Members in Attendance:
1. Milt Gilliam  Chairman, OK
2. Sara Andrews  Vice-Chair, OH
3. Charlie Lauterbach  Treasurer, IA
4. Dori Ege  AZ
5. Ed Gonzales  NM
6. Michael Potteiger  PA
7. Cathy Gibson-Beltz  NE
8. Chris Moore  GA
9. Rick Masters  Legal Counsel
10. Pat Tuthill  Ex-Officio, FL

Members not in Attendance:
1. Mike McAlister  NH
2. Chris Norman  AL
3. Jane Seigel  IN
4. Technology Committee  Chair

Guests:
1. Regina Grimes  TX
2. Sally Reinhardt-Stewart  NE
3. Margaret Thompson  PA

Staff:
1. Harry Hageman
2. Sam Razor
3. Barno Saturday
4. Mindy Spring
5. Kevin Terry
6. Xavier Donnelly

Approved on 12/10/2013. B.S.
Call to Order
Chairman M. Gilliam (OK) called the meeting to order at 2:02pm ET. Eight voting members were present establishing the quorum.

Agenda
Chairman M. Gilliam (OK) moved Legal Counsel’s report to the beginning of the agenda.

Commissioner D. Ege (AZ) moved to approve the agenda as amendment. Commissioner S. Andrews (OH) seconded. Agenda approved as amended.

Minutes
Commissioner M. Potteiger (PA) moved to approve the minutes from October 8, 2013. Commissioner E. Gonzales (NM) seconded. Minutes approved as written.

Discussion
Chairman M. Gilliam (OK) welcomed Commissioner C. Moore (GA) – new DCA Liaison Committee Chair.

Chairman M. Gilliam (OK) stated that he is waiting on confirmation of the Technology Committee Chair.

Legal Counsel Report: Legal Counsel R. Master suggested entering an executive session to discuss California litigation case.

Commissioner S. Andrews (OH) moved to enter the executive session. Commissioner E. Gonzales (NM) seconded. Motion passed.

Commissioner E. Gonzales (NM) moved to exit the executive session. Commissioner S. Andrews (OH) seconded. Motion passed.

Commissioner C. Gibson-Beltz (NE) moved to form a subcommittee to assist Legal Counsel in responding to a settlement proposal to California. The subcommittee will consist of chairman, Training committee chair, Rules committee chair, Compliance committee chair, Technology committee chair, and the Legal Counsel. Commissioner S. Andrews (OH) seconded. Motion passed.

The Committee reviewed the white paper on retaking presented by Legal Counsel.

The Committee made changes to the paper.

Commissioner D. Ege (AZ) moved to approve the white paper on retaking by Legal Counsel as amended. Commissioner S. Andrews (OH) seconded. Motion passed.

Training Committee Report: Commissioner D. Ege (AZ) presented her report to the Committee

Training Committee News
• Updates to training materials/publications
• New training for addendum usage
• Kansas Training Request (Corrective Action Plan)

Training Stats
• Ondemand-Last 30 days
  o Over 110 unique attendees
• General Rule
  o October 22nd (33 attendees)
• Mini-Trainings
  o Eligibility for Transfer & Reporting Instructions October 23rd (31 attendees)
  o Significant Violations October 29th (31 attendees)
  o Violent Offenders/Absconders October 30th (22 attendees)
  o Probable Cause Hearing October 31st (21 attendees)

Upcoming Trainings
• Compact Office Amendment Training-December 3rd, 4th & 5th
• General Rule & Mini-Trainings - resume in February

DCA Liaison Committee: C. Moore (GA), the new DCA Liaison Committee Chair, will be in contact with K. Madris (NV).

Finance Committee Report: Commissioner C. Lauterbach (IA) stated that the Commission is about 4% under budget in FY2014. Finance committee will be meeting in the upcoming months to discuss its recommendation on the Commission’s long term investment.

Region Reports:
East Region: Commissioner M. Potteiger (PA) stated that Pennsylvania has appointed all of its state council members.

Midwest Region: The Midwest Region met on November 6, 2013.

South Region: The South Region has not met yet.

West Region: The West Region will be meeting on November 19, 2013.

Executive Director Report
Executive Director H. Hageman presented his report to the committee:

Commissioners Changes/Vacancies
  o Anne Precythe is the new Commissioner for North Carolina.
  o Senator Craig Tieszen (SD) is the new ex officio representative for National Conference of State Legislators
Dues
  o Puerto Rico paid the FY 2014 dues, but not its penalty.

Compliance Audit
  o M. Spring completed audits on OH and is presently working on OK.

Technology
  o The national office purchased the dashboard software for $24,000 with an unlimited number of web view users. The original was $35,000 for 100 web viewer licenses.
  
  o The victim notification work group successfully tested the victim notification application. Appriss will start trainer users later this month.
  
  o Kevin is working researching a plan to convert the bench book to an eBook and a proposal for updating the web site.
  
  o Sam is exploring the possibility of moving the ICAOS web hosting from a local vendor to Amazon’s cloud service.

Other
  o Oct 25, 2015 there was a car fire in the garage and the staff had to work from home.
  
  o We are working with S. Andrews to schedule the first ad hoc committee meeting in January.
  
  o Billed ICJ $250 for services for the month of October
  
  o The expenses for this year’s ABM came in 3% under budget.
  
  o Mindy is updating all the documents related to the related to the rule amendments. She is presently working on the self-assessment documents.
  
  o Harry is working on updating the ex-officio orientation packet.
  
  o The Committee discussed presented options for 2015 ABM.

Commissioner C. Gibson-Beltz (NE) moved to choose Portland, OR as the location for 2015 Annual Business Meeting. Commissioner S. Andrews (OH) seconded. Motion passed.
  
  o The Committee decided to have its face-to-face meeting in March 2014 in Louisville, KY.

Victims’ Representative Report: Victims’ Representative P. Tuthill informed the Committee regarding the successful testing of the VINE project. She plans to write a letter regarding the implementation of the National Automated Notification System to the Victim Representatives.
New Business
Legal Counsel R. Masters informed the Committee about the Washington –Ohio complaint. WA states OH failed to retake an offender as required. The complaint has been resolved.

Adjourn
Commissioner S. Andrews (OH) moved to adjourn. Commissioner C. Gibson-Beltz (NE) seconded.

The meeting adjourned at 2:55 pm ET.