INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
EXECUTIVE COMMITTEE

Tuesday, July 11, 2006
11:00 a.m. (EST)
Web Conference

Committee Members in Attendance
1. David Guntharp
2. Robert Oakes
3. H. Hageman
4. Mike DePietro
5. Warren Emmer
6. Ann Clarke
7. Genie Powers
8. Dori Ege
9. Milt Gilliam

Committee Members Not in Attendance
1. Joe Kuebler
2. Ken Merz
3. Pat Tuthill

Staff
1. Don Blackburn
2. Ashley Kenoyer
3. Xavier Donnelly
4. Whitney Hall
5. Kelli Price
6. Kevin Terry
7. Rick Masters
Call to Order
• D. Guntharp called the meeting to order at 11:04 a.m. EST. Nine of the eleven committee members were present, establishing a quorum.
• A. Clarke moved and G. Powers seconded the approval of the Agenda for this meeting.
• Motion passed.
• M. DePietro moved and D. Ege seconded to approve the minutes for Executive Committee meeting from June 13, 2006.
• R. Masters pointed out that these minutes need to be revised on page 5, at the last bullet point 4th line from bottom. The word “make” should be replaced with the word “compel.”
• Motion passed.

Rules Committee
• M. Gilliam announced that the Rules Committee met June 28-29, 2006 in Lexington and looked at the comments from the website on the Rule changes. He stated that basically, the Committee has drafted rules that are ready to be voted on by the Commission.
• M. Gilliam stated that he, Xavier Donnelly and W. Hall would be meeting soon to write up the justifications of the Rule changes.
• M. Gilliam added that the Rule changes will be posted on the website with justifications for final review within the next two to three weeks.

Training Committee
• A. Clarke stated that D. Blackburn conducted a WebEx training on June 20th and 21st, 2006 with approximately 32 trainees in each.
• As of July 7, 2006 54 DCA registered for training at the National Meeting, and 26 Commissioners have registered for the Commissioners’ Training.

Technology Committee
• D. Blackburn announced that UAT is scheduled to end July 14, 2006. We are expecting the new interface documents July 19, 2006.
• D. Blackburn added that ICAOS is working with Jim Douglas from NIJ, who is working through a grant, and will help us at no charge.
• D. Blackburn explained that we are working on NACIS training manuals and training curriculum.
• He added that the National Office has promised the states 6 months to upload Legacy files and to finish all of the training.
• D. Blackburn stated that we will use WebEx for the majority of the NACIS Training.
• H. Hageman commented that the Technology Committee has not met since we hired Rob. He stated that he feels the Technology Committee needs to meet again. He said that he would email J. Kuebler about this.
• H. Hageman added that he feels the Technology Committee should have more meetings.
• D. Blackburn asked that D. Guntharp would ask Paul to contact him concerning the IEPD.
• D. Guntharp asked H. Hageman if he was going to send Joe Kuebler an email to set up a Technology Committee Meeting.
• H. Hageman said he would.
• D. Blackburn announced that the National Office has selected 8 Master Trainers who will come into Lexington to be trained. They will assist with WebEx training, thus the budget planned for NACIS training will go to WebEx trainings and not face-to-face trainings.

**Compliance Committee**
• W. Emmer was not present to give his report.

**Finance Committee**
• G. Powers announced that she met with D. Blackburn and A. Kenoyer July 11, 2006. Also, she met with Wade Littrell from the Counsel of State Governments on their auditing process. She added that Wade Terrill complimented A. Kenoyer on her work with the budget.
• D. Guntharp asked if Puerto Rico had cleared their account.
• G. Powers answered that yes, Puerto Rico has paid.

**Victims’ Representative’s Committee**
• P. Tuthill submitted a report from the Victims’ Representative’s Committee.
• Pat Tuthill hosted a Victim's Representative teleconference on June 12, 2006 to review proposed rule changes. Also, she requested that State Council Victim Representatives provide their comments on rule changes to their Commissioner and submit them to the ICAOS website.

