Interstate Commission for Adult Offender Supervision

Training Committee Meeting Minutes
January 25, 2010
2 p.m. EDT
WebEx

Members in Attendance:
1. Dori Ege  Chair, AZ
2. Lin Miller  WA
3. Milt Gilliam  OK
4. Ed Gonzales  NM
5. Anne Precythe  NC
6. Wanda LaCour  TX
7. Rose Ann Bisch  MN

Members not in Attendance:
1. Kari Rumbaugh  NE

Staff:
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Mindy Spring
5. Xavier Donnelly

Call to Order
Commissioner D. Ege called the meeting to order at 2:02 p.m. EST. Seven out of eight members were present. Quorum was established.

Approval of Agenda
Commissioner M. Gilliam (OK) made a motion to approve the agenda. DCA A. Precythe (NC) seconded. The agenda was approved as drafted.

Approval of Minutes
Commissioner L. Miller (WA) made a motion to approve the minutes from December 9, 2009. DCA A. Precythe (NC) seconded. The minutes were approved as drafted.

Approved on 12/07/2010. B.S.
**Discussion**

*ICOTS Training Bulletin for “resubmittals”:* The Committee discussed ICOTS Training Bulletin for “resubmittals”. Commissioner D. Ege will draft language for this bulletin and email it to the Committee members for review.

*Waiver Example for PC:* M. Spring informed the Committee that DCA R. Bisch (MN) provided the National Office with Minnesota waiver to be posted on the website as an example.

The Committee decided to inform the Commission about the posted waiver. Commissioner D. Ege (AZ) will draft an email on behalf of the Training Committee announcing the waiver example availability on the website.

*2010 DCA Training Institute:* The Committee discussed agenda items for the 2010 DCA Training Institute. DCA A. Precythe (NC) suggested using the 2009 DCA survey results to determine the training topics for agenda. She also suggested discussing future Rules amendments. Commissioner D. Ege (AZ) suggested including *DCA’s role and expectations* item to the agenda.

Commissioner D. Ege (AZ) suggested assigning DCAs some homework prior to their arrival in Lexington for the Training Institute.

M. Spring suggested dividing DCAs into three groups to find rules, compliance and training solutions to previously identified issues.

The Committee discussed the number of days available for the Training Institute. The Executive Committee will review this issue at its next meeting.

The Committee decided to have a joint meeting with the DCA Liaison Committee to finalize the agenda for the Training Institute.

**New Business**

The Committee discussed offering a one–hour WebEx training sessions on very specific topics on ICOTS and Rules starting in March and April 2010.

DCA A. Precythe (NC) suggested having a session on the “resubmittals” Training Bulletin. Commissioner D. Ege (AZ) suggested having a session on the *submission of multiple cases out of multiple jurisdictions*. The Committee members will email each other the other possible topics for these sessions.

M. Spring informed the Committee that *ICOTS on Demand* is scheduled to be posted on the website in the upcoming week.

**Adjourn**

The meeting adjourned at 3:01 pm EST.