INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
EXECUTIVE COMMITTEE

November 14, 2006
11:00 a.m. (EST)
Web Conference

Committee Members in Attendance

1. Warren Emmer
2. Genie Powers
3. Scott Taylor
4. Gary Tullock
5. Ken Merz
6. Dori Ege
7. Ann Clarke
8. Leo Lucey
9. William Rankin
10. Harry Hageman
11. Robert Guy

Committee Members Not in Attendance

1. Maureen Walsh
2. Pat Tuthill
3. David Guntharp

Staff

1. Don Blackburn
2. Ashley Kenoyer
3. Xavier Donnelly
4. Nicole Smith
5. Kelli Price
6. Mindy Spring
7. Sam Razor
8. Kevin Terry
9. Rick Masters

Guests

1. Milt Gilliam
Call to Order

- Chairman W. Emmer called the meeting to order at 11:07 a.m. Eleven Committee members were present, thereby establishing a quorum.
- Before beginning the agenda, Chairman W. Emmer asked the Committee Chairs to advise the Executive Committee as to who they are selecting for their committees. Motion to approve addition to the agenda made by H. Hagerman. A. Clarke seconded. Motion passed.

Executive Director’s Report

- Executive Director D. Blackburn has been working on the Annual Report and Newsletter. He gave a brief summary of the officers’ visit to Lexington the week before.
- There was a basic discussion about the web store. Chairman W. Emmer remarked that it was good for the site to have the ability to charge purchasers’ credit cards. H. Hageman indicated that the costs of the store were insignificant.
- D. Blackburn detailed the recent research into time study software conducted by the national office.
- There was discussion of the proposed May Executive Committee meeting. Several Committee members indicated that a Sunday travel day is a hardship.
- D. Blackburn gave an overview of WebEx and On-Demand Trainings.
- D. Blackburn asked the Committee if the dates of May 7-9, 2007 would be good for all members to come to the national office for a face to face Executive Committee meeting. The Committee Members present indicated that these dates were amenable.
- H. Hageman expressed reservations about the time study. He stated that the results could become a compliance issue. W. Emmer asked if the Commission should wait for the study to be initiated upon an auditing or compliance problem. G. Powers asked if it would be better to wait to conduct the study after NACIS is complete.
- W. Emmer decided that that it was appropriate to defer the discussion for another month or two and revisit the issue then or after NACIS is implemented.
- D. Ege indicated that the staffing issue was a compliance issue now. L. Lucey stated that the study could become a liability issue and that the states were not necessarily going to honor the recommendations of the study.
- H. Hageman noted that noncompliance complaints would have greater effect on states and Compact offices than the time study.
- S. Taylor asked if it was possible that the Commission be notified that the issue was discussed and that the Executive Committee will continue to explore it. W. Emmer stated that this would be a good issue for the DCA Liaison to present and that the position would be discussed in new business.
- R. Masters stated that he had to go into deposition shortly and asked that he be allowed to give his report out of order.
**Legal Counsel Report**

- R. Masters stated that the arbitration complaint against Softscape, Inc. had been filed. He indicated that in the complaint it is asked that Lexington, Kentucky be the site of arbitration and that he is anticipating a response from Softscape, Inc.

**Rules Committee**

- There was discussion of potential members to be appointed to the Rules Committee. W. Emmer indicated that with all Committees he would allow the Chairperson to decide who should be the voting members.
- W. Rankin stated that he had talked to former Rules Committee Chairman M. Gilliam (OK) to discuss the scheduling of meetings. He confirmed the dates for the 2007 Annual Business Meeting and stated that he would call a Rules Committee meeting sometime in late November or early December.

**Training Committee**

- A. Clarke stated that she preferred to keep the Training Committee small but also indicated that she needed more trainers. There was discussion about potential members.
- A. Clarke outlined the increase in dates and attendance for WebEx trainings. She stated that new training for the rules amendments has been drafted and that she and other trainers will begin training on these amendments in late December.
- There was discussion of Commissioners who have asked to be consulted prior to training bulletins being published. **W. Emmer stated that the national office has to be able to conduct business on a daily basis without having to ask all Commissioners for feedback.** D. Ege stated that the amendments are a training committee issue and not one for the entire Commission and likened it to asking for approval that everything the Technology Committee or other Committees do.
- A. Clarke stated that these were training bulletins and therefore not open to discussion.
- A. Clarke then went over the top five issues from the DCA survey.

