Members in Attendance:
1. Kathie Winckler  Chair, Texas
2. Mark Cadotte  Vice-Chair, Oregon
3. Chris Norman  Alabama
4. Charles Placek  Ex-Officio, North Dakota
5. Julie Lohman  Ex-Officio, Virginia
6. Floyd Keeney  Ex-Officio, West Virginia
7. John Gusz  Ex Officio, New Jersey

Members not in Attendance
1. Patricia Vale  Maryland
2. Leanne Bertsch  North Dakota
3. Jill Carlson  Minnesota
4. Joe Kuebler  Ex-Officio, Georgia

Guest:
5. Melanie Brock  Maryland
6. Elle McMullen  Maryland
7. Ethel White  Texas

Staff:
1. Harry Hageman
2. Sam Razor
3. Kevin Terry
4. Xavier Donnelly
5. Mindy Spring

Call to Order
Commissioner K. Winckler called the meeting to order at 2:02 pm EDT. Three voting members were present, a quorum was not established.

Due to lack of quorum, the approval of the minutes is deferred until the next meeting.

Approved on 03/27/2012. B.S.
Technology Committee’s Report
Commissioner K. Winckler presented her report to the Committee.

- ICOTS Releases
  - Release 16.0

- ICOTS Help Desk
  - 263 tickets were created in November, a 3.6% decrease from October.
  - 13 pending tickets are currently awaiting resolution or documentation as a known bug by Appriss.

- Public Web Portal had 1,073 clicks in November (a 15% decrease from October)

- ICAOS Website
  - All website pageviews:
    - October: Over 83,000 (-12% from October)
  - Mobile pageviews:
    - October: Over 4,500 (-25% from October), which accounts for 2.1% of all website visits.

DCA J. Lohman stated that she had tested the mobile website and was pleased with the results.

K. Terry informed the Committee that the Mobile Website v.2 will include tablets as well.

Old Business
Appriss MOU: Executive Director H. Hageman stated that the Executive Committee initially reviewed the draft of Appriss MOU. The purpose of the MOU is to give Appriss authority to use Commission’s data in its Justice Xchange application that is used by law enforcement and in return it plans to share the revenue with the Commission. The Executive Committee approved to post the MOU for comments on the Commission’s website. The posting will close on December 10, 2011. The comments will be presented to the Executive Committee for review.

Commissioner M. Cadotte inquired about the amount of the expected revenue.

Executive Director H. Hageman said that he does not expect big revenue.

Commissioner K. Winckler mentioned that the Commission would not have any way to audit the users of Justice Xchange.

Executive Director H. Hageman and Assistant Director S. Razor met with SEARCH regarding the APPA Grant to develop a data exchange application with fusion centers. SEARCH is working with Appriss on the bid.

C. Placek inquired about SEARCH RFP for ICAOS. Executive Director H. Hageman stated that the final draft will be sent out in early February 2012.
Executive Director H. Hageman is working with ICJ on content managing software in Cloud based environment. Even though ICJ has different requirements for its tracking system, ICAOS will be monitoring the process for its future use if applicable.

New Business

The Committee will meet again on Wed, February 1, 2012.

Adjourn
Commissioner M. Cadotte (OR) made a motion to adjourn. Commissioner C. Norman (AL) seconded. Motion passed.

Meeting adjourned at 2:52 pm EDT.