MINUTES FROM STATE COUNCIL MEETING, APRIL 17, 2008

The meeting began at 10:30 a.m. in the conference room of the Alabama Board of Pardons and Paroles, 50 N. Ripley Street, Montgomery, Al.

In attendance were State of Alabama Representative Dr. Yvonne Kennedy, Deputy Legal Advisor of the Governor’s Office, Scott Rouse, Assistant Attorney General Stephanie Billingslea, Alabama Department of Corrections Director of Central Records, Kathy Holt and ICAOS Commissioner Chris Norman. The Crime Victims Representative, Doris Dease and Senator E. B. McClain were absent.

A quorum was confirmed and the meeting was called to order by Commissioner Chris Norman. Mr. Rouse entered a motion to approve the agenda. The motion was seconded by Ms. Billingslea and was approved by a unanimous vote.

Commissioner Norman informed the State Council that there will be at least two formal meetings per year (Spring & Fall) and there were two vacancies on the State Council (The Chief Justice appointee and The Governor’s Public at Large appointee). He emphasized that efforts to complete the appointments would continue.

Commissioner Norman informed the council that his duties as a commissioner included being the Administrator of the Interstate Commission for Adult Offender Supervision, (ICAOS), for the State of Alabama and Division Director of the Interstate Compact for the State of Alabama Board of Pardons and Paroles. The division staff includes the Deputy Compact Administrator, Janet Ingram, five Administrative Support Assistants and an Office Supervisor.

Representative Kennedy asked if the staff in the division was sufficient. The council was informed that the Office Supervisor position was vacant but it was anticipated that the position would be filled. The council was advised that the administrative staff primary duties consisted of reviewing and forwarding emails of incoming and outgoing reports and the number of staff was sufficient for the current workload.

Commissioner Norman gave the website address for the Interstate Compact, www.interstatecompact.org, so that the State Council could register and view the website and become familiar with the Interstate Commission for Adult Offender Supervision. Also, the council was advised that the law that established the State Council and governs the Interstate Compact for Adult Supervision in the state of Alabama was reflected in the Alabama State Code, title 15, section 15-22-1.1.

The council was shown a PowerPoint Presentation entitled ICAOS State Council Presentation.

Commissioner Norman gave each State Council Member a Commission fee structure/budget report from the National Office. The State Council attendees inquired
about how the State of Alabama Commission fee was paid. Commissioner Norman stated that the fee was paid from the Alabama Board of Pardons and Paroles general budget. Commissioner Norman said that the Commission contained provisions for the implementation of an offender transfer fee to help defray the Commission fee; however, Alabama does not have a transfer fee at this time, and it would take legislation from the State of Alabama to enact a transfer fee.

The council agreed that research should begin on the implementation of a transfer fee. A formal vote was not taken on the proposal because Representative Kennedy had been called to a legislative session.

The council were given a synopsis on ICAOS plan to implement the Interstate Compact Offender Tracking System and were advised that the Interstate Compact Division were planning field training to facilitate the transition to the new system.

The meeting adjourned at approximately 12:15 a.m.

Approved Dec. 18, 2008 S.C.