**Information/Technology Committee**

- There was discussion about potential members of the Committee.
- H. Hageman stated that the first order of business for the Technology Committee was to decide the next step in developing NACIS, including addressing whether or not to bid out the project again or to deal with vendors who have already been in contact with the Committee.
- The Committee discussed the timeline for getting a new vendor and criteria for choosing them.
- H. Hageman stated that he wanted to build the system from the ground up.
• H. Hageman then asked if there were any states that were having trouble with technologies to get them through until the development of NACIS and offered his committee’s assistance in addressing those issues.

Compliance Committee

• There was discussion about potential members of the Committee. Compliance Committee Chairman L. Lucey expressed his desire to have full regional representation on the Committee.
• Point of order: L. Lucey asked if it was permissible to add members after the original list was decided upon. W. Emmer stated that it was fine and that L. Lucey could make that decision independent of the Executive Committee. D. Blackburn added that this has been allowed in the past if the Executive Committee has given its permission.
• L. Lucey asked to be placed on the upcoming region meetings’ agendas as a means to solicit members.
• There was discussion about allowing states with outstanding complaints to have their Commissioners serve on the Compliance Committee. L. Lucey stated that he did not want to set a precedent of excluding Commissioners based on the actions of their states. He pointed out that any state could have a complaint filed against them, and their Commissioner would have to recuse themselves from the case but it wouldn’t impede their ability to address other issues.
• D. Blackburn stated that the national office has not heard of a new Commissioner appointment in either Florida or Alabama but pointed out that the recent elections may delay these appointments.
• L. Lucey stated that there would be a letter sent out to both Texas and Pennsylvania outlining dates and procedures leading up to their audits.

Finance Committee

• Chairman S. Taylor indicated that he would like to meet three times per year via telephone. There was discussion about potential members of the Committee.

Executive Committee Report

• W. Emmer stated that he would like to see more information disseminated by region chairs.

South Region

• The South Region will be holding a meeting on December 7, 2006.

Midwest Region

• K. Merz indicated that he had spoken with the Commissioners in his region regarding Committee appointments and volunteers. He also talked about the upcoming annual
border meeting between Wisconsin and Minnesota which is taking up a lot of his time presently.

- He indicated that he hoped to schedule a meeting for sometime in mid-December.

**West Region**

- D. Ege indicated that she is planning on setting up a schedule of West Region meetings in the next week.

**New Business**

- W. Emmer proposed a new DCA Liaison Committee with a Commissioner-level chair to sit permanently on the Executive Committee. **A. Clarke made a motion to adopt. L. Lucey seconded.**
- W. Rankin asked if this would be a standing Committee that is able to offer rules for the Rules Committee to vote on. W. Emmer answered yes. **A roll call vote was taken. One member abstained and the motion was otherwise passed unanimously. W. Emmer appointed M. Gilliam as the Committee’s Chair.**
- There was discussion about the possibility of setting up a listserv for members of the Compact. D. Ege stated that it would be overkill and A. Clarke noted that the national staff was great at forwarding RFIs to the Compact offices. The Committee resolved to send a message to Compact offices inquiring whether they are not getting enough information from the national office and/or the Commission.

**Sex Offender Ad Hoc Committee**

- There was discussion about potential members of the Committee.
- Committee Chair R. Guy stated that the purpose of the Committee is to address state legislation and the national Adam Walsh bill.
- K. Merz asked how the Commission would finance the Committee and its proposed December meeting. D. Blackburn stated that the money would be taken out of overage.
- D. Ege stated that she would prefer to see an agenda before authorizing funds for the face-to-face meeting. **K. Merz made a motion to approve travel for the Sex Offender Ad Hoc Committee meeting. A. Clarke seconded.**
- W. Emmer asked if it would be acceptable to the Executive Committee if the travel budget be approved and the agenda be provided in the following few days.
- R. Guy stated that he would create the agenda before the full funding decision is made. He indicated that he would be flying into Lexington early to discuss the meeting with D. Blackburn and asked that the Executive Committee approve the travel now as costs increase as the meeting date gets closer.
- **W. Emmer offered a friendly amendment that the Executive Committee members approve the travel and schedule a conference call if there is a problem**
with the agenda. K. Merz and A. Clarke stated that they accepted the friendly amendment. Motion carried.

- W. Emmer asked that R. Guy provide an agenda to the Executive Committee within the next 48 hours.

**Attrition from the 2006 Annual Business Meeting**

- There was discussion about how to address the money lost to attrition in Phoenix.
- **D. Ege moved that the national office and Executive Committee attempt to collect the attrition money.** K. Merz seconded. **Motion passed.**
- There was discussion of the best way to attempt to recoup the funds, including an invoice or attaching the amount to the annual dues. W. Emmer stated that the process would be left up to the national office.

- **The meeting was adjourned at 1:02 p.m.**