Members in Attendance:

1. Gary Tullock   Chair, Tennessee
2. Adrienne Poteat District of Columbia
3. Pam Levine Florida official designee
4. David Morrison Georgia
5. Lelia VanHoose Kentucky
6. Patrick McGee Maryland
7. Lora Cole Mississippi
8. Wanda LaCour Missouri official designee
9. Robert L Guy North Carolina
10. Milt Gilliam Oklahoma
11. Samuel Glover South Carolina
12. Chris Norman Alabama
13. James Camache Virginia
14. Kathie Winckler Texas
15. Henry Lowery West Virginia

Guests:

1. Anne Precythe North Carolina
2. Jody Tracey District of Columbia
3. Angela Tolley Kentucky
4. Michael Bolcas Kentucky
5. Richie Spears Mississippi
6. Melanie Brock Maryland
7. Eleanor McMullen Maryland

Approved on 12/01/2008. B.S. 1
Members not in Attendance:

1. Genie Powers  Louisiana

Staff:

1. Mindy Spring

Call to Order

G. Tullock called the meeting to order at 2:40 p.m. PST. Sixteen out of seventeen members were present. Quorum was established.

Approval of Agenda

Motion to approve the agenda made by S. Glover, seconded by K. Winckler. Agenda was approved.

Approval of Minutes

Motion to approve the April 4, 2008 minutes made by D. Guntharp, seconded by M. Gilliam. Minutes were approved.

Old Business

None.

New Business

ICOTS Implementation: G. Tullock initiated discussions on the South Region taking a position on decisions to be made for ICOTS implementation.
M. Gilliam noted that discussions from the DCA Conference indicated that the Commission needs to push back implementation of ICOTS. He stated the issues are incomplete functionality and difficulty of use with the concern of officers not buying into using the system.

P. Levine stated Florida’s Commissioner Bruce Grant has expressed concerns with implementation and reassigning cases.

D. Morrison indicated Georgia has scheduled trainings and supports moving forward with the October 6th implementation date.

D. Guntharp stressed the importance of deadlines and assured that there are no show stoppers. Most issues incurred by the Pilot states are related to legacy data which should be dealt with separately from implementing ICOTS for new cases. A. Tolley supported dealing with legacy data differently for national launch.

A. Precythe expressed concerns from the outcome of the DCA Conference. She also stated there will be 2 additional development releases from the vendor prior to implementation which will include several fixes.

There were further discussions regarding state’s working together through the issues, losing credibility if project is further delayed and that states have already spent resources training and planning for October 6th.

Motion for the South Region to take a position to move forward with the October 6th implementation date made by R. Guy, seconded by S. Glover. Motion carried. Y:13; N:2.

D. Guntharp noted there is not a performance bonus for Appriss to deliver on October 6th and that payments are held until implementation.

R. Spears noted he has not received feedback from Mississippi’s legacy test data.

**Committee Involvement:** G. Tullock distributed forms for Commissioners and DCAs to express interest in serving on an ICAOS committee. He encouraged that every Commissioner become involved.

**Self-Assessment:** G. Tullock announced the self-assessment tools published by the Commission. He noted that the tools have helped Tennessee fine tune a few processes and become more compliant.

**Adjourn**

Motion to adjourn made by S. Glover, seconded by M. Gilliam. The meeting adjourned at 4:05 pm PST.