INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION

EXECUTIVE COMMITTEE

Tuesday, October 11, 2005
11:00 a.m. (EST)

Web Conference

Committee Members in Attendance

1. David Guntharp
2. Milt Gilliam
3. Joe Kuebler
4. Ann Hyde
5. Dori Ege
6. Genie Powers
7. Ken Merz
8. Mike DePietro
9. Robert Oakes
10. Pat Tuthill (ex-officio) arrived late

Committee Members Not in Attendance

1. Harry Hageman
2. Warren Emmer

Staff

1. Don Blackburn
2. Ashley Kenoyer
3. Mindy Spring
4. Xavier Donnelly
5. Kelli Price
6. Sheila Perry
Call to Order

- The meeting was called to order by D. Guntharp at 11:19 a.m. EST. 9 of the 11 Committee members were present establishing a quorum.

Approval of Agenda

- Motion to approve the agenda was made by G. Powers, seconded by R. Oakes. With no objections, the agenda was approved.

Approval of Minutes

- Motion to approve the September 12th and September 14th minutes made by K. Merz, seconded by M. DePietro. Motion carried.

Rules Committee  Milt Gilliam

- The Rules Committee will have their next meeting October 21st, 2005 to draft rule amendments that will be sent out to the Commission for Comment. A second meeting is scheduled for December 2nd, 2005 to review the comments and prepare final drafts of the rule amendments that will be posted by December 13th, 2005 and voted on in January at the national teleconference. Rules to be drafted: Rule 1.101 definition of relocate, Rule 3.103 Acceptance of the offender by receiving state; exception, and Rule 3.106 Request for expedited reporting instructions.
- A public hearing has been scheduled for Rule 2.102 Data Collection in November.
- Rick Masters and Mike Buenger have worked on amendments for Chapter 5 of the rules that the Rules Committee will be presenting at the next Annual Business Meeting.

Training  Ann Hyde

- M. DePietro has 3 DCAs that are interested in becoming ad hoc members of the Training Committee.
- The worksheet developed by PA has caused some confusion throughout the Commission. The worksheet is voluntary and the Committee is working with M. Gilliam to resolve some of the issues surrounding it. A. Hyde has plans to follow-up with the Commission regarding the worksheet to clarify concerns and issues.

IT  Joe Kuebler

- Testing for NACIS begins today, October 11th at 2:00 p.m. EST
- Complimented D. Blackburn, S. Perry, X. Donnelly, H. Hageman, C. Placek, and D. Ege for their assistance with NACIS.
- States can request NACIS assistance through S. Perry at the national office.
Finance  Genie Powers

- The Commission received the check from Tennessee.

Executive Committee  David Guntharp

- Annual Meeting surveys results will be presented to the Committee.

East  Mike DePietro

- The East region does not have a meeting scheduled yet.
- There is interest of serving on the Training Committee in the East.
- Jackie Kotkin (VT) is interested in serving on the Compliance Committee.
- Hoped to get someone from the East represented on the Sex Offender Ad hoc Committee. Several people have expressed interest. D. Guntharp suggested that M. DePietro have the people contact D. Blackburn. All requests received by the national office to serve on the Committee will be forwarded to D. Ege.

South  Robert Oakes

- First region meeting planned for early November and would like to use WebEx for hosting the meeting.

Midwest  Ken Merz

- First region meeting planned for mid-November.
- Joan Yukin, Michigan Commissioner, is moving forward with the interface for NACIS.
- Wisconsin and Minnesota recently held Annual border meeting to go over issues and procedures.

West  Dori Ege

- Next region meeting scheduled for November 29th.

Executive Director’s Report  Don Blackburn

- The national office has been researching Kansas City and Phoenix for next year’s Annual meeting. Pointe South Mountain has lowered rate to $84/night.
- Estimates were reported for holding region meetings at the Annual meeting and without the extra day.
- Evaluations were reviewed and presented to the Committee.
- Spanish forms have been uploaded to the website and the national office is working with SoftScape to get them integrated into the system. Survey was sent out to determine if the forms need to be interpreted into other languages. Results will be brought to the Executive Committee at the next meeting.
• The Handbook has been sent to the printer.
• Illinois has requested an Advisory Opinion
• D. Blackburn and R. Masters will be traveling to Washington D. C. next month and hope to meet with Senator Dugan, Conrad, and Hatch regarding system enhancements for a National Sex Offender Registry.
• Discussion of Kansas City versus Phoenix for the 2006 Annual Business meeting. Motion to convene in Phoenix for the 2006 Annual Business meeting made by K. Merz, seconded by M. DePietro. Motion carried.
• Motion to hold the 2006 Annual Business meeting the first week of October made by D. Ege, seconded by A. Hyde. Motion carried.
• Motion to hold region meetings on Monday morning prior to the 2006 Annual Business Meeting made by M. DePietro, seconded by M. Gilliam. Motion carried.
• The Committee tentatively plans to hold the region meetings on Monday morning around 10:00 am with the Executive Committee at 1:00 pm and holding the Public Hearing around 5:00 for 1 hour. The reception will follow.

**New Business**

• The national office has been researching software for NACIS training. WebEx, the chosen vendor, has potential to also host Compact training, Committee/Region meetings, etc.
• Jessie Salas, WebEx Account Representative, demonstrated the software.
• D. Blackburn recommended the Commission try the software for 4 months at $1500/month. It was noted that costs for training could be cut drastically and training for NACIS is a major concern for states.
• Motion to purchase the WebEx software for 4 months made by M. Gilliam, seconded by G. Powers. Motion carried.
• The Committee approved the DRAFT Annual Business meeting minutes to be posted on the website.

**Adjourn**

• Motion to adjourn made by A. Hyde, seconded by G. Powers. Meeting adjourned at 12:53 p.m.