INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
MIDWEST REGION MEETING MINUTES
November 6, 2013
1:00 pm ET
WebEx

Members in Attendance:
1. Charles Lauterbach, IA
2. Sara Andrews, OH
3. Charles Placek, ND
4. Tracy Hudrlik, WI
5. Kathleen Graves, KS
6. John Rubitschun, MI

Guests:
1. Holly Reuter
2. David Geffre
3. Don Matson
4. Tina Marshall
5. Kari Rumbaugh
6. Sally Reinhardt-Stewart
7. Roger Wilson
8. Janice Young
9. Sally Holewa
10. Robert Champion
11. Matt Billinger
12. Mary Keyes

Members not in Attendance
1. Catherine Gibson-Beltz, Chair, NE
2. Jane Seigel, IN
3. Jill Carlson, MN
4. Ed Ligtenberg, SD
5. Michelle Buscher, IL
**Staff**
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Kevin Terry
5. Xavier Donnelly

**Call to Order**
Commissioner S. Andrews (OH) called the meeting to order at 2:04 pm ET. Six voting members were present, quorum was established.

**Agenda**
Commissioner J. Rubitschun (MI) moved to approve the agenda. Commissioner C. Placek (ND) seconded. Agenda was approved as written.

**Minutes**
Commissioner K. Graves (KS) moved to approve the minutes from August 27, 2013. Commissioner C. Placek (ND) seconded. Minutes approved as written.

**Executive Committee Update:** H. Hageman updated the Region on the Executive Committee activities:

- Upcoming Trainings
  - Compact Office Amendment Training - December 3rd, 4th & 5th
  - General Rule & Mini-Trainings - resume in February

- There is one vacancy on the Executive Committee – Technology Committee chair. If you are interested, please contact Chairman M. Gilliam.

- Commissioner C. Moore (GA) was appointed ad the new DCA Liaison Committee Chair.

- Chairman M. Gilliam (OK) attended the North-West Shuttle conference.

- The national office is working on updating the documents with the recently passed rule amendments.

- The Commission is currently operating 4% under budget.

- The national office is looking into purchasing the dashboard software with an unlimited number of web view users.

- The victim notification work group successfully tested the victim notification application. Appriss will start train its users in later this year.
- The national office is working on scheduling the Ad Hoc on border issues face-to-face meeting in Columbus, OH.

- The national office received two complains that have been resolved – WA and OK and UT and CO.

- The national office is looking into West Region for the 2015 ABM site.

**ABM Comments:** Commissioner C. Placek (ND) suggested having a panel of jail administrators at the next business meeting.

Commissioner S. Andrews (OH) suggested the national office categorizes complaints it receives. H. Hageman stated that the national office receives only handful complaints a year.

**Spotlight on Best Practices:** DCA K. Rumbaugh (NE) stated that the best practices list need to be updated at the next DCA Midwest region meeting.

**Member State Updates**

**Kansas:** Commissioner K. Graves stated that Kansas is working with the national office on a corrective action plan.

**Michigan:** State Council’s victims advocate was recently reappointed by Governor.

**Nebraska:** The next State Council meeting is scheduled for March 13, 2014. Nebraska is preparing for the new rules trainings.

**North Dakota** emphasized the importance to check the employment of transferring to their state offenders. ND is in the process of training its municipal judges.

**South Dakota** has an active State Council that will be meeting in December.

**Ohio’s** State Council will be meeting in December. Ohio added more people to serve on its State Council to help with the quorum.

**Wisconsin’s** State Council will be meeting in the upcoming months.

**Adjourn**

Commissioner J. Rubitschun (MI) moved to adjourn. Commissioner C. Placek (ND) seconded. Meeting adjourned at 2:28 pm ET.