Members in Attendance:
1. Sara Andrews, OH
2. Michelle Buscher, IL
3. Leeann Bertsch, ND
4. John Rubitschun, MI
5. Cari Taylor, WI
6. Ellen Brokofsky, NE

Guests:
1. Bob Champion, IN
2. Jenny Bauer, IN
3. Roger Wilson, OH
4. Don Matson, MI
5. Daryn Cobb, MI
6. Kari Rumbaugh, NE
7. Catherine Gibson-Beltz, NE
8. Sally Reinhardt-Stewart, NE
9. David Geffre, SD

Staff
1. Mindy Spring
2. Sam Razor
3. Xavier Donnelly
4. Kevin Terry

Call to Order
S. Andrews called the meeting to order at 2:33 pm EST. 6 out of 11 members were present, quorum was established.
Agenda
Agenda approved by acclamation.

Minutes
Minutes from the September 13, 2011 meeting approved by acclamation with the following changes: On pg 2 spellings for Catherine Gibson-Beltz, NE & Sally Reinhardt-Stewart, NE were corrected.

Discussion

Executive Committee Update
S. Razor provided an update on recent activity of the Executive Committee
- Rules & Rule Amendment training dates were announced.
- Survey sent out to prioritize ABM topics was sent out. The Executive Committee will be discussing the results and next steps at upcoming meeting.
- ICOTS code release 16.0 due out within the next week. Consists of bug fixes.
- Mobile website will be released soon.
- MOU with Appriss was posted and available for Commissioner comment until December 10th.
- Discussions on retaking related trends identified with ICOTS data and stats from recent retaking survey were presented. Many states had difficulty providing data.
- ABM has been moved to August 2012 to accommodate consolidation of the DCA institute.

Follow up on topics from ABM 2011
R. Wilson commented on the topics discussed by the region at its last meeting and at the 2011 ABM.

Rule Amendment 3.106
K. Rumbaugh indicated there was a typo in the rule proposal approved at the region’s last meeting. Motion to amend the September 13, 2011 on page 4 to correct the typo made by M. Buscher, seconded by J. Rubitschun. Approved by acclamation.

Member State Updates

Illinois: M. Buscher noted there were possible facility closures pending, but legislature allocated money to avoid the closures.

Indiana: B. Champion indicated all day training for adult and juvenile officers will be held December 13, 2011. ICOTS data sent from nation office for non-active users is being reviewed

Iowa: No one in attendance from Iowa.
**Kansas:** K. Schwant noted state council meets in 3 weeks and hope to appoint a new commissioner. Also reviewing ICOTS data sent from national office for non-active users. In process of hiring 2 additional staff.

**Michigan:** J. Rubitschun indicated their state council met in November. A motion was made at that meeting to increase the application fee to cover costs for retaking specifically for probationers by the department of corrections.

**Nebraska:** K. Rumbaugh noted they are in the process of updating probation and parole MOU used internally to share with other states. State Council met in October and discussed the Appriiss MOU currently pending. Probation & parole plan to training after the compact office training in January.

**North Dakota:** L. Bertsch noted the increase in incoming offenders due to the oil bomb. Working on the issue of what constitutes “adequate housing,” specifically if a motor home qualifies under a mandatory transfer. Chuck Placek is retiring next month and will be replaced by Amy Veracek.

**Minnesota:** R. Bisch noted state council met to discuss rule amendments and specifically had concerns on gang affiliation and if there are federal standards to determine if gang affiliations exist.

**South Dakota:** D. Geffre indicated there is nothing to report.

**Wisconsin:** C. Taylor noted Bill is doing well in retirement. New Commissioner, Jule Cavanaugh should be announced soon. Report of inactive user from ICOTS is being reviewed. A Committee has been formed to review audit results and devise plan for next years audit. Administrative rules committee is working on implementing fee to offset costs for retaking. Wisconsins spends approximately $1mil annually on retaking. Looking forward to hosting ABM in August and expressed appreciation for all involved in interstate.

**Ohio:** R. Wilson indicated Ohio is working to secure a vendor to collect application fee. Hope to being collection in April. Temporary changes in staff in the compact office. State Council meeting scheduled for December.

M. Buscher noted further on Illinois report that the northern region training was just completed. Illinois is looking at a proposal to collect application fee for interstate. Parole has reviewed the inactive ICOTS user list, probation is working on their part of it.

**New Business**
S. Andrews stated a Vice-Chair should be named for all standing regions and committee chairs. C. Taylor indicated Jule Cavanaugh should be named by that time and would be happy to serve as Vice-Chair.

K. Rumbaugh indicated the rule proposal previously discussed may need further amendment.
The amendment in its complete form will be sent out to the region for review.

S. Razor reminded the region on proposal process. 
**Motion to reexamine the rule proposal approved at the September 13, 2011 meeting made by M. Buscher, seconded by J. Rubitschun. Motion approved by acclamation.** Draft will be forwarded out and discussed at the next Midwest Region meeting.

**Adjourn**
Motion to adjourn made by J. Rubitschun, seconded by C. Taylor. Meeting adjourned at 3:18 pm EST.