Interstate Commission for Adult Offender Supervision
Technology Committee Meeting Minutes

June 26, 2008
11:00 a.m. EDT
WebEx

Members in Attendance:
1. David Guntharp  Chair, AR
2. Dori Ege        AZ
3. Joe Kuebler     Ex-Officio
4. Charles Placek  Ex-Officio
5. John Gusz       Ex-Officio

Members not in Attendance
1. A.T. Wall       RI

Guests:
1. Regina Grimes
2. Richard Dickinson
3. Lynn Ayala
4. Kevin Dunphy
5. Greg Bianco
6. Laura Queenin
7. Stephanie Vitale
8. Ethel White

Staff:
1. Ashley Hassan
2. Sam Razor
3. Mindy Spring
4. Xavier Donnelly
5. Barno Saturday
6. Kevin Terry
Call to Order
Commissioner D. Guntharp (AR) called the meeting to order at 11:03 a.m. EDT. Two out of three members were present. Quorum was established.

Approval of Agenda
Commissioner D. Ege (AZ) made a motion to approve the agenda. C. Placek (ND) seconded. The agenda was approved.

Approval of Minutes
Commissioner D. Ege (AZ) made a motion to approve minutes from January 17, 2008, October 8 and September 19, 2007. C. Placek (ND) seconded. The minutes were approved.

Discussion
MIS Project Manager S. Razor informed the Committee about his recent Appriss meeting on June 25, 2008. He mentioned that the ICOTS development was ahead of its schedule.

MIS Project Manager S. Razor informed the Committee about the Master Leaders training progress.

MIS Project Manager S. Razor updated the Committee on the progress of the state ICOTS demonstration meetings.

Commissioner D. Ege (AZ) made a motion to submit the Privacy Policy as amended to the Executive Committee for approval. C. Placek (ND) seconded. The motion passed.

Commissioner D. Ege (AZ) made a motion to submit the ICOTS User Agreement and the Website User Agreement to the Executive Committee for approval. C. Placek (ND) seconded. The motion passed.

Old Business
The Committee discussed the ICOTS definition. The definition will be sent to the Rules Committee for review. Rules Committee will meet on July 10, 2008.

The Committee discussed the legacy data submission. MIS Project Manager S. Razor mentioned seven states, including Florida that had submitted their data files.

New Business
The Committee decided to schedule its next meeting in July, following the week of leadership training.

Adjourn
Commissioner D. Ege (AZ) made a motion to adjourn. C. Placek (ND) seconded. The meeting was adjourned at 11:22 am EDT.