Members in Attendance:
1. Milt Gilliam Chairman, OK
2. Kevin Kempf Vice-Chair, ID
3. Charlie Lauterbach Treasurer, IA
4. Scott McCaffery ME
5. Mike McAlister NH
6. Dori Ege AZ
7. Gary Tullock TN
8. Kim Madris NV
9. Kathie Winckler TX
10. Sara Andrews OH

Members not in Attendance:
1. Chris Norman AL
2. Pat Tuthill Ex-Officio, FL

Guests:
1. Ken Merz MN
2. David Guntharp AR

Staff:
1. Harry Hageman
2. Sam Razor
3. Rick Masters Legal Counsel
4. Barno Saturday
5. Kevin Terry
6. Mindy Spring
7. Xavier Donnelly

Call to Order
Chairman M. Gilliam called the meeting to order at 3:00 pm CDT.
Agenda
Commissioner G. Tullock (TN) moved to approve the agenda. Commissioner K. Winckler (TX) seconded. Agenda approved.

Minutes
Commissioner M. McAlister (NH) moved to approve the minutes from August 14, 2012. Commissioner S. Andrews (OH) seconded. Minutes approved as drafted.

Discussion
Chairman M. Gilliam (OK) welcomed the Committee members to Madison, WI.

Rules Committee: Commissioner G. Tullock (TN) stated that the Rules Committee plans to have two face-to-face meeting in the upcoming year. The Rules Committee will also discuss committee calendar, membership, and rule amendments 4.109(c)(1) and 1.101 at its face-to-face meeting on August 28, 2012 in Madison, Wisconsin.

Training Committee Report: Commissioner D. Ege (AZ) stated that the Training and the DCA Liaison Committee had three joint meetings to discuss the details of ABM trainings.

DCA Liaison Committee: Commissioner K. Madris stated that she has a goal to recruit commissioners to join the DCA Liaison Committee.

Technology Committee Report: Commissioner K. Winckler (TX) stated that at the last face-to-face Executive Committee meeting, Committee instructed the national office to pursue current problems with violation and retaking process in ICOTS.

A working group that included practitioners from Technology, Rules, Training, and Compliance Committees suggests enhancing ICOTS:
  – Redesign the functionality to promote/drive rule compliance
  – Require critical data
  – Improve compliance reporting and identify problems
  – Reduce confusion

To implement the suggested enhancements, major changes to ICOTS need to be done:
  – Two new functions
  – 65+ new screens
  – 40+ new data elements
  – 10 new compliance reports

The estimated cost of the project is $178k.

The Committee had discussion on this issue.
Commissioner K. Winckler (TX) moved the Executive Committee approve the expenditure of funds up to $178k for the purchase of the Violation Report enhancement under the statement of work presented by Appriss. Commissioner G. Tullock (TN) seconded.

Commissioner D. Ege (AZ) suggested testing the enhancement with a handful states. Executive Director H. Hageman stated that it is a complicated task to engage pilot states to test a function on alive system. He stated that a user acceptance test will be completed.

**Motion passed unanimously.**

Commissioner K. Winckler (TX) will present this motion in her report at the General Session on Wednesday.

**Compliance Committee Report:** Commissioner M. McAlister (NH) stated that the Compliance Committee met on August 9, 2012 to discuss VI and PR’s non-compliance status with the ICAOS State Council policy. The Compliance Committee adopted the following motions:

The Compliance Committee finds Puerto Rico in default of the provision of the compact statute requiring a state council and refers the matter to the Executive Committee.

Motion made by Rubitschun, MI  
Seconded by Gibson-Beltz, NE

The Compliance Committee finds the Virgin Islands in default of the provision of the compact statute requiring a state council and refers the matter to the Executive Committee.

Motion made by Rubitschun, MI  
Seconded by Gibson-Beltz, NE

Commissioner M. McAlister (NH) moved to go into an executive session. Commissioner K. Kempf (ID) seconded. Motion passed.

Commissioner D. Ege (AZ) moved to exit the executive session. Commissioner S. Andrews (OH) seconded. Motion passed.

Commissioner M. McAlister (NH) moved on behalf of the Compliance Committee, that the Executive Committee finds Puerto Rico and the U.S. Virgin Islands in default of the provision of the compact statute requiring a state council and authorize the Legal Counsel advise them that if they do not respond within 30 days, Legal Counsel will proceed with legal action for non-compliance. Commissioner G. Tullock (TN) seconded the motion.

Commissioner D. Ege (AZ) moved to amend the motion by adding “authorize the Legal Counsel advise them that if they do not respond create a state council within 30 days”.
The Committee voted on the motion. **Motion passed.**

**Finance Committee Report:** Commissioner C. Lauterbach (IA) stated with the help of the Vanguard, the Commission is accumulating funds. He anticipates spending in the near future on ICOTS enhancement, raising cost of health care and airfare. He reminded the Committee that in November the Executive Committee needs to decide the amount of money they will continue to invest in Vanguard.

**Executive Committee Report:** Chairman M. Gilliam (OK) stated that the past year went smoothly and he is looking forward to the Annual Business Meeting.

**Region Reports:**

**East Region:** Commissioner S. McCaffery (ME) stated that the East Region met and constituted a quorum on June 14, 2012. The Region discussed creating a sex-offender ad hoc committee, but decided not to pursue it. The Region also discussed rule amendments from Pennsylvania and will be voting on them on Tuesday.

**South Region:** Commissioner C. Norman (AL), South Region chair, is not able to attend the business meeting. Commissioner G. Tullock will be chairing the South Region meeting on his behalf.

**Midwest Region:** The Region met in June 2012. The Region will be discussing an amendment to Rule 3.106 at its face-to-face meeting in Madison, WI.

**West Region:** The West Region will have a chair election at its upcoming region meeting.

**Executive Director Report**

Executive Director H. Hageman presented his report to the Committee.

- The national office is working on preparation for the Annual Business Meeting
- NJ requested an advisory opinion originated from its dispute with Pennsylvania
- Two states have not paid their annual dues
- The national office received CLE accreditation from Texas
- APPA engineers are ready for the implementation of the fusion center project and will reach out to other fusion centers for data exchange.

**Legal Counsel Report:** Legal Counsel R. Masters reminded the Committee about Minnesota’s request for the advisory opinion on whether or not the definition of the term ‘Relocate’ in ICAOS Rule 1.101 should be interpreted to mean that an offender may not proceed and remain in a receiving state for a cumulative period exceeding 45 days in any twelve month period without being required to apply for transfer of supervision under the Compact.

After discussion, the Executive Committee assigned H. Hageman and R. Masters to reach out to Commissioner Carlson for clarification of her request.

R. Masters is working on two other advisory opinions on Rule 5.108(b)(4) and 3.107 (b).
**Old Business**
Commissioner D. Ege reminded the region chairs to amend the region agenda with the retaking issue discussion.

**Adjourn**
Commissioner G. Tullock (TN) moved to adjourn. Commissioner S. Andrews (OH) seconded. The meeting adjourned at 4:47 pm CDT.