INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

EXECUTIVE COMMITTEE

Tuesday, December 13, 2005
11:00 a.m. (EST)

Web Conference

Committee Members in Attendance

1. David Guntharp
2. Joe Kuebler
3. Ann Hyde
4. Mike DePietro
5. Robert Oakes
6. Harry Hageman
7. Warren Emmer
8. Milt Gilliam
9. Ken Merz

Committee Members Not in Attendance

1. Dori Ege
2. Genie Powers
3. Pat Tuthill

Staff

1. Don Blackburn
2. Ashley Kenoyer
3. Mindy Spring
4. Xavier Donnelly
5. Rick Masters
Call to Order

- The meeting was called to order by D. Guntharp at 11:04 a.m. EST. 9 of the 11 Committee members were present establishing a quorum.

Approval of Agenda

- Motion to approve the agenda was made by M. Gilliam, seconded by A. Hyde. With no objections, the agenda was approved.

Approval of Minutes

- Motion to approve the October 11th and November 22nd minutes made by R. Oakes, seconded by K. Merz. Motion carried.

Rules Committee  Milt Gilliam

- The Rules Committee met to revise 3 rules for the National Teleconference on January 19, 2006. The Committee met twice to draft and finalize the three rules for vote. At the Annual Business Meeting, several rules were referred back to the Rules Committee and in addition, the Committee plans to look at Section 5. Due to the difficulty of writing rules, M. Gilliam requested funding for an additional face to face meeting in the amount of $13,000. One meeting to draft rules and one meeting to finalize. Motion to add an additional face to face meeting for the Rules Committee was made by M. Gilliam, seconded by W. Emmer. Motion carried.
- D. Guntharp discussed the possibility of postponing the National Teleconference noting the expense and time since two of the rules will not go into effect until NACIS is implemented. The third rule (relocate) will need adequate time to discuss which may not be effective via the telephone. M. DePietro suggested sending a memo to Commission expressing the Executive Committee’s concern. A motion was made by M. Gilliam for the Commission Chair to express these concerns to the Commission members with a draft of such communication to be prepared by the Executive Director and Legal Counsel, seconded by W. Emmer. Motion carried.

Training  Ann Hyde

- All Commissioners received a copy of the Information Guide which is printed and available. D. Blackburn will be conducting training at APPA in January and Connecticut this week.

IT  Joe Kuebler

- Technology Committee will be meeting in the first two weeks of January.
- D. Blackburn, H. Hageman and D. Guntharp are actively involved with Softscape. The system is on hold until the technical specification document is completed and IJIS reviews. Bureau of Justice Assistance (BJA) has given the Commission a grant for consultants to review technical specifications to ensure GJXML compliance.
Compliance  Warren Emmer

- Meeting deferred for the Audit Ad Hoc. W. Emmer to have discussion with D. Nelson.

Finance  Genie Powers

- D. Blackburn gave brief update that the National Office came in under budget for the 2005 Annual Business Meeting.

Executive Committee  David Guntharp

- The Sex Offender Ad Hoc Committee agreed to hold on further meetings until the National Legislation passes or fails. At that time, they will reconvene to look at rules.
- An Ad Hoc Committee for foreign languages was discussed at the Annual Meeting, however due to participation difficulty it was decided to conduct a survey to determine which languages are needed. Four languages were translated, Spanish, Chinese, Vietnamese and Russian.

East  Mike DePietro

- The East region met on December 8. John D’Amico (NJ) gave rules update. Alexis Bird (PR) requested assistance from all states in the completion of pre-sentence reports. All states but New Hampshire and Maine were present.
- The next meeting will be held in February.

South  Robert Oakes

- The South region met on October 27. Member from the Executive Committee gave summaries and states gave updates. Most state councils are up and running and there were the usual NACIS concerns.
- A Commissioner sending DCA’s or other representatives to attend region meetings is still an issue.

Midwest  Ken Merz

- Meeting scheduled for November had to be cancelled. Plans to reschedule for the first of the year.

Legal Counsel Report  Rick Masters

- Current legal issues with a number of judges going around the Compact using banishment and unsupervised probation. Compliance to direct.
Executive Director’s Report  Don Blackburn

- D. Blackburn and R. Masters traveled to D.C. to make connections, particularly with the Bureau of Justice Assistance. Meetings held with Governor representative for Massachusetts, D.C. Compact office, staff from Senator Dugan and Conrad’s office, Kermit Humphries and George Kiser from NIC, and Jim Brown from the Council of State Governments.
- Training was held in Connecticut with additional training taking place this week.
- Met with Massachusetts Commissioner of Probation and Commissioner of Parole.
- Justification was made for bringing on new staff for the technology department at the National Office. Motion was made to go ahead and hire new staff person for the National Office by W. Emmer, seconded by J. Kuebler. Motion carried.
- Review of religious holidays observed by APPA, ACA and CSG indicated that major holidays are observed, however they do not have policies in place.

Adjourn

- Motion to adjourn made by M. DePietro, seconded by K. Merz. Meeting adjourned at 12:05 p.m.