INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
WEST REGION MEETING MINUTES

May 15, 2012
2 pm ET
WebEx

Members in Attendance:
1. Mark Cadotte   Oregon, Chair
2. Ronald Taylor  Alaska
3. Dori Ege       Arizona
4. Margarita Perez California
5. Kevin Kempf    Idaho
6. Edward Gonzales New Mexico, Vice Chair
7. Anmarie Aylward Washington

Guests:
1. Shawn Arruti
2. Robert Geraldo
3. Jim Ingle
4. Judy Mesick
5. Dawn Persels
6. Cathy Gordon
7. Pat Odell
8. Devon Whitefield
9. Lois Helker
10. Maurice Geddes
11. Roberta Cohen
12. Kathee Luth
13. Linda Hamilton
14. Lin Miller
15. Marjorie Martin

Members Not in Attendance
1. Tim Hand       Colorado
2. Cheryl Marlow  Hawaii
3. Pam Bunke      Montana

Approved on 8/28/2012. B.S.
Call to Order
Commissioner M. Cadotte (OR) called the meeting to order at 2:01 pm EDT. Seven out of thirteen members were present. A quorum was established.

Agenda
Agenda was approved by acclamation.

Discussion
Technology Committee Report: Commissioner M. Cadotte (OR) presented the Technology Committee report to the Region.

- ICOTS contract was signed and will become effective June 1, 2012.
- ICOTS Help Desk
  - 168 tickets were created in March, a 16% decrease from February
  - 186 tickets were created in April, a 10% increase from March
  - 25 pending tickets are currently awaiting resolution or documentation as a known bug by Appriss
- Public Web Portal had 966 clicks in April.
- ICAOS Website
  - All website pageviews:
    - March: Over 115,000 (+21 from February)
    - April: Over 107,000 (-7% from March)
  - Mobile pageviews:
    - March: Over 2,700 (+24% from February), which accounted for 2.9% of all website traffic
    - April: Over 2,800 (+5% from March), which accounted for 3.2% of all website traffic
- The National Office is developing a design for the enhancement on violation reports and the retaking process

DCA Liaison Committee Report: Executive Director H. Hageman stated the DCA Liaison Committee met on May 10, 2012 where Commissioner Madris appointed regional chairs. The Committee will have a joint meeting with the Training Committee on June 14, 2012.

Training Committee Report: Commissioner D. Ege (AZ) presented the Training Committee report:
Training Statistics
- General Rule training
  - April 19th (58 Attendees)
- Mini-Trainings
  - Significant Violations April 23rd (55 Attendees)
  - Violent Offenders/Absconders April 24th (57 Attendees)
  - Probable Cause Hearing April 25th (70 attendees)

Upcoming Trainings
- General Rule training
  - May 16th
- Mini-Trainings – Significant Violations, Violent Offenders/Absconders & PC Hearings
  - May 22nd, 23rd & 24th
- Training Reports (Team Leader) Training for On Demand Modules
  - May 21st & 22nd

Work in Progress
- New ICOTS demos-Formatting to publish
  - Pending Action Item
  - Editing a document I created, but have not submitted
  - Creating a Transfer Request
  - Setting up Preferences
  - Compact Action Reply
  - Compact Workload & Manage Caseload Training for Supervisors
- New On Demand Modules-Drafting Scripts-Formatting to publish
  - Significant Violations
  - Violent Offender/Absconder
  - PC Hearings
- New Mini Training-Eligibility
  - Finalizing PPT
- Jail Administrator Training
  - Finalizing PPT – the National Office put together an outline
- 2012 ABM training preparations
  - Scheduling joint meeting with the DCA Liaison Committee

Compliance Committee Report: Executive Director H. Hageman stated that the Compliance Committee has the following pending issues - drafting an advisory opinion and establishing the state council in four states that presently do not have a state council.

