INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
RULES COMMITTEE

Meeting Summary and Minutes
via Conference Call
12:00 pm to 2:00pm (EST)
July 11, 2003

Committee Members in Attendance:

1. Kathie Winckler, TX
2. Jim Cosby, TN
3. Milt Gilliam, OK
4. Doreen Geiger, WA
5. Tina Hayes, FL
6. Chief Justice Gerald VandeWalle, ND

Committee Members Not in Attendance:

1. Paul Quander, DC
2. Ben Martinez, PA
3. Bob Steinman, MI
4. A.T. Wall, RI
5. Pat Tuthill, Ex officio, FL

Guests:

1. Barry Groves, FL
2. Kevin Dunphy, RI
3. Sean Ryan, PA

Staff:

1. Mike McCabe
2. John Mountjoy
3. Rick Masters

• Kathie Winckler, chair of the committee, called the Rules Committee to order at 12:06 p.m. (EDT). Following introductory remarks, Winckler called for a roll call of members. Five of 9 voting members were present, establishing a quorum.
• Winckler called for a motion to adopt, en masse, the minutes from the May 9, May 23 and May 30, 2003 committee meetings. Motion was brought by Cosby, seconded by Hayes and unanimously adopted.

• Winckler called for a staff update. Mountjoy provided information on current state status, information on the updated website and discussion board and specific logistical information on upcoming committee meetings.

• Winckler led the group in discussions on:
  1) Procedure for rules presentation in November
  2) Succession of Officers
  3) Adoption of Transition Rule

• Winckler called for an update from the following subcommittee workgroups:
  1) Date collection and reporting; eligibility for transfer (Winckler, Cosby).
  2) Mediation, arbitration, and dispute resolution; offender violations and returns to sending state (Gilliam, Steinman).

• Winckler called for New Business. No new business was raised.

• Winckler reviewed the dates for the next meetings: July 16 & 17, 2003 in Chicago, IL – Rules Committee Drafting Team and August 7 & 8, 2003 in Washington, DC – Rules Committee. Winckler also reminded the committee of upcoming teleconference meetings: July 25, August 1, August 8, August 15, August 22, August 29 at 12:00 p.m. (EDT).

• Hearing no more new business, Winckler called for a motion to adjourn. A motion was brought by Cosby, seconded by Hayes and the committee adjourned by unanimous consent.
I. Call to order and roll call

II. Approval of draft minutes of May 9, 23 and 30, 2003 teleconference meetings

III. Staff update

IV. New business

  1) Discussion: Procedure for presentation of rules in November.
     Background: There is a compact requirement that the Commission hold an informal hearing on the proposed rules prior to their consideration.

  2) Discussion: Succession of officers
     Background: There is no procedure in the compact or by-laws for the succession of officers. The Executive Committee has asked that the Rules Committee develop a proposed by-law amendment.

  3) Discussion: Transition rule
     Background: Executive Committee approved a motion to recommend against the adoption of the transition rule for an additional year.

V. Report of subcommittees and materials submitted

  1) Data collection and reporting: Kathie Winckler and Jim Cosby
     The Information Technology Committee has developed a rule for our consideration. John Mountjoy circulated this proposal to the Committee on June 25.

  2) Mediation and dispute resolution: Milt Gilliam and Bob Steinman
     The Compliance Committee has developed recommended procedures. Their report was presented to the Commission at the June 6, 2003 meeting.

VI. Next meeting(s)
1) Teleconference meetings will be held at 12:00 p.m. EDT on July 18 and 25, and August 1, 15, 22, and 29, 2003.
2) A Drafting Team meeting will be held in Chicago, IL on July 16 & 17, 2003.
3) A Full Committee meeting will be held in Washington, D.C. on August 7 and 8, 2003.

VII. Adjournment