Meeting Minutes
1:00 PM EST
February 24, 2005

Committee Members in Attendance:

1. Joe Kuebler (Chair) – GA
2. Harry Hageman – OH
3. Ron Hajime – HI
4. David Guntharp – AR
5. Charles Placek (ex-officio)

Staff:

1. Don Blackburn
2. Sheila Perry
3. Tad Bowman
4. Ashley Kenoyer
5. Kelli Price

- Meeting was called to order at 1:03 PM

Assessment conducted by Harry Hageman

- H. Hageman briefed the committee on his state assessment for the database. He feels that the majority of the states he spoke to will be ready for implementation. The only states he has concerns with are Indiana and West Virginia. He shared with the committee that some of the larger states have obstacles to overcome. One example is in New York, they may have security concerns and Illinois has a concern with getting counties on-line (specifically Cook County).

- H. Hageman recommended that full deployment of the system should be set for July 1, 2005. If states begin to call panicking then the Committee would need to look at possibly setting back the implementation date to August 1, 2005.
D. Guntharp suggested testing the system on 4 or 5 states before nationwide implementation. There was discussion that there may be chaos with just 5 states testing the system. C. Placek suggested isolating states geographically because they would have the volume to be able to test the system appropriately.

D. Guntharp suggested that monthly announcements be sent to states with regards to the database and upcoming training. There was discussion on preparing a checklist of what needs to be done along with dates.

J. Kuebler wanted to clarify what type of person should come to the National Training and how the State Compact Offices should set up their offices once the system is in place. H. Hageman suggested that states implement one System Administrator for their state and send that person to training. R. Haijme shared that Hawaii’s IT (as probably with most states) staff are not familiar with Interstate matters. DCA’s would be good to train because they are familiar with a computer and with Interstate Compact matters.

D. Blackburn shared with the Committee that the National Office is ready to Train the Trainers the weeks of May 9, 16 and 23, 2005. Two day training sessions a week, 30 people total a session at two sessions a week. The commission is preparing to pay for one trainer per state (2 trainers with split states).

After some discussion concerning testing and working the bugs out of the system, H. Hageman made the suggestion to move training to June and change the implementation date to August 1, 2005.

D. Blackburn will send a letter with regards to the implementation plan, user profile and training information.

J. Kuebler shared with the committee concerns with regards to Private Probation utilizing the database. D. Blackburn is in the process of checking with CJIS and NLETS on the security issues and will report back to the committee with his findings.

J. Kuebler suggested having one dropdown for State Parole/Probation instead of one drop down for State Parole and one dropdown for State Probation.

D. Blackburn requested that we change our website from www.adultcompact.org to www.interstatecompact.org due to a formal request from Georgia. Most states have filters that block anything with the word “adult” in it. The change of the website was approved by the committee.

Old Business

N/A

New Business

The next Technology Committee Meeting is scheduled for March 16, 2005 at 1pm.

Adjourn

The motion to adjourn the meeting was made by J. Kuebler at 2:13 pm EST.