Interstate Commission for Adult Offender Supervision
South Region Meeting Minutes

June 16, 2011
2 pm EDT
WebEx

Members in Attendance:
1. Chris Norman Chair, Alabama
2. Milt Gilliam Oklahoma
3. Genie Powers Louisiana
4. Patrick McGee Maryland
5. Kela Thomas South Carolina
6. Gary Tullock Tennessee
7. Henry Lowery West Virginia
8. Kathie Winckler Texas

Members not in Attendance
1. Timothy Carman Kentucky
2. David Eberhard Arkansas
3. Adrienne Poteat District of Columbia
4. Jenny Nimer Florida
5. Jenna James Georgia
6. Christopher Epps Mississippi
7. Ellis McSwain Missouri
8. Timothy Moose North Carolina
9. James Camache Virginia

Guests:
1. Christopher Harris
2. Kimberly Jones
3. Julie Lohman
4. Richie Spears
5. Joe Kuebler
6. Shari Britton
7. Ethel White
8. Karla Brune
9. Jody Tracey
10. Deborah Duke  
11. Jeff Tillman  
12. Steve Turner  
13. Cortney Shewmaker  
14. Angel Tolley

**Staff:**  
1. Harry Hageman  
2. Sam Razor  
3. Barno Saturday  
4. Kevin Terry  
5. Mindy Spring  
6. Xavier Donnelly

**Call to Order**  
Commissioner C. Norman called the meeting to order at 2:01 pm EDT. Eight commissioners were present, a quorum was not established.

**Agenda**  
Commissioner G. Tullock (TN) made a motion to approve the agenda. Commissioner H. Lowery (WV) seconded. Agenda approved.

**Minutes**  
Commissioner H. Lowery noted that he attended last Region meeting. **Minutes from March 17, 2011 meeting approved as amended by acclamation.**

**Executive Committee Update**  
Commissioner C. Norman presented the Executive Committee update to the Region:  
- Commissioner Tullock was appointed as the Rules Committee Chair  
- Region Chair Election at the upcoming ABM 2011  
- Vacant DCA Liaison Committee Chair position  
- Commissioners Andrews (OH) was appointed as the chair the Ad Hoc Committee on Risk Assessment.

The Technology and Training Committees are working on forming an ad hoc committee on Violations. A commissioner interested in chairing this ad hoc committee, should contact the National Office.

Chairman M. Gilliam informed the Region that Vice-Chair Wayne Theriault (ME) recently accepted a new position for the Department of Corrections and was no longer responsible for Interstate Compact for the State of Maine. At the Annual Business Meeting in September, the full commission will need to elect a commissioner to fill the remaining portion of the unexpired term for the Office of Vice-Chair. Until then, the Executive Committee will decide if there is a need to appoint a commissioner to serve as Vice-Chair from now until the election.
Chairman M. Gilliam requested the Region members to contact him if they were interested in serving as an interim Vice-Chair.

Executive Director H. Hageman informed the Region that FY 2012 Compliance Audit would focus on those states that had the findings of five or more cases in category C in the prior year’s audit.

Executive Director H. Hageman thanked Commissioner K. Thomas for joining the DCA Liaison Committee.

Executive Director H. Hageman informed the Region about the following changes:

- Upcoming ICOTS Releases
  - Release 14.0: Enhancement release scheduled for end of June, to include five approved enhancements.
  - Release 15.0: Bug fix release scheduled for late fall, to include approximately 10 outstanding items.

- ICOTS Help Desk transitioned over to the national office as of May 1, 2011.
  - The transition helped to reduce cost and improve the quality of service.

- Commissioner Vacancies include HI, ME, MD, VA, VI, WI and WY
  - ME vacancy is filled
  - Concerned about VA
  - MD and WY commissioners will retire at the end of June

- ABM registration will be launched on July 1, 2011

The Executive Committee revised the ICAOS Dues Policy- a state will be charged a 1% per month not to exceed twelve percent (12%) per annum for late dues payment. The changes will be effective beginning in FY 2012.

Commissioner McGee will be retiring at the end of this month.

Rules Amendments: The Region discussed Rules Amendments.

States Update
Alabama is in the process of providing ICOTS training to new field officers.

Arkansas completed Rules trainings in February 2011. Arkansas spoke highly of ICOTS reports.

District of Columbia is cleaning up its duplicate offender records in ICOTS. The District of Columbia is involved in pending litigation regarding an offender transferring from FL to the D.C. area.
Florida has nothing to report.

Georgia has a new Commissioner – Jenna Jannes. Probation is conducting statewide ICOTS and ICAOS Rules trainings.

Kentucky’s DCA A. Tolley will retire in July 2011.

Louisiana’s legislature is considering a bill to allow LA to charge a $150 transfer application fee.

Maryland is considering charging an application fee for interstate transfers. Commissioner McGee will retire on June 30, 2011.

Mississippi continues field officers’ trainings.

Oklahoma recently completed its audit. The OK legislative session is complete - OK will not have any furlough days in FY2012. The compact office has hired a new staff member.

South Carolina has a new Commissioner – Kela Thomas. SC held its first state council meeting on June 13.

Tennessee - The national office, in conjunction with the Council of State Governments, prepared and presented the state profile project on transferred offender numbers to the Tennessee State Council.

Texas – Commissioner K. Winckler sent out the 2011 proposed rule amendments to all probation and parole directors in Texas. Texas recently completed its compliance audit.

Virginia is going through some structural changes within the department. Commissioner J. Camache retired on April 1, 2011. VA continues providing trainings on the new rules for field officers. VA is working on the compliance audit.

West Virginia’s is working on the compliance audit.

The Region will meet again on September 13, 2011 in Montgomery, AL.

Adjourn
The meeting adjourned at 3:44 pm EDT.