INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
MIDWEST REGION MEETING MINUTES
February 26, 2014
2:00 pm ET
WebEx

Members in Attendance:
1. Catherine Gibson-Beltz, Chair, NE
2. Tracy Hudrlik, WI
3. Jane Seigel, IN
4. Charles Lauterbach, IA
5. John Rubitschun, MI
6. Sara Andrews, OH
7. Charles Placek, ND

Guests:
1. Matt Billinger
2. Joe Beaman
3. Ronell Jones
4. Missy Hunt
5. Janice Young
6. Holly Reuter
7. Mary Keyes
8. Sally Reinhardt-Stewart
9. Kari Rumbaugh
10. Robert Champion
11. Tom Verplank

Members not in Attendance
1. Kathleen Graves, KS
2. Jill Carlson, MN
3. Ed Ligtenberg, SD
4. Michelle Buscher, IL

Staff
Call to Order
Commissioner C. Gibson-Beltz (NE) called the meeting to order at 1:59 pm ET. Seven voting members were present, quorum was established.

Agenda
Commissioner J. Rubitschun (MI) moved to approve the agenda. Commissioner S. Andrews (OH) seconded. Agenda was approved as written.

Minutes
Commissioner S. Andrews (OH) moved to approve the minutes from Nov 6, 2013. Commissioner J. Rubitschun (MI) seconded. Minutes approved as written.

Executive Committee Update: H. Hageman updated the Region on the Executive Committee activities:
- Launched Compliance Dashboard
- eBook Benchbook will be launched on March 1, 2014
- Approved rules amendments will take effect on March 1, 2014
- The national office is migrating the web and data servers from the local vendor to Amazon Web Services that meets federal standards
- ICOTS VINEWatch has only 30 users registered
- The Technology Committee is reviewing the ICOTS enhancements list
- The Finance Committee reported that the Commission is 1% under budget
- Recent ICOTS disruptions were due to Appriss’ problems with its own systems
- Fusion center project was completed in NY state
- States are submitting their state council membership per ICAOS State Council policy to the national office
- AO 1-2014 is now available on the commission’s website.

Retaking/Return prior to a conviction: DCA K. Rumbaugh (NE) informed the Region the Midwest Region DCAs met and discussed retaking and returns prior to a conviction issue. She recommended issuing a best practice or a training bulletin on this issue.

Commissioner C. Gibson-Beltz (NE) moved to develop a training bulletin based on the recently released AO 1-2014 in regards to the warrant for an offender’s new charges with help of the Training Committee. Commissioner C. Placek (ND) seconded. Motion passed.

The Region discussed the reporting instructions and its last year’s proposed rule amendment 3._.
Chair C. Gibson–Belts (NE) stated she raise the federal detainer issue at the upcoming face-to-face Executive Committee meeting.

*Defining the “Spirit of the Compact”:* DCA S. Reinhardt-Stewart (NE) proposed defining the Spirit of the Compact in the ICAOS Rules.

The region reviewed the document presented by DCA S. Reinhardt-Stewart (NE).

DCA M. Billinger (KS) and S. Reinhardt-Stewart (NE) will revise the Spirit of the Compact proposal and present it to the region at its next meeting.

**Member State Updates**

*Iowa* is putting together a training program to train new hires. Iowa asked the national office for assistance. The onsite training program is funded by the transfer fees.

*Kansas* is training all its field officers on the new rule amendments.


*Nebraska:* The next state council meeting is scheduled for March 13, 2014. Nebraska will provide the new rules training for officer.

NE Parole started implementing the ICOTS VINEWatch notification system. Probation is in the discussion phase of implementation.

*Northern Dakota’s* Compact Office is training its field officers on the new rule amendments. Commissioner C. Placek emphasized the importance of checking the employment of transferring to their state offenders.

ND set up a steering committee to look at addressing compact issues and to develop a manual to address these issues.

*Ohio* trained staff on the new rule amendments. In addition, new members were appointed to its state council. Its next meeting is scheduled for April 2014.

*Wisconsin* provided training to officers on the new rules amendments. Provided their state council roster updates to the national office. Wisconsin completed updating its organization manual with the new rule changes.

*Illinois:* Commissioner M. Buscher stated the compact office is currently training field staff. They reported their state council roster is set to change due to member retirements. Illinois recently added a new compact staff member.

**Adjourn**

Commissioner S. Andrews (OH) moved to adjourn. Commissioner C. Placek (ND) seconded. Meeting adjourned at 2:28 pm ET.

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