees the day-to-day activities managed by the Executive Director.

II. Applicability

This policy applies to Commissioners, Compact Administrators, Deputy Compact Administrators, State Legal Representatives, and all persons engaged in the business of the Compact.

III. Policy


The Interstate Compact Offender Tracking System (ICOTS) provides limited public access to ICOTS offender information using a public access portal. In certain situations, there is a legitimate need to hide specific offender information from public viewing. This policy outlines the process by which a state can petition to conceal an offender from public view.

A. Eligibility

1. The offender must be a participant in a state or federal witness protection program to be eligible for concealment from public viewing.
2. State laws prohibit the public display of the information.

B. Process

1. The State Compact Commissioner or designee must document and maintain a file on all requests to exclude an offender from public viewing. At minimum the documentation shall include the following.
 - a. Offender's name, date of birth and ICOTS number, if available;
 - b. Brief description of the need to conceal the offenders from public viewing.

 <p style="text-align: center;">Interstate Commission for Adult Offender Supervision</p>	<p>Policy Number 04-2009</p>	<p>Page Number: 2</p>
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C. Audit

1. The required records are subject to review by the national office.