Call to Order and Roll Call

Welcome New Member and Guests

Approval of Minutes

Presentation on 2011 Annual Business Meeting
FY 2011 Annual Report
Approved Rule Changes for 2012

Discussion
Rick Masters Legal Liability letter
Continue discussion on education of court personnel
Other issues raised by members

Adjourn
Meeting of the Virginia Interstate Council for Interstate Adult Offender Supervision  
November 9, 2011  
2:00 PM

Council members in attendance:
- The Honorable Lee A. Harris, Jr., Henrico County Circuit Court, Judicial Branch Representative, Chairman of the Virginia Interstate Council
- Shelly Shuman-Johnson, Director Henrico Victim/Witness Assistance Program, Vice Chair of the Virginia Interstate Council
- Julie Lohman, Supervisor, Department of Corrections Offender Release Services and Deputy Compact Administrator, Virginia Interstate Compact

Council members not in attendance:
- James Sisk, Manager, Department of Corrections Offender Release Services and Compact Administrator/Commissioner, Virginia Interstate Compact
- John Buckovich, Deputy Secretary for Public Safety, Office of the Governor and Cabinet Secretariats

Guests in attendance:
- Kristen Goodlett, Administrative Assistant to the Virginia Interstate Commissioner/Compact Administrator
- Gary Bass, Department of Corrections Regional Administrator, Central Region

Call to order
Meeting called to order at 2:02pm.

Approval of minutes
July minutes were unanimously approved.

Summary of 2011 Annual Business Meeting by Julie Lohman
- Overview of ICOTS audit results for Virginia. The areas needing improvement for the 2012 audit are Notices of Departure and Arrival, Progress Reports and Case Closure Notices.
- Overview of the eight ICAOS rule changes that will go into effect on 3/1/2012.

Open Discussion:
- Discussion concerning victim sensitive cases; spoke at length about victim notification process in Virginia
- Shelly Shuman-Johnson inquired about requirements for mandatory transfer
- Judge Lee Harris asked about the time frame for Interstate Compact transfer approval
- Discussion about obtaining time on the annual Judges meeting and the Commonwealth’s Attorney meetings to educate court personnel about the existence and rules of the Compact. Discussed the Rick Masters Legal Liability letter. Judge Harris provided a contact in the Virginia Supreme Court to consult with regarding a letter to the courts in addition to time on the meeting agendas.

Adjournment:
Meeting adjourned at 3:00 pm.