MEMORANDUM

TO: Members of Tennessee Council for Interstate Adult Offender Supervision
    Board of Probation and Parole, Board Members
    All Staff, Board of Probation and Parole

FROM: Bc Irvin, Executive Director

DATE: February 13, 2009

RE: Minutes of February 12, 2009 Meeting of Tennessee Council for
    Interstate Adult Offender Supervision

The Tennessee Council For Interstate Adult Offender Supervision conducted a meeting on February 12th, 2009 beginning at 1:05 PM. Present were: Council Members Chairman Charles Traughber, Director of Field Services Gary Tullock, Judge Michael Jones of the 13th Judicial District, Stephen Young Attorney-at-Law Representing Criminal Justice Attorneys, and Kathleen Starnes-Maxwell Victim Liaison. Also in attendance were BOPP Executive Director Bc Irvin, BOPP Counsel Sam Knapper, and Deputy Compact Administrator Deborah Duke.

Minutes
The Council unanimously approved to adopt the minutes from the November 13th meeting with the amendment to strike the word “transfer” and replace it with the word “application” under the section entitled “Other Business”.

New Business
The legislation requested for the application fee is in the Governors office and has been put in the legislative package. Inquiries lead us to believe it will go through. The fee is non-refundable and will be set aside in a fund for the extradition of probation violators. The fee can be adjusted as an administrative matter since no dollar amount was put in the legislative bill. Director Irvin provided copies of the bill to each Council member. The Council had concerns about offender's ability to pay the application fee and if they would have to remain in Tennessee without support and a place to stay. Judge Jones stated there is a continuing problem with getting transfers started before the plea. When the courts release these offenders, they will be unable to leave Tennessee and where would they go?
Director Tullock suggested that temporary housing is available in halfway houses and shellers and that the family member willing to support the offender should also be able to provide the application fee as part of this support.

**Sunset Hearing**
Recommendation was to continue the council for 4 years.
Legislature wanted to know the cost of the ISC program, which Director Tullock was happy to provide since Tennessee has only two staff and low overhead as a result of cost savings upon implementation of ICOTS.

**Commission Update**
The South Region asked for a revision of ICAOS Rule 3.107 to correct a technical error in the language and to provide for the ability to request a copy of the supervision order as soon as possible. The supervision order needs to be forwarded quickly for supervision purposes to insure that special conditions are being met.

The South Region is also studying the probable cause hearing process to make sure it is consistent.

The South Region voted to establish a standard meeting date for each quarter. They discussed a problem in the delay of dissemination of minutes for the South Region. By the time the members received them they had forgotten exactly what was said and it was difficult to revise. The National Office will begin sending the drafts within 2-3 business days and South Region members can review and comment online.

Although other states still have issues with their legacy data for ICOTS, Tennessee has had their legacy data loaded with a subsequent load set for 3/30/09. Two consistent problems with ICOTS have been identified. One is that there are too many field input errors due to too many staff members with access to the system. Tennessee has deactivated all administrative staff and other officers who do not need to access the program. The second problem is excessive emails generated by the program when actions are taken on a case. The vendor has been asked to change the subject line, making it easier to determine what the email is regarding, and also change what staff members receive these messages.

The South Region asked for an enhancement to ICAOS Rule 4.106 regarding Progress Reports so that a report can be requested at any time within 30 calendar days. This is in addition to the regular annual reports.

**Executive Committee update – ICAOS is still in the black for this year due to the dues restructuring. Dues will not increase this year.**
Next Meeting
The next meeting for the Council is set for 1:00PM June 4, 2009 in the BOPP Board Hearing Room.

Meeting adjourned at 1:55pm.

Minutes approved by:

[Signature]
Charles M. Traughber, Chairman

[Signature]
Date

CC: Board Members