INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

SOUTH REGION
TELECONFERENCE MEETING

Monday, January 24, 2005
10:30 a.m. (EST)

1-888-387-8686 Room # 7389593

Members in Attendance:

1. Joe Kuebler and Joyce Donald (GA)
2. Wanda LaCour (MO)
3. Cathy Terry-Crusor (DC)
4. Genie Powers and Gregg Smith (LA)
5. Denny Gaulden (VA)
6. Angela Tolley (KY)
7. Ron Williams and Karen Tucker (FL)
8. David Guntharp (AR)
9. Kathie Winckler (TX)
10. Milt Gilliam (OK)
11. Fred Matthews (MD)
12. Henry Lowery (WV)
13. Ann Hyde (SC)
14. Gary Tullock (TN)
15. Ivy Keys (MS)

Members Not in Attendance:

1. Robert Oakes (AL)
2. Sherry Pilkington (NC)

Staff

1. Don Blackburn
2. Mindy Spring
3. Sheila Perry
4. Ashley Kenoyer
5. Kelli Price

- J. Kuebler called the meeting to order at 10:35 a.m. (EST). A quorum was established.

Committee Updates

- Technology Committee J. Kuebler-
  - Update on NACIS system-
    - Project has entered new phase.
    - S. Perry from the national office is transitioning into the project manager position, formerly held by Danna Erwin. S. Perry is working directly with engineers at SoftScape.
    - Executive Director D. Blackburn stated that screen shots will be sent out when they are finalized.
    - The National Office is working on the timeline for implementation, training, and deadline for transition. The implementation date has been pushed back to July 1st, 2005.
- IT Representative Web-Conference-South Region, Tuesday January 25th at 9:00 am
- Proposed Rule Changes for NACIS implementation
  - Discussion about removing the requirement of “release of medical information” and “consent to random drug testing”
    - J. Kuebler proposed that these documents are not necessary by HIPPA standards.
    - K. Winckler stated that the rules were proposed by the Commission because of case law.
    - K. Winckler stated that the Commission should discuss with Rick Masters (legal counsel).
    - Executive Director D. Blackburn stated that Rick Masters is currently investigating HIPPA standards to make recommendations to the Rules Committee.
  - South region was asked if any state objected to moving forward with removing the two forms. No state objected.
  - M. Gilliam advised that he will take this proposal under consideration and move forward with it in the
Rules Committee when reviewing the rules change package for NACIS.

- Data Collection-Executive Director D. Blackburn announced that new data collection forms haven been created because of a new interpretation of “transaction” being “official acceptance.”
- Security-The National Office held a teleconference with NLETS and SoftScape to discuss FBI security standard for NACIS.

- Training Committee A. Hyde (SC)-
  - The Committee plans on scheduling a meeting soon.
  - Puerto Rico is requesting training.
  - Goal for the Annual Meeting in September is to provide “New Commissioner Training”
  - The new PowerPoint presentations have been review. A. Hyde stated that the legal areas flow very well.
  - A. Tolley (KY) inquired about compact administrator training. Requests for training should be sent to the National Office.
  - Executive Director D. Blackburn announced that Mike Buenger is working on a bench book that should be available in the next few weeks for judicial training.

- Compliance Committee D. Blackburn, Executive Director-
  - The Compliance Committee came to Lexington in December to map out goals and strategies for 2005.
  - Rick Masters (legal counsel) is preparing injunction for the Commission’s hearing with Tennessee and has petitioned the Court of Appeals in Pennsylvania to dismiss their case against the Commission.

- Rules Committee M. Gilliam (OK)-
  - Members of the Rules Committee are almost final.
  - The Committee’s first teleconference will be scheduled for late February and they will meet in Lexington for a meeting March 8th and 9th. Richard Stroker will be attending to address the risk and needs instrument.
  - The Committee will be surveying Commissioners for issues that need to be address by the Rules Committee this year.
  - The Rules Committee’s goal is to develop a new system for rule adoption.

- Finance Committee G. Powers (LA)-
  - The Finance Committee members:
    - Genie Powers LA (chair)
    - Ken Merz MN
- G. Powers came to the National Office in December to meet with Executive Director D. Blackburn to go over budget. G. Powers complimented D. Blackburn on deferring payment with SoftScape and getting rates down with CSG.

- Executive Director D. Blackburn stated that dues from each state are due 60 days after each state’s fiscal year ends.

**State Updates**

- Georgia-J. Kuebler announced that a parole audit is being performed to hopefully result in additional staff. J. Kuebler respectfully asked states to please exercise cooperation on issuing reporting instructions to probationers released on split-sentences from Georgia prisons. Georgia is currently trying to rectify the problem.

- Alabama-Robert Oakes not in attendance

- Arkansas-D. Guntharp commented on the importance of each state staying in touch with compact offices regarding the new database. D. Guntharp also reported that Arkansas is currently in a session.

- District of Columbia-C. Terry-Crusor announced that DC is trying to get their Council operational to use as advisory capacity. DC is utilizing the new forms.

- Florida-R. Williams announced that they are using the new forms and are excited about the new technology.

- Kentucky-A. Tolley announced that she is currently covering both probation and parole. There has been confusion by state regarding Kentucky’s form regarding “pre-trial diversion,” which is actually “deferred sentencing.” Currently there is not a council set up. Currently, they are training new officers on the Compact.

- Louisiana-G. Powers announce there are currently budget issues being worked on and they are struggling with the State Council.

- Maryland-F. Matthews announced they are currently training their State Council.

- Mississippi-I. Keys announced that they are currently training on the new rules and using the computers generated forms.

- Missouri-W. LaCour stated the establishment of a work group for Parole officers to discuss problems in field and to address issues. Also, plans to meet with David Hitchcock DCA Illinois regarding problems in border states.

- North Carolina-Sherry Pilkington not in attendance
• Oklahoma-M. Gilliam stated they are working on split sentence issues and getting institutions trained. Laura Newson is no longer working in the Compact office. The State Council has been appointed and they expect to meet in the next few weeks.

• South Carolina-A. Hyde stated that staff member Thelma Love has resigned. The vacant position may cause delay.

• Tennessee-G. Tullock announced that they are in the process of replacing Council members and looking at proposing an application fee.

• Texas-K. Winckler announced an administrator is retiring. No formalized training has been set up, but hopes to implement by March.

• Virginia-D. Gaulden announced they are reviewing reporting instructions. The new rules have been dispersed and their State Council has been appointed and is currently setting up for their first meeting.

• West Virginia-left call early

Executive Director Comments

• The National Office has a calendar that states may post events by contacting the national office.
• The Annual Report is in the process of being printed, and waiting on audit from Price Waterhouse.
• The Forms Survey results are in with all states reporting except the Virgin Islands and Puerto Rico.
  o 86% Word Template
  o 39% HTML
• Executive Director D. Blackburn stated that it is critical for states to communicate and educate about the database within each state. The National Office has sent out a PowerPoint presentation that provides basic knowledge about NACIS.
• The National Office is reaching out to acquire grants.
• The Virgin Islands is expected to join the Compact, and there has been no update on Massachusetts to join.
• K. Winckler stated that Texas has over 100 probation districts and that equipment varies enormously. Executive Director D. Blackburn suggested that each state with county probation to assign 1 person to have equipment and may reach out to the national office for assistance.

New Business

• Next region meeting to be scheduled for March 15th at 10:00 am EST

Adjourn
• Meeting adjourned by J. Kuebler at 11:50 a.m. EST