Interstate Commission for Adult Offender Supervision

Training Committee Meeting Minutes

July 1, 2009 11 a.m. EDT
WebEx

Members in Attendance:
1. Dori Ege    Chair, AZ
2. Anne Precythe  NC
3. Wanda LaCour     TX
4. Lin Miller       WA
5. Kari Rumbaugh   NE
6. Milt Gilliam    OK

Members not in Attendance:
1. Ed Gonzales          NM
2. Rose Ann Bisch      MN

Staff:
1. Harry Hageman
2. Kevin Terry
3. Barno Saturday
4. Mindy Spring
5. Xavier Donnelly

Call to Order
Commissioner D. Ege (AZ) called the meeting to order at 11:01 a.m. EDT. Six out of eight members were present. Quorum was established.

Approval of Agenda
DCA A. Precythe (NC) made a motion to approve the agenda. Commissioner L. Miller (WA) seconded. The agenda was approved.

Approval of Minutes
Commissioner M. Gilliam (OK) made a motion to approve the minutes from April 7, 2009. DCA A. Precythe (NC) seconded. The minutes were approved.

Approved on 8/18/2009. B.S.
Discussion
The Committee discussed the Annual Business Meeting’s (ABM) training details.

Commissioner D. Ege (AZ) informed the Committee that R. Masters, M. Gilliam and R. Bisch agreed to facilitate the Probable Cause Hearing training session.

Commissioner M. Gilliam (OK) informed the Committee that in preparation for this training DCA R. Bisch (MN) and he went over Rules 5.101, 5.102, 5.103 and 5.108. Commissioner M. Gilliam (OK) asked Committee members to email their probable cause questions, concerns or suggestions to R. Bisch and him.

Commissioner D. Ege (AZ) suggested implementing a mock hearing for this training session. The Committee discussed possible time constraints of the mock hearing during this session.

The Committee discussed the second training session scheduled for the ABM - ICOTS Reports. The Committee members will email their suggestions to Commissioner D. Ege (AZ). M. Spring mentioned that Appriss has agreed to send a representative to be available to answer any questions that the facilitator could not.

The Committee discussed the training curriculum for Virginia’s training assistance request.

Executive Director H. Hageman suggested using thumb-drives for ICOTS training material distribution. The Committee decided that training materials should be available online only due to the constant updates of the information.

DCA A. Precythe (NC) agreed to facilitate the training in Virginia at the end of July or the beginning of August.

DCA K. Rumbaugh (NE) and W. LaCour (TX) will send their PPT presentations to the Training Committee members to possibly use in the VA training curriculum.

DCA A. Precythe, Commissioner D. Ege and M. Spring will schedule a meeting to finalize the training curriculum for Virginia.

W. LaCour inquired about making clarification changes on the ICOTS Help page. Executive Director H. Hageman suggested putting the suggestion in an enhancement request proposal and sending it to the Technology Committee for approval.

Commissioner D. Ege (AZ) informed the Committee that DCA Liaison Committee would like to work together with the Training Committee on DCA session curriculum for the ABM.

Commissioner D. Ege (AZ) suggested meeting monthly until the ABM. The Committee will meet again in August 2009 and will review the Commissioner Training curriculum.

Adjourn: DCA A. Precythe (NC) made a motion to adjourn. DCA K. Rumbaugh (NE) seconded. The meeting adjourned at 11:49 am EDT.

Approved on 8/18/2009. B.S.