Interstate Compact for Adult Offender Supervision
South Carolina State Council Meeting
June 11, 2012
10:00 AM

Welcome

Kela E. Thomas
Commissioner

2012-13 National Audit (Hand-out)

Victoria Jakes
Compact Administrator

Hearing Officer’s Training (Hand-out)

Victoria Jakes
Commissioner

Upcoming ICAOS Annual Business Meeting
August 27, 2012-August 29, 2012

Christopher Harris
Deputy Compact Administrator

ICAOS South Region Meeting (Hand-out)

Scott Norton
Deputy Director for Field Operations

New Victim Notification Process

Bill Miller
Director of SDIT

General Discussion/Questions

Council Members

Adjourn
South Carolina Interstate Compact Services was audited by the Interstate Commission for Adult Offender Supervision for ICAOS Rule Compliance on March 22, 2011.

The results of the audit dated April 5, 2011 determined South Carolina was compliant with Interstate Compact Rules, and it was later discovered South Carolina was named number three in the nation as a top state regarding compliance.

The FY 2013 Compliance Audit is scheduled from July 01, 2012 through June 30, 2013. The audit will be randomly scheduled and unannounced and will cover seven ICAOS Rules.

Our field offices have been notified of the Compliance Audit and all offices are preparing to complete all work necessary to ensure the audit is successful for South Carolina once again.

Items that will be audited include replying to specific processes within two business days, completing a transfer investigation within 45 days as required, submitting departure and arrival notices on time as well as progress reports and closing cases as scheduled.

All states also must not have any duplicate offenders in the Interstate Compact Offender Tracking System (ICOTS) and all states must have Interstate Compact offender applications in the offender file with the offender’s signature.
INTERSTATE COMPACT SERVICES

HEARING OFFICER TRAINING

South Carolina Department of Probation, Parole and Pardon Services conducts Administrative Hearings when offenders are in violation. The Hearing Officers are extremely well trained and provide the state with solid hearing outcomes and recommendations to the court or Parole Board.

Interstate Compact Rules demand certain mandatory processes that must take place, of which were presented to the Hearing Officer staff on June 05, 2012.

Item discussed included:

- Manner and degree of supervision of out of state offenders in SC
- Effect of Special Condition requirements
- Retaking offenders from other states back to SC and the process
- Mandatory retaking of offenders who have new felony convictions in the receiving state
- Mandatory retaking for violating the conditions of supervision
- Mandatory retaking for offenders who abscond
- Mandatory retaking for violent offenders and violent crimes
- Probable Cause hearings held in SC for another state

Hearing Officers will participate in annual training by Interstate Compact Staff regarding new ICAOS Rule changes and conducting Probable Cause hearings for out of state offenders being supervised by SC and offenders retaken by SC pursuant to ICAOS Mandatory Retaking Rules.

The Compact Administrator and Deputy Compact Administrator will develop a checklist of all necessary elements and documents the Hearing Officer must have to conduct a Probable Cause Hearing for an Interstate Compact offender to ensure hearings remain within the parameters of compact requirements.

Interstate Compact June 2012
Victoria Jakes and Chris Harris were present for the South Region Meeting that was held over WebEx on May 9, 2012 at 2:30 PM. The Chair of the South Region Chris Norman was present and conducted the meeting. There were not enough Commissioners present for there to be a quorum, so the Minutes from the last meeting were approved by affirmation.

Executive Committee updates and other business was presented by Milt Gilliam who is Executive Committee Chairman.

Topics Discussed:

• The Executive Committee had a face to face meeting in April and the Budget was prepared and also the next Annual Business Meeting was discussed. Since there are no new rule changes that have to be voted on this year, the Annual Business Meeting will be focused on training.

• The support contract with Appriss has been renewed for 3 years.

• The Compliance Audit will begin in July 2012.

• The Travel Policy has been changed regarding booking flights. The cut off date to book a flight has been changed from 14 days to 21 days before a meeting date to book a flight.

• Legal matters were taken on 4 states that did not have a State Council. Those states will receive a letter regarding the non-compliance.

Retaking issues were discussed among the states briefly. Chris Norman from Alabama shared a way his state keeps up with offenders that have to be retaken. This topic will be discussed again at a later date. The next South Region Meeting will be held at the Annual Business Meeting scheduled for August 27th-30th in Madison, WI.
Commissioner Kela E. Thomas welcomed everyone to the meeting.

Victoria Jakes gave everyone a handout regarding the upcoming audit. Items to be audited include replying to specific processes within two business days, completing a transfer investigation within 45 days as required, submitting departure and arrival notices on time as well as progress reports and closing cases as scheduled. All states must not have any duplicate offenders in the Interstate Compact Offender Tracking System (ICOTS) and must have Interstate Compact offender applications in the offender file with the offender’s signature. The audit is scheduled to take place from July 1, 2012 through June 30, 2013. The audit will be randomly scheduled and unannounced.

Victoria Jakes conducted a Hearing Officer’s training on June 5, 2012. Interstate Compact Rules demand certain mandatory processes that must take place. Items discussed included:

- Manner and degree of supervision of out of state offenders in SC
- Effect of Special Condition requirements
- Retaking offenders from other states back to SC and the process
- Mandatory retaking of offenders who have new felony convictions in the receiving state
- Mandatory retaking for violating the conditions of supervision
- Mandatory retaking for offenders who abscond
- Mandatory retaking for violent offenders and violent crimes
- Probable Cause hearings held in SC for another state
This training will be held annually to discuss any new ICAOS Rule changes and conducting Probable Cause hearings for out of state offenders being supervised by SC and offenders retaken by SC pursuant to ICAOS Mandatory Retaking Rules. A checklist of all necessary elements and documents the Hearing officer must have to conduct Probable Cause Hearing for an Interstate Compact offender will be developed.

Commissioner Thomas gave an update on the Annual Business meeting to be held in Madison Wisconsin on August 27-29, 2012.

Christopher Harris gave the Council a hand-out in reference to the ICAOS South Region Meeting which was held on May 9, 2012. Topics discussed included face to face meeting of the Executive Committee in April, the support contract with Appriss has been renewed for 3 years, retaking issues, and travel policy changes.

Invited Guests Scott Norton and Bill Miller informed the Council of the new Victim Notification process in South Carolina. Topics included: Sexual Violent Predators comprehensive reviews, email notification, enhanced field investigation, and collaborative efforts with other law enforcement agencies.

Commissioner Thomas thanked everyone for their time.

With no further business to be discussed, the meeting adjourned at 11:30 AM.