TO: Members of Tennessee Council for Interstate Adult Offender Supervision
   Board of Parole, Board Members
   All Staff, Department of Correction

FROM: Derrick Schofield, Commissioner

DATE: June 14, 2013

RE: Minutes of the June 13, 2013 Meeting of the Tennessee Council for
    Interstate Adult Offender Supervision

The Tennessee Council for Interstate Adult Offender Supervision conducted a meeting on June 13th, 2013 at 1:05 PM. Present were Council Members, Chairman Charles Traughber, Kathleen Starnes-Maxwell Victims Representative, Attorney Stephen Young, Assistant Commissioner Bobby Straughter, and Terrence Davis representing TDOC Commissioner Derrick Schofield. Also in attendance were TDOC General Counsel Debbie Inglis, BOP Executive Director David Liner and Deputy Compact Administrator Deborah Duke.

Minutes
Meeting Agenda and minutes from the March 14th 2013 and April 12th 2013 meetings were approved.

Overview of new violation process format
Mr. Straughter provided a handout of the PowerPoint pertaining to the new violation reporting process for ICOTS. He explained the prompts for information are rules based and more information can be provided in one generalized location, which saves time.

Proposed Rule Amendments
Mr. Straughter led the Council through each proposed amendment. Some were just verbiage changes but additional discussion was held on the following proposed amendments:
Rule 1.101 – Council agreed that “intent” is important in the definition of abscond.
Rule 2.105 – Council does not agree with the proposed amendment which would base type of supervision on the offense the offender was not convicted of.
Rule 3... Proposed new rule regarding offenders on a parole detainer is not necessary since the transfer process is already in place, and where the holding facility is required to notify the other state of imminent release. If the sending state is not notified in a timely manner of release from the detainer, there is no way to adhere to a rule requesting reporting instructions within 2 days of release. There is little value for the fiscal note.
Rule 3.104-1 - Council approved adding Veterans services as a mandatory reason for transfer.
Rule 3.103 – TN Council approves the continued supervision and use of reporting instructions in all rule amendments where offenders are directed to return to the sending state. This provides more accountability and would be useful evidence of non-compliance in the event of a revocation.
Rule 3.104 Council does not agree with the proposed rule as written and would prefer using the report date on the notice of departure rather than the transmission date to trigger withdrawal after the 5th business day.
Rule 3.107 Council approves the addition of the institutional history on the transfer request. Mr. Davis noted that this is valuable information that needs to be passed on to supervision and this is the direction TDOC is heading.
Rule 4.111 Council approves of the proposed rule amendment since it provides a necessary continuance of supervision.
Rule 4.112 - Council approves the additions to closing of supervision
Rule 5.101-1 - Council approves this proposed amendment that would save time and money in the extradition/detainer process.
Rule 5.105- Council agreed that a 30 day time limit in custody should be adhered to for due process, and there is a need for timelines and a starting point to allow sufficient time for the probable cause hearing process to be completed prior to retaking. Timely notifications would enhance this process.

Executive Order
The Governor has signed the amended Executive Order establishing the TN State Council. Changes to the order in the make-up of the Council added the Commissioner of the Tennessee Department of Correction while retaining the Chairman of the Board of Parole. Ms. Starnes' commission to the council is expired and we will be initiating the process for re-appointment.

Old/New Business
Ms. Starnes located the survey and results of the research into why offenders come to Tennessee for supervision and requested they be distributed to the new council members.

Meeting adjourned 2:35 PM.

Minutes Approved by:

[Signature]
Kathleen Starnes, Chair

[Date]
12-6-2013