Executive Committee Report: Commissioner M. Cadotte (OR) gave the Executive Committee update:

- The Executive Committee met face-to-face on April 17, 2012 in Lexington, KY
- The Commission is operating 9.5% under budget for this fiscal year.
- The Committee approved a three-year contract with Appriss.
- Chairman M. Gilliam (OK) received a request to speak at the annual meeting of the National Association of Prosecutor Coordinators.

- The Commonwealth of Virginia asked the Commission to provide Compact training at its upcoming prosecutor conference in December 2012.

- P. Tuthill will be presenting at the Association of Paroling Authorities International (APAI) in May 2012.

- The Peyton Tuthill Foundation is accepting applications for *Hearts of Hope Scholarships*. $17,000 has been awarded through 2011 to young homicide survivors.

- All the states showed some improvements, except for progress report and arrival notices areas.

- The Executive Committee approved a draft proposal for 2013 Audit submitted by the National Office.

- The Executive Committee voted for Boston, Massachusetts as 2013 ABM site selection

- The Committee discussed the upcoming annual business meeting agenda. It decided to concentrate on retaking and include the judges’ panel and regions’ discussion.

- The Commission will hold officers election this year.

- New commissioner in Nebraska – C. Gibson-Beltz

- There is a commissioner vacancy in West Virginia

- The National Office sent out dues invoices to the states

- The Executive Committee adopted a new Advisory Opinion 3-2012 presented by Legal Counsel R. Masters - “whether an offender whose supervision was never transferred under the Compact and who subsequently absconds supervision is subject to the terms of the Compact and ICAOS rules and may the State, from which the offender absconded, return the offender under the Compact or is the Extradition Clause of the U.S. Constitution the only means by which such an absconder may be returned.”

**Minutes**
Commissioner A. Aylward (WA) made a motion to approve minutes from February 21, 2012. Commissioner M. Perez (CA) seconded. Motion passed.

**State Updates**
*Arizona:*
- State Council meets in August 2012
- Frozen vacancy in AZ Compact Office
• AZ finishes a training “tour”
• Commissioner D. Ege will meet with Chairman of Parole Board on May 24 to go over the recently adopted Advisory Opinion

Alaska:
• AK Senate considered a bill to reduce a probation caseload from 100 to 60 cases per officer. The bill did not make any progress this year.
• Plan to schedule a State Council meeting before the ABM

California:
• CA’s executive order transferred supervision authority of non-violent parolees to probation. CA is in the process of downsizing the parole division.

Colorado:
• The legislature passed a bill for an application fee to recoup retaking costs introduced by Probation.
• The State Council will meet in July 2012.

Idaho:
• Senator Darrington agreed to speak at the ABM in Madison, Wisconsin
• ID is looking for a new Chairman of its State Council.
• Judy Mesick completed trainings in North Idaho

Montana
• Next state council meeting is in August 2012

Nevada:
• Next state council meeting is in July, 2012

New Mexico
• In the process to reappoint its state council members

Oregon:
• Next state council meeting in July 2012
• OR is developing an ICAOS offender risk assessment tool

Utah
• The state council met in April.

Washington:
• WA reminded the Region that they do not supervise low and moderate risk offenders from Washington State.

Wyoming:
• Nothing to report

Approved on 8/28/2012. B.S.
Old Business

Retaking of Misdemeanors: The Region decided to table the issue until its next meeting in Madison, Wisconsin.

New Business

Proposed Definition of Spouse: DCA D. Persels (OR) stated that there is no definition of spouse in ICAOS Rules. After discussion, the Region agreed that Oregon would draft a proposal and present it at the West Region meeting for voting.

Commissioner M. Perez (CA) stated that California uses a risk assessment tool that has 69% accuracy rate and determines offenders’ supervision level and intensity. Oregon can contact California to inquire more details for its research to develop a risk assessment tool.

Adjourn

Commissioner R. Taylor (AK) made a motion to adjourn. Commissioner A. Aylward (WA) seconded. Meeting adjourned at 3:04 pm EDT.