INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
MIDWEST REGION MEETING MINUTES

Thursday, March 13, 2008
2:00 p.m. (EDT) / 1:00 p.m. (SDT)
WebEx Conference

Members in Attendance:
1. Ken Merz       MN
2. Michelle Buscher IL
3. John Rubitschun MI
4. William Rankin  WI
5. Jeanette Bucklew IA
6. Keven Pellant   KS
7. Linda Janes     OH
8. Ed Ligtenberg   SD

Guests
1. Catherine Corbet
2. David Hitchcock
3. Katrina Ransom
4. Marcella Shortt
5. Cynthia Johnson
6. Jenny Bauer
7. Art Hegewald
8. Dionne Addison
9. Les Alexander
10. Jerry Bauer
11. Cheri Arwood
12. Rose Ann Bisch
13. Glenn Stanley
14. Charles Lauterbach

Members not in Attendance
1. Warren Emmer    ND
Call to Order

Commissioner K. Merz (MN) called the meeting to order at 2:04 p.m. EDT. Eight out of eleven members were present. Quorum was established.

Approval of Agenda

Commissioner E. Ligtenberg (SD) made a motion to approve the agenda. Commissioner W. Rankin (WI) seconded. The agenda was approved.

Approval of Minutes

Commissioner E. Ligtenberg (SD) made a motion to approve the January 10, 2008 meeting minutes. Commissioner W. Rankin (WI) seconded. 

M. Shortt (NE) requested to amend the minutes by replacing the word *promoted the #540 bill* with *introduced the # 540 bill*.

Minutes were approved as amended.

Report from Executive Committee

Commissioner K. Merz (MN) informed the Region about the Executive Committee meeting on February 22, 2008. He mentioned selected pilot states, Appriss payment schedule and its training obligations.

During the Executive Committee meeting, Commissioner A. Clark (SC) presented a brief report on upcoming on-site trainings and on-demand usage statistics.
The Compliance Committee will meet in April to finalize the Self-Assessment Manual and policy for non-compliant states.

The National Office has been working on the self-assessment manual, best practices and ICAOS fact sheet. The Travel Policy was updated. The hotel reservation process was changed – attendees now will make their own hotel reservations.

Commissioner K. Merz (MN) listed four possible locations for the 2009 annual business meeting discussed at the Executive Committee meeting.

**Discussion Items**

*Issues with implementation of Sex Offender Rule:* Commissioner W. Rankin (MN) mentioned that Wisconsin had low volume of cases and therefore did not have difficulties with the Rule yet.

Deputy Compact Administrator D. Hitchcock (IL) mentioned several problems the Illinois compact office had with reporting instructions for sex offenders.

Commissioner K. Merz (MN) asked the National Office to place a link on the Commission’s website to the national registered sex offenders’ website.

*ICOTS Pilot Update:* Commissioner L. Janes (OH) informed the Region that Ohio was in full preparation for the pilot stage of the implementation.

D. Addison gave an overview of the ICOTS workgroup progress in Lexington, KY. The pilot is scheduled for June 2, 2008. The national implementation is scheduled for August 8, 2008.

The Region had discussion on the departure notice and reporting instructions. Commissioner M. Buscher (IL) was assigned to submit a proposal on that matter.

**State Updates**

- **Illinois:** Commissioner M. Buscher informed the Region that a governor has to get involved with the state council activation. The Illinois compact office is working on their data collection.

- **Indiana:** J. Bauer mentioned that Indiana is preparing for the new offender tracking system.

- **Iowa:** Commissioner J. Bucklew mentioned that Iowa has problems with activating a state council.

- **Kansas:** Commissioner J. Miller has problems with their state council members’ appointments.

Minnesota: Minnesota is in the middle of their legislative session with a billion dollar deficit. Last week the compact office met with their IT department to discuss the ICOTS implementation.

Nebraska: Commissioner J. McKenzie retired; Ellen Brokofsky is the new Commissioner of Nebraska.

Ohio: Commissioner L. Janes informed the Region that due to the budget deficit, some functions and possible positions would be eliminated.

South Dakota: Commissioner E. Ligtenberg mentioned that their State Council had not had a meeting yet.

Adjourn

The meeting was adjourned at 2:53 p.m. EDT.