Members in Attendance:
1. Mark Cadotte  Vice-Chair, Oregon
2. Keven Pellant  Kansas
3. Patrick McGee  Maryland
4. Anne Precythe  Ex Officio, North Carolina
5. Charles Placek  Ex-Officio, North Dakota
6. Joe Kuebler  Ex-Officio, Georgia
7. John Gusz  Ex Officio, New Jersey

Members not in Attendance
1. Kathie Winckler  Chair, Texas

Guests:
1. Ethel White

Staff:
1. Harry Hageman
2. Mindy Spring
3. Sam Razor
4. Xavier Donnelly
5. Kevin Terry
6. Barno Saturday

Call to Order
Vice-Chair M. Cadotte (OR) called the meeting to order at 2:01 pm EST. Three voting members were present, a quorum was established.

Chair’s Report
Vice-Chair M. Cadotte (OR) presented the Technology Committee report to the Committee.
ICOTS Updates:

- Release 11C was launched on December 8, 2010
  - The following issues were addressed:
    - Gang affiliation drop-down field
    - 4 additional contract-required reports
    - Majority of remaining bugs

- Executive Director H. Hageman informed the Committee on Appriss’ contract negotiation status:
  - SEARCH recommended renegotiating the contract with Appriss with the following changes, while putting together an RFP for a new vendor
    - ICAOS to assume all helpdesk responsibilities
    - Appriss Contract - maintenance only and all changes/enhancements would be billable at the stated hourly rates
    - Due to amount of research to estimate a job, ICAOS will limit number of requests for estimates and/or pay a fee
    - Instead of quarterly releases, only one annual release (changes/enhancements)
    - Include an SLA that clearly defines the performance metrics


DCA A. Precythe (NC) stated that North Carolina uses the external reports regularly.

K. Terry presented website statistics to the Committee. More and more website users are using a mobile device to access the appropriate information. K. Terry continues to research and collect statistic for the Mobile Site project.

Minutes
Commissioner P. McGee (MD) made a motion to approve the minutes from December 2, 2010. Commissioner K. Pellant (KS) seconded. Minutes approved as drafted.

New Business
Executive Director H. Hageman received a request to sell offender data to a background check company. The requested data is public information. Many departments of corrections sell offender data to similar companies. All income will go to the general fund of the Commission.

Commissioner P. McGee (MD) suggested asking individual states for their approval. The issue can be decided at the Annual Business Meeting.
Commissioner M. Cadotte (OR) talked to Commissioner K. Winckler about this request, and she was in favor of this request with the right controls in place.

The National Office will prepare a formal process and present it at the next Committee meeting.

**Adjourn**
Commissioner K. Pellant (KS) made a motion to adjourn. Commissioner P. McGee (MD) seconded.

Meeting adjourned at 2:46 pm EST.