Members in Attendance:
1. Kathie Winckler  Chair, Texas
2. Mark Cadotte   Vice-Chair, Oregon
3. Chris Norman  Alabama
4. Patricia Vale  Maryland
5. Karen Nichols  West Virginia
6. Julie Lohman  Ex-Officio, Virginia
7. Floyd Keeney  Ex-Officio, West Virginia

Members not in Attendance
1. Jill Carlson  Minnesota
2. John Gusz Ex Officio, New Jersey
3. Joe Kuebler Ex-Officio, Georgia

Guest:
1. Regina Grimes

Staff:
1. Harry Hageman
2. Sam Razor
3. Kevin Terry
4. Xavier Donnelly
5. Mindy Spring

Call to Order
Commissioner K. Winckler called the meeting to order at 2:02 pm EDT. Five voting members were present, a quorum was established.

Approval of Agenda
Commissioner M. Cadotte (OR) moved to approve the agenda. Commissioner P. Vale (MD) seconded. Motion passed.
Approval of Minutes
Commissioner M. Cadotte (OR) moved to approve the minutes from March 27, 2012 as written. Commissioner P. Vale (MD) seconded. Motion passed.

Technology Committee’s Report
Commissioner K. Winkler presented her report to the Committee:

- ICOTS Contract was signed and became effective June 1, 2012.

- ICOTS Help Desk
  - 168 tickets were created in March, a 16% decrease from February
  - 186 tickets were created in April, a 10% increase from March
  - 172 tickets were created in May, an 8% decrease from April
  - 25 pending tickets are currently awaiting resolution or documentation as a known bug by Appriss

- Public Web Portal had 1,038 clicks in May, a 7% increase from April.

- ICAOS Website
  - All website pageviews:
    - March: Over 115,000
      - Up 21% from February
    - April: Over 107,000
      - Down 7% from March
    - May: Over 105,000
      - Down 2% from April
      - Up 12% from same period in 2011
  
  - Mobile pageviews:
    - March: Over 2,700
      - Up 24% from February
      - Accounted for 2.9% of all website traffic
    - April: Over 2,800
      - Up 5% from March
      - Accounted for 3.2% of all website traffic
    - May: Over 2,800
      - No significant change from April
      - Accounted for 3.4% of all website traffic
      - Up 70% from same period in 2011

  - Training Resource Page and Step-by-Step Rules
    - Redesigning and reorganizing how training is presented on the website

- Reported webserver hacking attempts to the FBI
Old Business
Executive Director H. Hageman stated that the Fusion Center Data Exchange project, made possible by an APPA grant, had problems financing a hosting site. The issues were resolved by developing a shared hosting site with the Institute for Intergovernmental Research (IIR).

New Business
Changes to Violation Report: The National Office began reworking the violation and violation response processes in ICOTS. The proposal, including a cost estimate, is expected to be presented at the next Technology Committee meeting.

ICOTS Enhancement: Commissioner K. Winkler suggested an enhancement to the Action Item Review screen. She will submit an enhancement request form regarding this enhancement.

The Committee will meet again on August 1, 2012.

Adjourn
Commissioner M. Cadotte (OR) moved to adjourn. Commissioner C. Norman (AL) seconded. Motion passed.

Meeting adjourned at 3:00 pm EDT.