INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
WEST REGION MEETING MINUTES

Friday August 10, 2007
2:00 p.m. (EDT) / 11:00 am (PDT)
WebEx Conference

Members in Attendance:
1. Dori Ege       Arizona
2. Scott Taylor   Oregon
3. Marilyn Kalvelage California
4. Les Pozsgi     Wyoming
5. John Gonska    Nevada
6. Doreen Geiger  Washington
7. Janice Yamada  Hawaii

Guests:
1. Denise Sitler
2. Shane Sconce
3. Ida Leggett
4. Margorie Owens
5. Debi Ogden
6. Devon Whitefield
7. Roberta Cohen
8. Kelly Cravens
9. Max Otani
10. Sidney Nakamoto

Staff:
1. Ashley Hassan
2. Sam Razor
3. Barno Saturday
4. Mindy Spring
5. Kevin Terry
Call to Order

D. Ege called the meeting to order at 2:04 p.m. EDT. Seven out of thirteen members were present. Quorum was established.

Approval of Agenda
S. Taylor made a motion to approve the agenda. M. Kalvelage seconded. Agenda was approved.

Approval of Minutes
S. Taylor made a motion to approve the April 10, 2007 Meeting Minutes. L. Pozsgi seconded. Minutes were approved.

J. Yamada made a motion to approve the May 29, 2007 Meeting Minutes. S. Taylor seconded. Minutes were approved.

Discussion

• **Budget**: S. Taylor gave a summary of the budget status he will present at the Annual Business Meeting. In order to be able to pay all the bills and be prepared for any kind of unexpected expenses, a 6% annual increase of dues through FY 2012 is recommended by the Finance Committee.

• **Review and discussion Rules**: D. Ege wanted to make sure that everybody was clear on the Rules 2.109 and the Sex Offender Rules and that members would vote at the Annual Business Meeting. She mentioned that the proposals could be reviewed on the ICAOS website after August 15, 2007.

Old Business

• **ICOTS Update**: ICOTS is a web-based database that all states would be mandated to use for interstate transfers. The cost of the program will be covered by the states’ dues. If a state wants to integrate the database at its local levels, it will be responsible for the additional costs.

  D. Ege currently is working on the ICOTS project. She has already reviewed 3 drafts of the Functional Specification document.

• **Rules – concerns/issues**: Clarifications were made about certain Rules.

• **Annual Meeting**: This year, the Annual Business Meeting 2007 will be a one day meeting. Prior to it, on Tuesday, September 25, 2007 regions will be able to meet in separate groups. D. Ege advised members to think about the coming Regional Chair’s election.

New Business

There was no New Business.
Adjourn
M. Kalvelage made a motion to adjourn. J. Gonska seconded. The meeting was adjourned at 2:49 p.m. EDT.