Interstate Commission for Adult Offender Supervision
Training Committee Meeting Minutes
March 13, 2008
10:00 a.m. EDT
WebEx

Members in Attendance:
1. Ann Clarke, Chair, SC
2. Jane Seigel, Vice-Chair, IN
3. Ed Gonzales, NM
4. Milt Gilliam, OK
5. Anne Precythe, NC
6. Rose Ann Bisch, MN
7. Wayne Theriault, ME

Guests:
1. W. Rankin, MN

Members not in Attendance:
1. Dori Ege, AZ

Staff:
1. Harry Hageman
2. Ashley Hassan
3. Mindy Spring
4. Xavier Donnelly
5. Barno Saturday
6. Kevin Terry
7. Sam Razor

Call to Order
Commissioner A. Clarke (SC) called the meeting to order at 10:11 a.m. EDT. Seven out of eight members were present. Quorum was established.

Approval of Agenda
Commissioner W. Theriault (ME) made a motion to approve the agenda. Deputy Compact Administrator A. Precythe (NC) seconded. The agenda was approved.

Approval of Minutes
Commissioner M. Gilliam (OK) made a motion to approve minutes from January 30, 2008. Commissioner W. Theriault (ME) seconded. The minutes were approved.

**Discussion**
The Committee discussed the Reporting Violations issue in Rule 5.103 that was brought to the Committee’s attention by Commissioner D. Ege in November 2007. The Committee discussed the importance of the word **significant** and its definition. The Committee decided to remove the check box “remain under supervision” from the Reporting Violation form.

The Committee came to the conclusion that this issue should be clarified during trainings.

Commissioner A. Clarke (SC) will draft a training bulletin and send it to Commissioner W. Rankin (WI) before its release.

The Committee had discussion on the 2008 annual business meeting’s in-service trainings, their presenters and moderators.

**Old Business**
There was no Old Business.

**New Business**
Administrative and Training Coordinator M. Spring presented evaluations from the on-demand training participants. Administrative and Training Coordinator M. Spring will email a detailed evaluation report to the Committee.

Administrative and Training Coordinator M. Spring informed the Committee that the Judicial modules will be finalized by March 17, 2008.

The Committee discussed promoting the issuance of CEUs for participating in on-demand training for attorneys.

MIS Project Manager S. Razor informed the Committee on the Appriss delivery of a Training Package, which would include training materials, user manual and online flash-based training.

**Adjourn**
The meeting adjourned at 11:36 a.m.