**East Region**
• M. DePietro stated that he will be retiring September 20, 2006 and Frank Harmon will be taking his position.
• M. DePietro said that he will have a region meeting and have an election to elect the next East Region Representative.
• D. Blackburn stated that the Commission will need to have an election before the Annual Business Meeting…
• M. DePietro said that he wanted to have the election before the ABM
• R. Masters added that he needs to have a list of who is in attendance at the meeting and who votes in the election.
• M. DePietro asked how much money the Commission would be getting from the PPCAA and what are they paying for the DCA Training.
• D. Blackburn said that the PPCAA vote will be July 17, 2006 on the MOU. He said that the Commission will pay for the DCA airfare. The agreement was that if the PPCAA would give the Commission the remaining funds, the Commission would pay for per diem.
• M. DePietro commended M. Gilliam on the Rules Committee actions at the last Face-to-Face meeting.
**South Region**
- R. Oakes said that his region has agreed to form a committee that will look at Border State issues. He said that several region members have already volunteered to be on the Committee so they will elect officers soon.
- D. Ege asked how the South Region is going to set up a committee.
- D. Guntharp said that they are creating an unofficial committee to address Border State Issue.

**West Region**
- D. Ege announced that the West Region is scheduled to meet next week on July 18, 2006.

**Legal Counsel**
- R. Masters announced that he and D. Blackburn are still working on Advisory Opinions and Dispute Resolutions.
- R. Masters said that a Compact Administrator from Colorado contacted him and D. Blackburn inviting them to a meeting planned to discuss Native American Reservations.
- D. Ege said that she was invited to the meeting too, and she didn’t think this meeting should take place until the meeting planners send an agenda and that it is confirmed that someone from the national office, either Don or Rick, will attend.
- R. Masters explained that he thinks it is fine to have the meeting as long as the Commission has representation. He added there may be some action that can be taken through Commission rules or through Congressional action.
- D. Blackburn stated that he thinks it is imperative that the National Office and Legal Counsel are involved in these meetings.
- Discussion on this Native American Reservation Meeting.
- D. Guntharp said that it is important to have a Commission representative to participate in the dialogue, especially if they are planning on writing an MOU.

**Executive Director’s Report**
- D. Blackburn stated that W. Emmer will not be in attendance at this meeting.
- D. Blackburn said that W. Emmer was going to ask that we have a teleconference Commission meeting to discuss Compliance Committee issues, but D. Guntharp was not in favor of this.
- D. Blackburn presented the Agenda for the Annual Business Meeting. He said that the Rules Committee will only have 3 hours to finish the Rules Committee Report.
- M. Gilliam agreed that this would be sufficient time.
- M. DePietro said that we should have a limit on discussion during the Compliance Committee Report.
- H. Hageman said that he is confused on why the Complaints will be discussed during this meeting.
- R. Masters said that the Compliance Committee has to determine if there is any violation of the Commission. R. Masters explained that under the Rules of the Commission the Commission must decide by a majority vote on whether or not a state is in default and on what actions will be taken in such a case.
• D. Blackburn stated that the purpose of the change in the Agenda is to assure that the Commission will not have to meet an extra day.
• D. Blackburn updated the Committee on the 2006 Annual Business Meeting. He said that the extra day added to the meeting for Yom Kippur will cost $9600.
• He added that 46 Commissioners have registered for the meeting, 26 registered for the Commissioners’ Training. Also, there are 62 DCAs and guests.
• D. Guntharp asked if the National Office could send out a letter to Commissioners asking them to encourage their DCAs to attend the training.
• K. Price presented options for the 2007 Annual Business Meeting: Sheraton Phoenix, AZ and Disney’s Coronado Resort in Orlando, FL.
• A. Hyde suggested that the Executive Committee look at the dates for this to avoid any religious holidays.
• The Committee looked at their calendars to make sure that the Annual Business Meeting was not planned on a religious holiday.
• M. DePietro moved that the 2007 Annual Business Meeting will be held in Orlando, Fl the week of September 24, 2007, and D. Ege seconded. 
• Motion passed.
• M. DePietro moved to approve the budget for the 2007 ABM, M. Gilliam seconded.
• Motion passed.
• D. Guntharp asked for any further discussion.
• D. Guntharp asked if there is anything else to be discussed on the Border State issues.
• D. Ege added that the West Region does talk about this and Ed Gonzalez from New Mexico has been having a number of issues with Texas.
• M. DePietro pointed out that the state’s liability is an important issue.
• D. Guntharp said that it is up to the Regional Chairs to discuss border issues in the Region Meetings.
• D. Guntharp asked for further discussion.

Adjourn

• R. Oakes moved and M. DePietro seconded the motion to adjourn.
• Motion passed. Meeting adjourned at 12:07 p.m. EST.