INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

TRAINING, EDUCATION & PUBLIC RELATIONS COMMITTEE

TELECONFERENCE MEETING

Friday, August 26, 2005
2:00 p.m. EST

1-888-387-8686 Room: 7389593

Attendees:

1. Ann Hyde
2. Jeanette Bucklew
3. Scott Taylor
4. Ed Gonzales
5. Jane Seigel *Called in late*

Staff

1. Don Blackburn
2. Mindy Spring
3. Ashley Kenoyer
4. Sheila Perry
5. Xavier Donnelly
6. Kelli Price

Call to Order

Meeting was called to order at 2:04 p.m. by A. Hyde.

Roll Call

Roll was called by D. Blackburn. 5 members were present establishing a quorum.
Update on Delivery of Training

- Prosecuting training in Arkansas
- APAI Workshop
- Special request was made for probation training in Texas- 5 sessions were completed
- Train the Trainer was held in Lexington, KY in June
- 2-APPA workshops
- Compact Training in NJ
- New Commissioner Training will be held September 11th before the Annual meeting in Phoenix
- Approx 500 people have been trained this year
- Numerous requests for training have been made.
- Feedback from the Bench Books has been good.

Issues for Review/Decision-Making

- ICAOS Training policies have been developed by the National Office.
  - Train-the-Trainers Policy reviewed by Committee: Discussion of certification for Trainers.
  - Trainings were held in Phoenix and Orlando last year and Lexington this year. A. Hyde stated that attendees for these trainings are Certified Trainers.
  - D. Blackburn noted there will be a different training for NACIS. The Commission will have 8 specialized trainers for national training and to contact the National Office to request assistance.
  - D. Blackburn recommends that trainers use the approved PowerPoint available on the website.
  - Discussion of only allowing Compact training by certified trainers. The policy should state this intent.
  - A. Hyde noted that the Train-the-trainer curriculum consist of rules training and not bench book training.
  - J. Seigel noted that IN did 2 hour blocks of training for their state and focused on the forms. D. Blackburn noted that students need an overview of the whole process and issues before focusing on specifics.
  - D. Blackburn noted that the policy should outline what it takes to be certified. Commissioners should be responsible for making sure trainers are up-to-date on rule changes.
  - D. Blackburn stated that the National Office will work on getting PowerPoint ready before rules go into effect, possibly November 1, 2005.
  - J. Bucklew stated that trainers should be expected / required to ensure staffs are updated on rule and policy changes annually.
  - Don recommends that training follow the approved training curriculum. Texas and New York made up their own videos. There were complaints. Face-to-face trainings are more effective.
The Committee discussed using a core curriculum and its importance on consistency and interpretation.

D. Blackburn noted the National Office will get the policy and a core curriculum out to the Committee. E. Gonzales noted the policy will assist the trainers.

Bench Book Policy for Distribution was discussed by committee.

A. Hyde noted that the bench book will only be available at no cost to Judges.

S. Taylor made a motion to approve the Bench Book policy and J. Bucklew seconded the motion. The motion passed unanimously.

The committee discussed reaching out to associations in order to educate as many groups as possible about the Commission. Suggestions were made to include the following groups:

- Victims
- Treatment
- Mental Health
- Armed Services

Email names and recommendations to Don Blackburn

A. Hyde would like to make a Worksheet for Transfers available to all compact offices. Pennsylvania Probation provided the committee with an example. A. Hyde volunteered to clean up the worksheet to make it user friendly nation-wide.

The committee discussed dressing up the ICAOS Training Page. J. Bucklew suggested posting upcoming training, new policies and expectations of trainers.

**Don Blackburn Update**

- New York probation has asked for training as well as California. After the Annual Meeting D. Blackburn will be scheduling the training.
- Judicial Training has been successful. Training in Illinois was just completed.
- 3000 Bench Books have been mailed nation wide. There has been numerous compliments and has been widely received.
- In the upcoming months, D. Blackburn will be emphasizing training. Nation wide.
- Many rules issues have been resolved this past year.

**Adjourn**

- S. Taylor made a motion to adjourn and J. Bucklew seconded.
- The meeting adjourned at 2:50pm.