INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
MIDWEST REGION MEETING MINUTES
June 3, 2010
2 pm EST
WebEx

Members in Attendance:
1. Sara Andrews  Chair, OH
2. Charles Lauterbach  IA
3. Ken Merz  MN
4. John Rubitschun  MI
5. William Rankin  WI
6. Michelle Buscher  IL
7. Leeann Bertsch  ND
8. Jane Seigel  IN

Guests
1. Robert Champion
2. Mary Keys
3. Rose Ann Bisch
4. Debra Hearns
5. Art Hegewald
6. Rich Ludolph
7. David Geffre
8. Janice Young
9. Don Matson

Members not in attendance
1. Ed Ligtenberg  SD
2. Ellen Brokofsky  NE
3. Keven Pellant  KS

Staff
1. Harry Hageman
2. Sam Razor

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Approved on 8/18/2010. B.S.
3. Xavier Donnelly
4. Mindy Spring

**Call to Order**
S. Andrews called the meeting to order at 2:18. Eight members present establishing a quorum

**Agenda**
Motion to approve the agenda made by K. Merz, seconded by W. Rankin. Agenda approved.

**Minutes**
Motion to approve the January 27, 2010 minutes made by K. Merz, seconded by W. Rankin. Minutes approved.

**Discussion**

**Executive Committee update: H. Hageman**
- **Rules Committee:**
  - Committee members agreed that because dual supervision cases with federal probation are rare that an MOU is not necessary.
- **Training Committee:**
  - Rules training sessions scheduled for June as well as an ICOTS session for State Administrators.
  - ICOTS End User training module usage increasing.
  - DCA Institute will be held in Lexington, KY August 9-11. Registration and agenda is posted on the ICAOS website.
  - Developing Commissioner Training curriculum
- **Technology Committee:**
  - ICOTS code release 9.5 to address performance issues went in production in April.
  - ICOTS release 10.0 went into production late May. No reports of overwhelming issues. The release addressed functionality for managing demographics and offender records.
  - Release 11.0 scheduled for August/September
  - Executive Committee approved 3rd party tools used to monitor ICOTS performance which seems to be improving since software was implemented.
  - Seven new External Reports for managing compact activities available on the ICAOS website.
- **Ad Hoc Committee on Violations**
  - Rule recommendations were forwarded to the Rules Committee by the Executive Committee and will be voted on at this year’s annual business meeting.
- **Compliance Committee**
  - Letter sent to Puerto Rico asking them to appoint a Commissioner in 90 days. Committee will convene next week to discuss next steps.
- **DCA Liaison**
  - Working with the Training Committee to develop curriculum for the DCA Training Institute.
- Finance Committee
  - Kentucky Retirement increased employer contributions 17% for next fiscal year. There will be some budget impact.
- The national office is researching the impact of the Washington Bill 5288 on the Interstate Compact.
- Delaware and Puerto Rico have not reported as required regarding their state councils.
- Maine is working to establish their state council.
- Two pilot compliance audits for Wisconsin and New Mexico are complete. Florida and Utah are in the works.
- National office staff are working with the Juvenile Compact for their version of offender management
- 2011 meeting will be held in Montgomery Alabama on September 11-16.
- APPA and ICAOS put together a grant to expand web service to share ICOTS information with states and national criminal justice organizations. Expect response from BJA in September or October
- S. Razor is reviewing appointment letters. To determine process for appointing a delegate for committee/region or the ABM, states should review their state statutes.
- News media announcement released June 1, 2010 regarding ICOTS public portal.

State Updates
Illinois: May be some movement to establish a formal state council. Probation received a call from the governor’s office for probation appointments. Four members officially appointed.

Indiana: Conducted training in February to address new rules and problem issues faced within the state. The violation curriculum was used from the 2009 ABM Inservice training for Indiana’s field staff.

Michigan: State Council on May 21st. Two new members from Executive and Judiciary offices. Working with Fieldware for telephone reporting. In regards to ICOTS, may see CARs asking for permission to use service. ICOTS training conducted in May. Kwame Kilpatrick, former Mayor of Detroit who compacted to Texas, was returned by sentencing judge to revoke his probation.

Minnesota: Legislative session recently concluded. Passed the Juvenile Compact, officially enacted on August 1, 2010. Working to appoint additional members of the state council to use for both compacts and to designate Rose Ann as the Commissioner for the Juvenile Compact. Judiciary training scheduled for late summer.
  - ICOTS issue with Offender Violation Report not populating recommendation. W. Rankin suggested previewing the forms and if not populating asking the PO to attach his or her recommendation in an attachment field.
  - ICOTS issues when resubmitting with a new address populating to the original forms. C. Lauterbach has his staff check the Offender Application. That scanned
pdf should have the previous address. S. Razor noted this is a known issue that will be resolved in a later code release.

North Dakota: New member from the Judiciary appointed to state council. ICOTS and rules training conducted over the last few months

Ohio: State council approved an $80 application fee for outgoing cases. Looking to use electronic means of payment and should implement in the near future.

Wisconsin: State council met in May and W. Ranking was elected Chair and Secretary. Vacancy for Victim’s Representative and meeting with governor’s legal council to get an appointment. Expected to be understaffed through the summer.

**New Business**

W. Rankin suggested the region use the discussion forum for ICOTS issues to recommend solutions.

W. Rankin announced the Violation Ad Hoc Committee’s rule proposals are posted on the ICAOS website for comment until August. The rules address common issues across the country and intend to significantly increase public safety. Areas impacted include:

- More reasons for mandatory retaking, specifically violent offenders.
- Clarification of process to file a warrant with NCIC and that the warrants purpose is to detain and apprehend offenders. Proposals include defining “warrant” and using “detainer” which is currently defined in the rules.
- Offenders forced to return based on violent, significant, or absconding violations will have to be retaken and not ordered back to a sending state.
- More clarification on verifying absconders and probable cause requirements.
- 3.107 change language to explain the offense details includes a narrative.

K. Merz noted the MN state council will meet to discuss the rule proposals in late June and prepare to post comments.

**Adjourn**

Motion to adjourn made by W. Rankin, seconded by K. Merz. Meeting adjourned at 3:04 pm.