Members in Attendance:
1. Ken Merz Chair, MN
2. Milt Gilliam Vice-Chair, OK
3. Kevin Kempf Treasurer, ID
4. Chris Norman AL
5. Sara Andrews OH
6. Dori Ege AZ
7. William Rankin WI
8. Kathie Winckler TX
9. Mike McAlister NH
10. Charles Lauterbach IA
11. Wayne Theriault ME
12. Ed Gonzales NM

Members not in Attendance:
1. Pat Tuthill Ex-Officio, FL

Guests:
1. Scott Blonien, WA

Staff:
1. Harry Hageman
2. Sam Razor
3. Rick Masters, Legal Counsel
4. Kevin Terry
5. Barno Saturday
6. Mindy Spring
7. Xavier Donnelly

Call to Order
Commissioner K. Merz (MN) called the meeting to order at 3:02 p.m CDT. All voting members were present, a quorum was established.
** Agenda **
The agenda was approved by acclamation as written.

** Minutes **
Commissioner W. Theriault (ME) made a motion to approve the minutes from September 14, 2010 as presented. Commissioner K. Winckler (TX) seconded. The motion passed.

** Opening Remarks **
Commissioner K. Merz (MN) thanked the Committee for its hard work in the past two years. He encouraged the Committee members to continue serving the Commission. It was decide that the Committee chairs will present their full committee reports at the general session.

** Committee Reports **

** Rules Committee Report **
Commissioner W. Rankin (WI) reminded the Committee to attend the Public Hearing on Tuesday, October 12 at 2 pm CDT. Secretary Vail will be speaking at the Public Hearing. Commissioner W. Rankin (WI) informed the Committee that he had received ASCA resolution endorsing the rule proposals.

** Training Committee Report **
Commissioner D. Ege (AZ) reviewed the detailed Commissioner Training’s agenda.

** Technology Committee Report **
Commissioner K. Winckler (TX) welcomed the Committee members to Texas.

Commissioner K. Winckler informed the Committee that H. Hageman, S. Razor and X. Donnelly met with SEARCH to discuss the ICOTS transition. SEARCH recommended not to rebuild the system and not to support the system in-house due to high service cost. Commissioner K. Winckler (TX) is in the process of contacting SEARCH for the detailed report with their recommendations.

** Compliance Committee **
Commissioner M. McAlister (NH) is planning to schedule a meeting in a near future to evaluate the committee’s goals and review the results of the compliance audit.

Executive Director H. Hageman explained the audit process.

** DCA Liaison Committee Report **
Commissioner C. Lauterbach (IA) informed the Committee that the DCA Liaison Committee will be meeting after the Annual Business Meeting 2010.

Based on the overwhelming positive comments, the DCA Liaison Committee will continue scheduling the DCA Training Institute every other year.

** Finance Committee Report **
Commissioner K. Kempf (ID), Commission Treasurer, stated that the Commission was running under the planned budget. K. Kempf encouraged everyone to help identify possible candidates for the Treasurer position.

**Region Reports**

*East Region*
The East Region has not met since the last Executive Committee meeting.

*South Region*
The South Region has not met since the last Executive Committee meeting.

*Midwest Region*
The Midwest Region has not met since the last Executive Committee meeting.

*West Region*
The West Region has not met since the last Executive Committee meeting.

Chairman K. Merz (MN) encouraged the Region chairs to suggest states to run for officers’ positions and be involved in discussions on the floor.

**Executive Director Report**

Executive Director H. Hageman presented his report to the Committee:

- Two states have not paid their annual dues.
  - The National Office sent a 30 day delinquent letter to IL.
  - S. Razor is working with CA to fill out newly required documents for payment.

- APPA uses its grant money to partner with ICAOS and build a more robust web service. This project will start in the beginning of 2011.
- H. Hageman attended the ICJ annual business meeting.
- H. Hageman agreed to provide an oversight of ICJ’s employees, while A. Hassan is taking a leave. The preliminary charge for these services was set for $2000.

Executive Director H. Hageman thanked Chairman K. Merz for this expertise and leadership.

**Legal Counsel Report**

Legal Counsel R. Masters will present his complete report at the General Session on Wednesday.

R. Masters informed the Committee about his discussion with W. Rankin and S. Blonien on travel permit issue.

**Old Business**

Ad Hoc on Dues Committee will be meeting after the Annual Business Meeting to look at different options for dues formula. The Committee discussed the dues formula.
New Business
The Committee discussed the issue of posting compliance audit results.

Commissioner W. Rankin suggested not posting any results this year, since it was the first year. Commissioner W. Theriault (ME) agreed.

Legal Counselor R. Masters mentioned that presumably these results were already a public record.

Chairman K. Merz (MN) explained the Nomination Committee’s procedures and requirements. Since S. Andrews and W. Theriault are running for an office position they will designate another commissioner from their region to represent their regions.

Adjourn
Commissioner E. Gonzales (NM) made a motion to adjourn. Commissioner W. Theriault (ME) seconded. The motion passed. The meeting adjourned at 4:18 p.m. CDT.