Members in Attendance:
1. Dori Ege Chair, AZ
2. Ed Gonzales NM
3. Anne Precythe NC
4. Rose Ann Bisch MN
5. Kari Rumbaugh NE
6. Shawn Arruti NV
7. Devon Whitefield CO

Staff:
1. Sam Razor
2. Mindy Spring
3. Xavier Donnelly
4. Kevin Terry

Call to Order
Commissioner D. Ege called the meeting to order at 2:02 p.m. EST. All members were present, establishing a quorum.

Approval of Agenda
Commissioner E. Gonzales (NM) made a motion to approve the agenda. DCA R. Bisch (MN) seconded. The agenda was approved as drafted.

Approval of Minutes
S. Arruti proposed to make the following changes on p.2 “Jan 10 – Bisch and Arruti” and “Jan 26 – Ege and Precythe”.

Commissioner E. Gonzales (NM) made a motion to approve the minutes from December 7, 2010 with the proposed changes. DCA A. Precythe (NC) seconded. The minutes were approved.

Approved on 02/24/2011.B.S.
Discussion
The Committee discussed the mini ICOTS and Rules WebEx session. The Committee will provide one complete Rule training and a few one hour Mini trainings broken down by topics.

DCA K. Rumbaugh (NE) suggested using quizzes in the beginning and the end of training sessions to make the sessions more interactive.

The Committee decided to combine ICOTS and Rules in the Mini Trainings. Possible trainings topics are Procedures v. Rules, ICOTS and Rules impact of ICOTS, Absconder, etc.

The Committee will start offering the mini trainings in March.

DCA K. Rumbaugh (NE) and DCA R. Busch (MN) will put together two mini sessions.

DCA S. Arruti (NV) suggested sending out a survey to compact offices that will identify top 5 topics for the Mini training sessions.

The Committee reviewed the Rules Power Point with incorporated changes.

The Committee discussed publishing a training bulletin on the definition of supervision.

The Committee will meet again on Tuesday, February 22, 2011 at 2 pm EST.

Adjourn
DCA R. Bisch (MN) made a motion to adjourn. Commissioner D. Ege (AZ) seconded. The meeting adjourned at 3:01 pm EST.