INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

SOUTH REGION
TELECONFERENCE MEETING

Monday May 2, 2005
10:00 a.m. (EST)

1-888-387-8686 Room # 7389593

Members in Attendance:

1. Joe Kuebler (GA)
2. Cathy Terry-Crusor (DC)
3. Genie Powers and Gregg Smith (LA)
4. Walt Pulliam and Denny Gaulden (VA)
5. Ron Williams (FL)
6. Fred Matthews and Melanie Brock (MD)
7. Henry Lowery (WV)
8. Todd Woodward (KY)

Members Not in Attendance:

1. Robert Oakes (AL)
2. Sherry Pilkington (NC)
3. David Guntharp (AR)
4. Ivy Keys (MS)
5. Milt Gilliam (OK)
6. Ann Hyde (SC)
7. Gary Tullock (TN)
8. Kathie Winckler (TX)
9. Wanda LaCour and Mary Kay Brand (MO)

Staff

1. Don Blackburn
2. Mindy Spring
3. Ashley Kenoyer
• J. Kuebler called the meeting to order at 10:00 a.m. (EST). A quorum was established.
• Motion to dispose of Robert Rules for the south region meeting made by R. Williams, seconded by G. Powers. Motion carried.
• March 15, 2005 meeting minutes were approved by region to be posted without changes.

Committee Updates

• Technology Committee J. Kuebler (GA) -
  o Update on NACIS system -
    ▪ December 1, 2005 will be implementation date. Deployment plan will be sent out to states within a week.
    ▪ Training is tentatively set for October. D. Blackburn stated that SoftScape has not delivered the training plan/curriculum, but should be available soon. Early training for states that want to use system early will be implemented by the national office.
    ▪ D. Blackburn noted that SoftScape has not provided all deliverables and changes to the BRT have been slow which is holding up the testing model.
    ▪ J. Kuebler recognized Dori Ege and Chuck Placek for their help with the database.
    ▪ Registration for user information is the responsibility of the states. S. Perry at the national office will be able to assist states in set up.
    ▪ Any state interested in implementing NACIS before December 1st should email Joe Kuebler.
    ▪ D. Blackburn stated that there is an issue with user info security. S. Perry stated that H. Hageman is working on this with vendor.
    ▪ D. Blackburn noted that the elimination of signed documents will have to pass as a rule change at the Annual meeting or states will be required to use scanners for Compact transactions.

• Training Committee D. Blackburn -
  o Trainings have been held and are schedule in several counties in Texas/working on getting someone from the Texas training TJAD department to attend.
  o J. Kuebler and D. Blackburn held a workshop at APAI last month.
  o Train-the-Trainer is scheduled for June and requests to attend should be directed to D. Blackburn.
  o Bench books have been printed and will be mailed out this week.

• Compliance Committee D. Blackburn -
Letter has been drafted for states to send to Massachusetts’s governor to pass Compact legislation.

New dispute resolution request regarding “discretionary” parole release received from Pennsylvania. The national office would like to know how many states send compact applications prior to receiving a parole release date and/or special conditions from their board.

Tennessee litigation: Temporary injunction has been issued by the District Court in Kentucky. R. Masters is working to get the injunction permanent. Tennessee still has an opportunity to appeal. Any issues/problems with Tennessee should be addressed to Don Blackburn.

Pennsylvania litigation has been dismissed.

- Rules Committee D. Blackburn:
  - The Rules Committee will meet in Lexington June 28-29th to draft changes to rules and get out to Commissioners for review and comment.
  - Most of the changes are time frame changes related to NACIS.
  - Rule 3.107 has major areas of changes because of the proposed elimination of signed documents.

- Finance Committee G. Powers:
  - The Executive Committee is recommending a 2% increase in dues to support database fixed costs for maintenance and hosting. (1% for FY06 and 2% thereafter)
  - The National Office has taken several cost saving measures:
    - Indirect costs down 27% to 13.5%
    - Annual meeting hotel rooms $75/night
    - Negotiated square footage rent
    - Held Committee meetings in Lexington
  - Formula for dues cannot be addressed until statistics are gathered from database on transfers.
  - D. Blackburn recommends that the Commission establish a legal defense fund. The Pennsylvania litigation cost the Commission approximately $100,000 and Tennessee nearly $30,000. Money may be recouped from Tennessee, but not Pennsylvania.

**State Updates**

- Georgia – Nothing to report

- Alabama – R. Oakes not in attendance

- Arkansas - D. Guntharp not in attendance

- District of Columbia - C. Terry-Crusor inquired about the rule proposal process. D. Blackburn stated that the Rules Committee is proposing that requests/proposals
be submitted through region, committee, or at the Annual meeting to the Commission.

- Florida - R. Williams stated that FL is sending Linda Green to Train-the-Trainers and is anxious to get bench books out to judges and court administrators in May.

- Kentucky – T. Woodward noted he will be attending the Train-the-trainers in June. Kentucky is in the process of implementing a violation matrix (short-term jail sentences following up with violation reports with other states.)

- Louisiana - G. Powers stated she has been working with the Louisiana Supreme Court to get bench books out to judges.

- Maryland – Nothing to Report

- Mississippi - I. Keys was not in attendance

- Missouri - W. LaCour was not in attendance.

- North Carolina – S. Pilkington was not in attendance.

- Oklahoma - M. Gilliam was not in attendance.

- South Carolina - A. Hyde was not in attendance.

- Tennessee - G. Tullock was not in attendance.

- Texas - K. Winckler was not in attendance.

- Virginia - W. Pulliam is working on getting the bench book out in Virginia. The first State Council meeting will be May 4, 2005 and W. Pulliam will be presenting the Parole and Probation Officer PowerPoint presentation. SoftScape held a video conference which received positive response.

- West Virginia – Nothing to Report

**Executive Director Comments-Don Blackburn**

- Registrations for the annual meeting need to be sent in ASAP. Additional nights are available for $75/night. Contact K. Price at the National Office for details.

- New staff member: Systems Administrator, Xavier Donnelly; Any directory changes should be forwarded to him.

- Bench book is posted on the website and are being sent out. Positive response.

- Notice for Award nominations will be sent out May 16th survey style for the Executive Director’s award and the Peyton Tuthill award.
• Rewriting 5.108 (referring to PC hearings)
• Dispute Resolution regarding parole: National Office would like to know how many states practice “discretionary” parole (no set date of release or special conditions sent with Compact Applications. Yes: Kentucky, South Carolina, West Virginia, and Oklahoma. The National office will send out a survey to find out how many states have this issue with this and if a rule change may be necessary.
• Regional Rep elections will take place at the Annual Meeting in September.
• Rules Committee is working on an adoption process to eliminate amendments from the floor which may impact the Compact process or other rules. Discussion will be encouraged with voting up or down on the proposed rules or amendments.

• The next South Region meeting is scheduled for July 12th at 10:00 am EST

Adjourn

• Meeting adjourned by J. Kuebler at 10:55 a.m. EST.