Interstate Commission for Adult Offender Supervision
Technology Committee Meeting Minutes

February 3, 2010
2 p.m. EST
WebEx

Members in Attendance:
1. Kathie Winckler   Chair, TX
2. Mark Cadotte     Vice-Chair, OR
3. David Morrison   GA
4. John Gusz        Ex-Officio, NJ
5. Anne Precythe    Ex-Officio, NC

Guests:
1. Ellen McMullin
2. Kristi Bender
3. Regina Grimes
4. Melanie Brook

Members not in Attendance
1. Patrick McGee     MD
2. Keven Pellant    KS
3. Charles Placek   Ex-Officio, ND
4. Joe Kuebler      Ex-Officio, GA

Staff:
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Xavier Donnelly

Call to Order
Commissioner K. Winckler (TX) called the meeting to order at 2:03 pm EST. Three members were present, establishing the quorum.

Discussion

Approved on 03/03/2010.B.S.
Technology Committee Report: Commissioner K. Winckler (TX) presented her report to the Committee:

- The Release 8.0 was launched on January 13, 2010. It included performance tuning, load testing, monitoring tools and software upgrades.
  - 18 states reported slowness and connectivity issues
  - Appriss launched fix on January 29, 2010

- The Release 9.0 is scheduled for March 1, 2010 and will consist of Rule Amendments changes and the submission NOA after NOD fixes. The Committee reviewed the Statement of Work for the Release 9.0.

- The ICOTS Public Portal will be launched on March 1, 2010.

- Technical Assistance for ICOTS:
  - 6 Trainings conducted via WebEx
    - 4 trainings for Illinois Parole
    - 2 trainings for Pennsylvania Probation
  - Launched ICOTS End User On-Demand

- The Committee reviewed External ICOTS Reports Usage from November 2009 to January 2010.

- The Committee reviewed Support Contacts for January 2010.

- K. Terry updated the Committee on the ICAOS website redesign project’s status:
  - Scheduled for launch the weekend of 2/13
  - Testing will open on 2/3 and will complete on 2/9

- K. Terry updated the Committee on the ICJ website development status:
  - Scheduled for launch the weekend of 2/27
  - Development is completed
  - Training ICJ staff on content management software

Contract Discussion with Appriss: Commissioner K. Winckler and the National Office met with Appriss on January 12, 2010 to discuss the future contract details. Based on the ICOAS needs, Appriss will draft a contract.

The Committee discussed merge/delete numbers presented by X. Donnelly. The Committee decided to review the numbers again at its next meeting.

Commissioner K. Winckler (TX) informed the Committee that Commissioner M. Cadotte (OR) was appointed as the vice-chair of the Technology Committee.

Members Satisfaction with Reports: Commissioner K. Winckler (TX) informed the Committee that E. White (TX) requested to add a feature to the reports that will enable to run a report on all
counties at ones. A. Precythe (NC) suggested adding the option sort by county as well. A. Precythe (NC) will email her suggestion to the Technology Committee and the National Office.

M. Gilliam and R. Grimes attended the APPA training institute in Austin, TX, where they received a lot of positive comments about ICOTS.

**Minutes**
The Committee decided to review the minutes from January 6, 2010 at its next meeting.

**Adjourn**
The meeting adjourned at 3:07 pm EST.