Delaware Department of Correction
State Council for Interstate Adult Offender Supervision- Meeting Minutes

Tuesday, November 27, 2012

Members present: Karl Hines, Bureau Chief of DOC Community Corrections; Carlo Pini, P&P Interstate Compact Coordinator; Curt Shockley, Director of Probation & Parole; Alan Grinstead, Deputy Bureau Chief of DOC Community Corrections; Kim Book, Executive Director of Victims’ Voices Heard; Honorable Andrea Rocanelli, Judge of New Castle County Court of Common Pleas; Renee Buskirk, P&P Victim Services Agent.

Guest present: N/A

I. Call to order

Chair Hines called to order the meeting of the State Council for Interstate Adult Offender Supervision at 2:00 p.m. on Tuesday, November 27, 2012 in conference room 300 of the DOC Admin Bldg.

II. Approval of minutes from last meeting

Minutes approved as written.

III. New Business

- Hines stated that he had attended the Annual ICAOS meeting that was held on August 28, 2012, in Madison, Wisconsin. Hines explained that this was a non-rules voting year so there were not any new rules to discuss. Hines and Shockley shared their thoughts regarding the meeting.
• Pini distributed and verbally reviewed the ICAOS Advisory Opinions: 2-2012, 3-2012, 4-2012, and 5-2012 to the members of the Council. The impact of these opinions were discussed and explained to the Council Members.

• Pini informed the Council that some areas of improvement were identified in the ICOAS audit conducted by the National Office. He and his staff are currently addressing those problems. Copies of the national audit were distributed to the council members for review.

IV. Old Business

• Pini presented the newly implemented victim notification letter to the Council. This letter will be sent to the victim to notify them of when the offender is being transferred out of state and informing them to complete the contact information form if they want to be kept aware of the offender’s movement. Copies of the letter and forms were distributed to the council for review and comment. Pini explained the process that will be followed by his staff in hopes of improving communication with victims.

• Book and Buskirk suggested that a VINES brochure be mailed out with the victim notification letters in order to provide them with information regarding this resource. Members of the council were in agreement.

• Pini identified some of the problems that his office has experienced regarding re-taking and extradition. There were suggestions made on how to alleviate some of the problems that the Interstate Office is experiencing and Pini will take a closer look.

V. Adjournment

Chair Hines adjourned the meeting at 3:15pm

Submitted by: Tammy Menard