Members in Attendance:

1. Cynthia Johnson (MI)
2. Ed Ligtenberg (SD)
3. Jenny Bauer (IN)
4. Charles Lauterbach (IA)
5. Robert Sanders (KS)
6. Rose Ann Bisch (MN)
7. Harry Hageman (OH)

Members Not in Attendance:

1. Terri Myers (IL)
2. Warren Emmer (ND)
3. William Rankin (WI)

Staff

1. Don Blackburn
2. Mindy Spring
3. Sheila Perry

- E. Ligtenberg called the meeting to order at 11:05 a.m. (EST). A quorum was established.

- A motion for approval of the agenda was made by H. Hageman and seconded by C. Lauterbach. The agenda was approved unanimously.
A motion for approval of the July 9th, 2004 minutes was made by H. Hageman and seconded by R. Bisch. Minutes approved unanimously.

Discussion

State Councils-
- H. Hageman stated that State Councils are not very active in OH.
- J. Bauer stated that there has been recent government changed in IN and only 2 council members are presently serving
- R. Sanders stated that it is difficult to get legislators to attend meetings in KS.
- R. Bisch stated that reps attend most meetings in MN and they have no voting power.

Training-
- H. Hageman stated that OH is working on tech training and rule training.
- E. Ligtenberg stated that South Dakota is implementing state-wide training for judges and he has been invited by the state.
- R. Sanders stated that KS invited D. Blackburn and an attorney from their State Council to train judges in the state. The National Compact office paid for training.
- D. Blackburn announced that there will be a bench book out in the next few weeks for judges.

Rules Implementation-
- R. Sanders stated that there has been a problem in KS with forms being accepted. R. Sanders suggested that the Commission minimize the number of times forms change.
- J. Bauer (IN) stated that there is an issue with Kentucky transfers in regards to "pre-trial diversion." D. Blackburn will ask KY about this issue and email Rules Committee Chair M. Gilliam if the rule regarding "deferred sentence" should be a definition and not named.

Information Technology-
- C. Lauterbach stated that there have been problems in IA with HTML forms. S. Perry stated that it is most likely a saving issue and states may email her with technical issues with the forms.
- C. Johnson stated that MI has problems opening HTML forms sent via email. Any problems opening forms should be forwarded to S. Perry at the National Office.

Communication between states
- R. Bisch (MN) is having problems communicating with AZ Parole. This is in regards to a Dispute Resolution that the Executive Director, D. Blackburn is handling.
- C. Johnson (MI) asked about video conferencing. H. Hageman (OH) and R. Sanders (KS) announced that it is available in their states. H. Hageman (OH) suggested that the national office publish a list of states that have video conferencing available.
- Executive Director D. Blackburn stated that currently Illinois does not have an active State Council.

**New Business**

- Next Mid-West region meeting will be April, 2005.
- J. Bauer (IN) asked about DNA testing if the receiving state requires it. H. Hageman (OH) stated that the receiving state would be responsible.

**Executive Director Comments**

- Executive Director D. Blackburn announced the web-conferences scheduled for Tuesday, January 25th and Thursday, January 27th for IT reps in each state.
- Executive Director D. Blackburn announced that the new bench book for Judicial training will be available in the next few weeks.
- Executive Director D. Blackburn announced that there is a revised PowerPoint presentation for training with the rule changes.
- Executive Director D. Blackburn stated that there have been many opinion requests for rule interpretation and wording problems.
- Executive Director D. Blackburn announced that the National Office is in the process of hiring additional staff for database support. The states should take care of most level 1 support, but the national office will provide assistance as needed.

**Adjourn**

Motion to adjourn made by H. Hageman (OH), seconded by C. Lauterbach (IA).