Members in Attendance:
1. Kathie Winckler Chair, Texas
2. Mark Cadotte Oregon
3. Patrick McGee Maryland
4. John Gusz Ex Officio, New Jersey

Members not in Attendance
1. Keven Pellant Kansas
2. Joe Kuebler Georgia
3. Charles Placek North Dakota
4. Anne Precythe Ex Officio, North Carolina

Staff:
1. Harry Hageman
2. Mindy Spring
3. Sam Razor
4. Xavier Donnelly
5. Kevin Terry
6. Barno Saturday

Call to Order
Commissioner K. Winckler (TX) called the meeting to order at 2:04 pm EST. Three members were present, a quorum was established.

Agenda
Commissioner M. Cadotte (OR) made a motion to approve the agenda. Commissioner P. McGee (MD) seconded. Agenda approved as drafted.

Minutes
Commissioner M. Cadotte (OR) made a motion to approve the minutes from November 3, 2010. Commissioner P. McGee (MD) seconded. Minutes approved as drafted.

Chair’s Report
Commissioner K. Winckler (TX) presented her report to the Committee.

Membership: Commissioner M. Cadotte (OR) agreed to continue to serve as the Vice Chair.

Release 11C will be published before the end of 2010 and will include the following issues:

- Gang affiliation drop-down field
- 4 additional contract-required reports
- Majority of remaining bugs

Technical assistance for November 2010
- 2 ICOTS trainings hosted for states via WebEx
  - 2 x for Florida

Per Commissioner K. Winckler’s request at the last Technology Committee meeting, the Public Portal link was added to the main page of the ICAOS website. Since November 2010, there was a big increase in Public Portal usage.

The Committee reviewed ICOTS External Report Usage and ICOTS Support Contacts charts.

The National Office will be handling all support calls, if SEARCH’s recommendation for the new Appriss contract is adopted.

K. Terry presented a Mobile Website Plan to the Committee. Based on the website statistics, more and more website users are using a mobile device to access the appropriate information. K. Terry suggested reformatting existing content with mobile limitations in mind. The project will require testing on leading mobile platforms and operations systems and will take about four months to complete. The cost of the project is about $2,500.

The Committee agreed to proceed with the project without making it a priority for the National Office.

SEARCH Update: The Committee discussed the final SEARCH report and its recommendation regarding Appriss situation. H. Hageman and K. Winckler will be meeting with Appriss next week.

ICAOS Rules in HTML: K. Terry informed the Committee about the Converting ICAOS Rules in HTML project that is scheduled to be done in Spring 2011.
Old Business
J. Gusz (NJ) inquired whether there was a discussion on ICOTS changes with the newly passed rule amendments.

Commissioner K. Winckler (TX) informed the Committee that H. Hageman and D. Ege (AZ) had a discussion on creating an enhancement prior to the ABM 2010. However, the Rules Committee did not recommend any changes to ICOTS during the amendments voting process at the ABM 2010.

New Business
Commissioner K. Winckler (TX) requested the members to send her names of commissioners and/or DCAs who would like to serve on the Committee.

K. Winckler (TX) along with J. Blonien (WA), S. Andrews (OH) and H. Hageman will serve on the APPA committee for developing cooperation and ability of law enforcement to use the ICOTS database.

The Committee will meet again on Wednesday, January 5, 2010. Commissioner K. Winckler (TX) notified the Committee that in case of her absence, M. Cadotte will be chairing the meeting.

Adjourn
Meeting adjourned at 3:18 pm EST.