Interstate Commissioner for Adult Offender Supervision
South Region Meeting Minutes

May 7, 2009
3:00 pm EDT/2:00 pm CDT
WebEx

Members in Attendance:

1. David Morrison  Georgia
2. Genie Powers    Louisiana
3. Patrick McGee   Maryland
4. Milt Gilliam    Oklahoma
5. James Camache   Virginia
6. Henry Lowery    West Virginia
7. Kathie Winckler Texas

Guests:

1. David Eberhard
2. Chris Harris
3. Jody Tracey
4. Richie Spears
5. Anne Precythe
6. Peg McClure
7. Regina Grimes
8. Angela Tolley
9. Pam Levine
10. Karen Tucker
11. Deborah Duke
12. Ethel White
13. Wanda LaCour
14. Julie Lohman
15. Jim Sisk
16. Walt Pulliam
17. Gregg Smith
18. Joe Kuebler

Approved on 08.06.09. B.S.
Members not in Attendance:

1. Gary Tullock       Chair, Tennessee
2. Bruce Grant        Florida
3. Adrienne Poteat    District of Columbia
4. Lelia VanHoose     Kentucky
5. Chris Norman       Alabama
6. David Guntharp     Arkansas
7. Christopher Epps   Mississippi
8. Steve Long         Missouri
9. Samuel Glover      South Carolina

Staff:

1. Harry Hageman
2. Ashley Hassan
3. Mindy Spring
4. Sam Razor
5. Xavier Donnelly
6. Barno Saturday
7. Kevin Terry

Call to Order

Executive Director H. Hageman informed the Region of Chairman G. Tullock’s absence. At the Chair’s request, Executive Director H. Hageman ran the meeting. Executive Director H. Hageman called the meeting to order at 3:00 p.m. EDT. Seven out of sixteen members were present. Quorum was not established.

Discussion

Executive Director H. Hageman informed the Region that the Rules Committee met on April 22, 2009 in Lexington, KY. The Committee reviewed proposed Rules amendments and discussed the ICOTS correlation with Rules.

The Executive Committee met on April 23, 2009 in Lexington, KY:

- The Training Committee is working on training options for the 2009 Annual Business Meeting.
- The Executive Committee authorized filing lawsuit against Puerto Rico for failure to submit their annual dues. Before the lawsuit could be filed, the dues payment was received.
- A DCA Training institute was approved for FY 11 (non-rule making years).
  - One DCA or Designee from non-bifurcated states and two DCAs or Designees from bifurcated states can attend at the Commission’s expense
Regional DCA WebEx meetings were approved

The FY 11 Budget was approved to go to the full Commission and minor adjustments were made to FY 10

State Council Policy, prepared by the National Office, on behalf of the Compliance Committee was approved

Dues Enforcement Policy, prepared by the National Office was approved as amended.

Records Retention Policy, prepared by the National Office was tabled

ICOTS Privacy Policy, User Agreement (revisions) and Checklist were approved

Technology Committee Update:
  - ICOTS User survey results presented. The survey received statistically sound response rate of 29% (7,681 replies).
  - Commissioners who would like to see the results for their state should contact the Nationals Office
  - Implementation of ICOTS related Rules
    - Rules 3.104 and 4.105 are effective June 1.

P. Levine (FL) informed the Region that due to some local technical problems, Florida was unable to participate in the ICOTS User survey.

ICOTS Update:

- **District of Columbia, J. Tracey**
  - Working with ICOTS
  - Appreciated VA and MD’s patience with ICOTS transfers

- **Florida, P. Levine**
  - State Council Meeting on April 24
  - FL will send the State Council minutes to the National Office
  - FL provides ICOTS training for field officers

Executive Director H. Hageman advised the Region to use the Technical and Training Assistance Policy, the details of which could be found on the Commission website.

- **Georgia, Commissioner D. Morrison**
  - D. Morrison was appointed to the Rules and Technology Committees

- **Kentucky, A. Tolley**
  - Planning to have a State Council meeting soon – all members are appointed.
  - Executive Director and Legal Counsel are invited to attend KY State Council meeting

- **Louisiana, Commissioner G. Powers**
  - Compact Office staff is providing ICOTS training
Flu Pandemic issue was brought to the Executive Committee attention by LA
Thanked the National Office for sending the letter to the MS Governor about his executive order authorizing an inmate’s furlough release.

- **Maryland, P. McGee**
  - State Council recently met
  - State Council will meet again this summer to discuss the Rule Proposals posted by the Rules Committee
  - ICOTS seems to be slow
  - A focus group identified that MD required more training on ICOTS

The following states have problems with ICOTS being slow – Florida, Mississippi, District of Columbia and South Carolina. S. Razor informed the Region that Appriss was working on this issue.

Executive Director H. Hageman reminded the Region that the Commission website had many ICOTS training materials.

- **Mississippi, Richie Spears**
  - Preparing for their State Council meeting
- **Missouri, Peg McClure**
  - Commissioner retires soon
- **Oklahoma, Commissioner M. Gilliam**
  - On-going Parole and Probation staff trainings
  - State Council will meet this summer
- **South Carolina, V. Jakes**
  - On-going ICOTS trainings
- **Texas, Commissioner K. Winckler**
  - WebEx ICOTS Trainings by W. LaCour since October 2008
  - On-site ICOTS trainings in major metropolitan areas
- **Virginia, Commissioner W. Pulliam**
  - On-going ICOTS trainings
  - Developed an ICOTS help-desk
- **West Virginia, Commissioner H. Lowery**
  - Temporary hiring restrictions imposed
  - On-going ICOTS trainings

**Adjourn**

The meeting was adjourned at 4:01 pm EDT.