Interstate Commission for Adult Offender Supervision  
Training Committee Meeting Minutes  
November 13, 2008  
2:00 p.m. EST  
WebEx

Members in Attendance:  
1. Dori Ege Chair, AZ  
2. Wayne Theriault ME  
3. Lin Miller WA  
4. Anne Precythe NC  
5. Rose Ann Bisch MN  
6. Kari Rumbaugh NE  
7. Ed Gonzales NM  
8. Wanda LaCour TX

Guests:  
1. Regina Grimes TX  
2. Ken Merz MN

Members not in Attendance:  
1. Milt Gilliam OK

Staff:  
1. Harry Hageman  
2. Kevin Terry  
3. Barno Saturday  
4. Xavier Donnelly  
5. Sam Razor

Call to Order  
Commissioner D. Ege (AZ) called the meeting to order at 2:02 p.m. EST. Eight out of nine members were present. Quorum was established.

Approval of Agenda  
The agenda was approved by acclamation.

Approval of Minutes  

Approved on 01.22.2009. B.S.
A. Precythe (NC) made a motion to approve the minutes from August 7, 2008. R. Bisch (MN) seconded. The minutes were approved.

**Discussion**
Commissioner D. Ege (AZ) will be conducting a combined training in Rules and ICOTS in Oklahoma City, OK, from November 29-21, 2008.

K. Rumbaugh (NE) and R. Bisch (MN) stated that they also have been providing a combined training on Rules and ICOTS.

S. Razor informed the Committee that the ICOTS Prep Environment was up to date and was available to still be used as a training tool.

Commissioner D. Ege (AZ) wanted trainers to remind trainees that this site was a demo site only.

Commissioner D. Ege (AZ) and Mindy Spring will revise the ICAOS Rules PowerPoint training presentation for officers and send it to the Committee members for review and comment.

Commissioner D. Ege (AZ) expressed her concern about officers concentrating on ICOTS implementation, and forgetting the Rules or ignoring the Rules. This reminds us to continue to train officers on the Rules.

The Committee discussed having the ability to add sex offender information by receiving and sending states in ICOTS. S. Razor mentioned that this element was removed during the UAT stage of ICOTS development.

The Committee came to the conclusion that necessary sex offender information could be sent as an attachment.

Commissioner D. Ege (AZ) thanked the Committee members for serving on the Training Committee.

The Committee reviewed the Training Bulletin 3-107 with D. Ege’s comments. Commissioner D. Ege (AZ) will send an updated version of this training bulletin to the Committee members on November 14, 2008 for one last review prior to publishing.

A. Precythe asked the meaning of 2007-i classification. S. Razor explained that this classification was developed by K. Terry to simplify the identification of ICOTS newsletters.

Commissioner D. Ege (AZ) informed the Committee that a WebEx Rules training was scheduled for December 16 and 17, 2008.

**Old Business**
There was no Old Business.

**New Business**
The Committee will meet again in January 2009.
Adjourn A. Precythe (NC) made a motion to adjourn. R. Bisch (MN) seconded. The meeting was adjourned at 3:15 pm EST.