Members in Attendance:
1. Dori Ege    Chair, AZ
2. Lin Miller  WA
3. Milt Gilliam  OK
4. Ed Gonzales  NM
5. Anne Precythe  NC
6. Wanda LaCour  TX
7. Rose Ann Bisch  MN

Members not in Attendance:
1. Kari Rumbaugh  NE

Staff:
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Mindy Spring
5. Xavier Donnelly

Call to Order
Commissioner D. Ege called the meeting to order at 10:05 a.m. EST. Seven out of eight members were present. Quorum was established.

Approval of Agenda
The agenda was approved by acclamation.

Approval of Minutes
Commissioner E. Gonzales (NM) made a motion to approve the minutes from October 7, 2009. Commissioner L. Miller (WA) seconded. The minutes were approved as drafted.

Approved on January 25, 2010. B.C.
**Discussion**
The Committee reviewed the 2009 Annual Business Meeting survey’s results.

Commissioner E. Gonzales (NM) suggested the following for the Commissioners’ Training:
- interactive training
- mixing commissioners in different groups
- assign each group to perform a case analysis/identify a problem
- each group will present their case analysis/solutions at the Business Meeting next day.

DCA A. Precythe (NC) suggested the *commissioners’ communication with DCA* topic for the Commissioner Training.

Commissioner M. Gilliam (OK) suggested inviting the Rules Committee to participate in training’s panel discussions.

DCA R. Bisch (MN) suggested putting together a handout for any of the ICOTS trainings.

The Committee reviewed the ICAOS 2010 Rule Amendment Presentation for DCAS and CO staff.

The Committee decided to send this PPT to Rules Committee Chair W. Rankin (WI) for review prior to trainings.

The Committee agreed that this PPT should be available online prior to March 1, 2009 with a disclaimer in regards to the amendments’ effective date.

The Committee decided that the training session should be two hours long. There would be two sessions at 10 am EST and two sessions at 2 pm EST.

The trainings will take place in the first half of January. Each training will be facilitated by two Training Committee members and M. Spring.

The Committee members will send their availability for the January trainings to Commissioner D. Ege and M. Spring. Commissioner D. Ege (AZ) and M. Spring will set the training dates and send the schedule to the Committee by the end of December 2009.

**Adjourn**
Commissioner D. Ege (AZ) made a motion to adjourn. Commissioner E. Gonzales (NM) seconded. The meeting adjourned at 11:31 am EST.